

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, FEBRUARY 9, 2021

At 7:34p.m. Mayor Zinna read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press. "

TO BE CONSIDERED

2021 Budget Hearing Schedule

Chief Financial Officer S. Corrado presented the 2021 Budget Hearing Schedule to the Governing Body and ask their availability. C. Dayton asked if it is possible to start the budget meetings by the end of February. Ms. Corrado responded no because she is still preparing for the meetings. C. Menon requested that to schedule Administration, Borough Clerk, Human Resources and the Finance Department on the first day of the schedule. He continued that a large amount of activity come from those departments. C. Dayton requested not to have the capital budget discussion on the first day. She continued that it would be best to hear from each department before viewing the capital budget. M. Zinna suggested that the Administration, Borough Clerk, Human Resources and the Finance to be scheduled for March 2nd and move Public Works and the Nature Center to March 13th and schedule the Capital Budget for March 15th. C. Park suggested that the Capital Budget discussion should be held at the beginning and at the end of the hearing schedule. M. Zinna asked Mrs. Corrado to provide the Governing Body with the revised schedule. The Borough Clerk, Omar Stovall asked if the schedule discussed was finalized because a resolution amending the meeting schedule will need to be presented at the next council meeting. C. Dayton requested to start the meeting at 6pm instead of 7pm because she did not believe discussions regarding high-level items should be discussed late at night. Mrs. Corrado explained that she had added an extra day to help spread out department budget discussions. C. Dayton stated that the schedule does not have the Finance and Stigma Free committees. M. Zinna explained that the hearings are for departments and typically not all committees appear. C. Menon then added that most of the committee presentations would come in during the administration budget presentation. C. Dayton suggested that the administration presentation be an hour. Mrs. Corrado expressed that she would change the schedule. The Governing Body decided to have the budget meetings start at 6pm opposed to 7PM for three nights and to expand the Administration budget hearing to 1-hour.

Resolution in Support of NJ Reproductive Freedom Act

C. Dayton explained she had proposed that the Borough support the Reproductive Freedom Act at the November 2020 meeting. C. Dayton explained that the Reproductive Freedom Act supports women's health and their access to reproductive healthcare. She added that it does not require woman to have procedures and encourages freedom of choice. She asked the Governing Body to consider in having a resolution drafted to support of NJ Reproductive Freedom Act. She added that the State assembly and Senator of District 37 were the original proponents of this act. C. O' Connor

asked if the example resolution provided would be similar to what the Borough would adopt. C. Dayton explained that language in the example resolution is particular, but the main objective is for the Borough to support the NJ Reproductive Freedom Act. C. Dayton proposed adding a resolution to the NJ Reproductive Freedom Act. M. Zinna believed that the Borough Attorney should review the language. Mrs. Rubinstein suggested that the Governing Body review the language and then come back to her with suggestions before the next meeting.

Tenaflly Road Improvement Program

Andy Hipolit, the Borough Engineer explained that the Riverside Co-Op need their quantities by February 26th. Mr. Hipolit added that Mike Cassidy, Department of Public Works Director, was tasked to choose roads to be paved based on the Tenaflly Road Paving and Management Study. He added that the goal was to get an estimate of \$1 million dollars in roads. He continued that the sheet provided and its supplement to the Governing Body has an estimate of \$1.2 million dollars in roads. Mr. Hipolit explained that on the sheet provided that the highlighted red and orange roads were on dire need of repair. Mr. Hipolit expressed that after a discussion with the Mayor that Elm Street and Glenwood Court could be potentially added. Mr. Hipolit recommended not to base last year's Riverside Co-Op with this year's because twice as many roads were paved based on good pricing. He continued that adding more roads the price would be similar to last year, but the price of gas is going up. Mr. Hipolit believed that the roads on the list provided could be paved and would need a decision made by the next week. C. Dayton stated that the Governing Body is looking to spread paving throughout the Borough oppose to have work done in one quadrant and asked if other roads been considered for paving. Mr. Hipolit stated if roads on the list need to be changed that could be done. C. Menon asked Mr. Hipolit based on the list why would the Governing Body consider paving the orange colored road before the red colored roads. Mr. Hipolit explained that the roads are in immediate repair. C. Menon asked based on the last discussion on the capital budget, which the Governing Body proceeded to allot \$1 million towards road work, would the Governing Body have to approve 1.2 million and expect \$1 million worth of roads to be paved. Mr. Hipolit explained that it is best to present more than what is being done. He added that the cost will not go over what the roads were budgeted for. C. Dayton asked that the roads to be paved be spread out. Mr. Hipolit expressed that he will need the list to pave by next week. Mr. Homsy added that the list to approve will be needed by the next Mayor and Council meeting. Mrs. Rubinstein asked if the project will be presented to the Riverside Co Op before the estoppel period. Mr. Hipolit explained that the Riverside Co-Op would bid the project until April and award to the contract in May. C. Dayton asked is there any major roads should the Borough considering to seek a grant for. Mr. Hipolit explained that Maser will provide a list of eligible roads for grants to the DPW committee about mid-summer.

Pfister's Pond

Mr. Hipolit provided a list of events leading up to most economical way to save the pond is Hydro-raking. Mr. Hipolit explained that Hydro-raking was done successfully at a pond in Morristown. He added that the Hydro-raking process would allow Pfister's Pond to get about 3 to 4 feet of water while preserving the pond's life to about 20 years with maintenance. M. Zinna asked what is the next steps. Mr. Hipolit explained that Maser would prepare plans and specifications, which would be done between February and April. Mr. Hipolit believed that the project would take sometime to complete due to creating an access to the pond, having the materials transported to the leaf compost center, and the DOT Hudson Avenue road project. C. Dayton asked what are the options if the project funding come in less than the full amount. Mr. Hipolit explained if cost is being reduced then the amount of material being Hydro-raked would be reduced. C. Dayton added that Mrs. Corrado highlighted from the initial proposal that certain items such as the irrigation system, minor

dredging, and the pellets were included. Mr. Hipolit explained that dredging is too expensive so that was removed and that the pellets are maintenance items and initial memo was to provide options to what could be done to the pond. C. Dayton asked if anything could be done to reduce run-off from neighboring properties. Mr. Hipolit explained that not much could be done, but a device could be built at the inlet of the pond, which would be very expensive to build. C. Menon asked why cost to transport the Hydro-raked material so expensive. Mr. Hipolit explained that the Hydro-raked material cannot be left on site. He continued that the only place is bring it to was the Borough's leaf compost facility. C. Menon asked why the material has to brought to the leaf compost facility and not a off-site facility. Mr. Hipolit explained without the decomposition of the material the cost to transport would increase. C. Menon asked why couldn't the Borough sell the decomposed material once it becomes rich soil. Mr. Hipolit explained that the DEP permit would not allow the Borough to hold the amount of material expected to be at the leaf compost center. C. O' Connor inquired what would it entail to modify the Borough's DEP permit. Mr. Hipolit explained that modifying the DEP permit is not recommended because the DEP does not allow towns to have such facilities. He added that the Borough of Tenafly was grandfathered in to allow the Borough to have such a facility. C. Dayton expressed the best option is to proceed with removing the materials as suggested in the proposal. She added that if the Governing Body wishes to explore selling the material it could do so before August. Mr. Hipolit explained that the material is not a commodity that is wanted. C. Menon asked if decomposition smell of the materials would affect the residents. He continued by asking if the mulched material could be used at the nature center. Mr. Hipolit explained that the material smell would be offensive. C. O' Connor asked once the pond is Hydro-raked how long would it take for the pond to go back to its current state especially with the runoff from other places. Mr. Hipolit explained that once the pond is Hydro-raked and treated with pellets the pond would have 10 years and up to 20-year life cycle. Mrs. Corrado explained that the ordinance has to be amended to change the scope of the project, which should be introduced at the next meeting. Mr. Homsy stated that the resolution for proposal be present at the net meeting. Mrs. Corrado asked Mrs. Rubinstein should the resolution for proposal be present after the amendments were made to the ordinance. Mrs. Rubinstein explained that it depends if the amendments made changed the appropriations towards the overall engineering cost and if the cost the wasn't specified in the ordinance then the resolution could be presented at the next meeting.

ADMINISTRATOR REPORT

Mr. Homsy reported on the following items:

On Thursday, January 28th at 11AM, sealed bids were received for the "Downtown Business District Culvert Video Inspection & Cleaning Project"

The following bids were submitted:

National Water Main Cleaning Co.	\$41,300
Wind River Environmental, LLC	\$112,024
Standard Pipe Services, LLC	\$147,800
North American Pipeline Services	\$193,800

The bids are being review by legal counsel and finance. A recommendation to award will be made at the February 23, 2021 meeting of the Mayor and Council.

Mr. Homsy provided a TVAC trailer update. Mr. Homsy explained that a final walk through was completed and that furniture is being ordered. He added that the only outstanding item is for the contractor to come and fix the piping under the driveway.

C. Dayton asked if the funds were budgeted for the furniture. Mr. Homsy explained that it was budgeted in 2020.

C. Michaels expressed that the bid for National Water Main Cleaning Co. is 25% of the highest bid and wants to ensure that the company is able to perform the scope of work. Mr. Homsy explained that Borough officials are familiar with National Water Main Cleaning Co. and was reviewed by Mrs. Rubinstein, Mr. Hipolit, and Mr. Cassidy.

Mr. Homsy provided an update regarding Senior Project Graduation Food Truck Festival. Mr. Homsy expressed that he received a proposal and wanted to discuss the details with the Governing Body. He explained that Project Graduation proposed May 7th or May 21st as a dates. He added that May 21st looks like the date the event would be held in the oval and basketball court in Oresko Park from 4pm to 10pm. He added that the basketball court would be for activities and vendors. He continue that Project Graduation would like to sell alcohol at the event. C. Dayton expressed that she is ok with location and as long as the trucks are parked on the pavement not on the grass. C. Dayton asked what are the social distancing plans. M. Zinna explained that the proposal is just to gauge if the Governing Body agrees with how Project Graduation would like to proceed. He added that social distancing details would come later. C. Dayton asked Mrs. Rubinstein explain how the sell of alcohol would be permitted. Mrs. Rubinstein explained that there are one day permits to allow for the sell of alcohol and that applicant should follow the NJ ABC guidelines. M. Zinna asked to explain the insurance process. Mrs. Rubinstein explained that she would have to look more into that. Mr. Homsy expressed that event would be presented to JIF and whatever recommendations would be met. The Governing Body tentatively approved to allow Project Graduation to hold the event provided they provide the proper insurance and paperwork. Mr. Homsy added that by next meeting a sketch should be provided at the next council meeting.

CORRESPONDENCE

E. Altuve RE: Senior Center

C. Menon read Mr. Altuve's correspondence into the record.

M. Zinna expressed that Michele Hausch and Patricia Ramella since March 2020 have done and excellent work and should be thanked. C. Dayton added that Parween Quraishi should also be thanked for her hard work.

RESOLUTIONS for meeting of February 9, 2021

- A. Approve Expenditures as of February 4, 2021
- B. Authorize Purchase of Falcon Hot Box
- C. Authorize Change Order #4 – 2020 Road Improvement Program – Decrease
- D. Authorize Refund – Maintenance – Paving Reimbursement
- E. Authorize Purchase of 2021 Mack Truck Chassis
- F. Authorize Purchase of 2021 Altec Aerial Lift
- G. Award Contract – Integrated Rat Control Program
- H. Award Contract – 2021 Drug and Alcohol Testing
- I. Award Contract – Public Health and Environmental Health Services
- J. Authorize the Execution of Lease Agreement with Goosetown Communications for the Tenafly Fire Department
- K. Approve Tenafly Recreation Summer Camps Hiring Procedure
- L. Authorize Purchase of Synthetic Ice Rink
- M. Authorize Emergency Temporary Appropriation
- N. Authorize Use of Services – J. Fletcher Creamer & Sons, Inc. – Emergency Road Repairs

- O. Adopt Temporary Capital Budget
- P. Authorize 2020 Line Item Transfers
- Q. Award Contract – Repair and Maintenance of Police Vehicles

C. Menon asked if the resolution to Authorize Purchase of Falcon Hot Box is the first hot box being purchased. M. Zinna responded yes and the arrangement was that the Borough would order one hot box. He added that when the purchase of the hot box was authorize late 2020 the company that supplies the hot boxes to the state were no longer providing that service. Mrs. Corrado expressed that the amount to be charged should be change to \$52,662.60.

Mrs. Corrado asked that the percentage be changed on the resolution to Authorize Change Order #4 – 2020 Road Improvement Program – Decrease from 0.02% to 2%. She also noted that on the resolution to Adopt Temporary Capital Budget that the amount should read \$220,000.

C. Dayton asked for an explanation on the resolution to Approve Tenaflly Recreation Summer Camps Hiring Procedure. Mrs. Rubinstein explained that the resolution would allow for employee or professional of the Borough child be considered for counselor positions. Human Resources Director Victoria Rebello added that the resolution does not violate the nepotism policy and that she will have a discussion with Recreation Director Jamie Cannon.

C. Menon asked to pull the resolution to Authorize the Purchase of Synthetic Ice Rink to be voted on separately from the consent agenda.

Borough Clerk Omar Stovall asked to pull the resolution to Award Contract – 2021 Drug and Alcohol Testing due to internal questions regarding the resolution. C. Dayton asked more details. Mr. Stovall explained that Holy Name Hospital provided this type of service and the internally there is a strong preference to proceed with Holy Name Hospital oppose to Valley Health. C. Dayton asked would the proposals from both vendors be presented. Mrs. Rebello explained that Valley Health was the preferred vendor prior to the pandemic. She added that the alcohol testing could not be done. She continued once Mike Cassidy was hired he preferred to use Holy Name and would like to continue to proceed with the preferred vendor.

Minutes to be approved: January 26, 2021 Regular Meeting

FOR THE GOOD OF THE ORDER

Electric Charging Vehicle Station (C. O' Connor)

C. O' Connor explained that Volta provides electric charging stations to locations at no cost. She added that the Volta generates revenue from advertisement on the kiosk. She added the company has operated primarily in the west and is looking to expand on the east coast. She continued that the company is the largest free to the public charging station provider. She added that the cost of installation would be covered by Volta. C. O' Connor continued that small local business would have the ability to advertise on the Volta kiosks at a discounted rate. She added that Volta is looking to install the stations at prime locations. She continued that Stop and Shop will be receiving the charging stations through separate permitting. C. O' Connor explained that Volta is interested in providing four chargers being in different parts of downtown. She added that chargers would be level 2 chargers and an hour of charge would be for 30 miles. She also explained that once the Borough moves towards an electric vehicle fleet that if contracted, Volta would install the charging station. C. O' Connor explained that there are Volta stations in Westfield, NJ, the Bergen County Zoo, and by Spring 2021 in Overpeck park. O' Connor expressed that if the Borough does not seize the opportunity to secure a charging station that regulation would be in place requiring the

Borough to install a charging station thus missing out on prior favorable opportunities. C. Grossman stated he is in support but does not know if the lines providing power are sufficient enough. He added area around Huyler Park the sources of power are limited and is something to think about. C. Grossman asked if Volta would provide the infrastructure. C. O' Connor responded that she will report back with those details. C. Dayton suggested the Governing Body to look at 3 other electric charging station proposals. C. O' Connor stated that she has been working with Mr. Homsy and Mrs. Corrado on finding other vendors who could provide electric charging stations if Volta does not work out. C. Dayton expressed that if another option is chosen that one way is to pay for the up-front installation of the charging station is by charging 20 years of small fee to users to make up the cost. Mrs. Rubinstein reminded the Governing Body that the Borough has to follow procurement processes and that there are very few exemptions. M. Zinna recommended that C. O'Connor provide Mr. Homsy with additional information to allow Volta to provide a presentation of its services. M. Zinna also recommended that Mr. Homsy and Mrs. Corrado provide information on how to bring in multiple vendors.

OLD BUSSINESS
Borough Website

C. Dayton asked to move the item to her committee report.

ADJOURNMENT:

As there was no further business to come before the Council, on a motion by C. Menon, second by C. Michaels, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Omar Stovall, MPA, RMC
Borough Clerk