



100 Riveredge Road, Tenaflly, NJ 07670

MINUTES
THURSDAY, January 7, 2021

Chairwoman Karen Neus called the Webex meeting to order at 8:05 pm.

The announcement was made regarding compliance with the Open Public Meetings Law.

Roll Call

Members Present: Karen Neus, Mike Barone, Rita Heller, Dave Wall, Emily Yang, Richard Bennett & Council Liaison Jeff Grossman

Members Absent: Reno Danese

Members of the public: Former Chair, Kevin Tremble

Oath of Office

Ms. Neus administered the Oath of Office to Richard Bennett, who was reappointed by Mayor Zinna as a Commissioner of the Historic Preservation Commission (Class A).

Ms. Neus administered the Oath of Office to Rita Heller, who was reappointed by Mayor Zinna as a Commissioner of the Historic Preservation Commission (Class C).

Ms. Neus administered the Oath of Office to Emily Yang, who was reappointed by Mayor Zinna as a 2nd Alternate Commissioner of the Historic Preservation Commission.

Officers for 2021 Year

Chairperson—Karen Neus

Vice Chairperson—Mike Barone

Secretary--Dave Wall

Treasurer—Rita Heller

Ms. Neus thanked everyone on the Commission for all the hard work everyone put in to the various tasks and projects that were accomplished over the past year.

Approval of Minutes

The minutes for December were so approved. Moved by: Mr. Wall, Seconded by: Mr. Barone. Unanimously approved.

Certificates of Appropriateness

Ms. Neus states that the HPC has not received any new Certificate of Appropriateness applications.

Budget Report

Ms. Neus informed the Commission that the Budget for 2021 will remain the same as last year. Ms. Neus asked everyone to think of some objectives to set for the first half of the year and bring those ideas to the February meeting.

Ms. Neus suggests some specific locations for additional blue markers to be created. She also suggested funds be spent to have written a historic report about the Inness Road Gates especially given the renewed interest in the Cotswold neighborhood to refurbish the gates.

Ms. Heller suggests that the Commission should find a new architectural historian to replace T. Robins Brown who has since retired her services.

Old Business

- a. **Roosevelt Monument Status Report**—Ms. Neus informed the Commission that Focus Lighting finished their design work. The design specifications were incorporated by Maser Consulting into the Borough's Project Authorization application to NJSHPO which was then submitted to Trenton and now we are just waiting for approval.
- b. **Walking Tour Status Report**—Ms. Yang asked if the graphic designer's proposal has been approved and signed off on so Ms. Youn can commence her work on the project. At this time the Commission has a purchase order and is awaiting a response back from the Susan Corrado, CFO on the status of the proposal.
- c. **Historic Markers Status Report**—Ms. Neus informed the Commission that orders for three new historic markers was submitted to Sewah Studios of Marietta, Ohio. The production time is approximately 12 weeks (an increase from the previous 6-8 weeks due to COVID) which will allow for delivery and installation in the spring when the ground has thawed out. Sewah will invoice for the markers upon delivery in 2021 but the invoices should/will be charged against the 2020 HPC budget according to the Borough CFO.
- d. **Railroad Station Lighting Design**—Ms. Neus informed the Commission that Focus Lighting made an initial site visit to the Railroad Station to start working on their design for exterior lighting of the building and should be done within the next 6 weeks.

Concerns were brought up by more than one member about the storage use in the attic and the weight load on the ceiling floor from the freezers. A conversation should be had with the tenant that the work to be done for the grant will be happening soon and the attic area would need to be cleaned out.

New Business

Inness Road Gates—Councilman Grossman informed the Commission that there has been correspondence to Mayor Zinna from a Cotswold neighborhood resident, Richard Schiffman. Mr. Schiffman offered to organize a group to fundraise if there is interest and a plan to fix the Gates after it had been ascertained that the Borough of Tenafly owns the Gates. Ms. Neus says that she offered to send a letter to Mr. Schiffman on behalf of the Mayor to see where we can go with this project. Ms. Neus said she would like to extend an invitation to Mr. Schiffman to our next meeting.

Updates from Council Liaison

Councilman Grossman informed the Commission that in addition to all the other changes with personnel, the new Borough Administrator, Jimmy Homsy will be starting January 11, 2021 and our projects will be high on his priority list.

Adjournment

The meeting was adjourned at 9:07pm by Ms. Neus.

Respectfully submitted,
Amanda Booth
Secretary | Administrative Assistant