

Effective 5/2012

We have been advised by the Borough JIF officer and our insurance company that all coaches, umpires, and instructors should comply with the concussion training policy set forth by the Tenafly Board of Education. In addition, if you play on any school property, a statement of compliance must be completed and returned to us so that a copy may be forwarded to the Board of Education.

The concussion training film is about 10 minutes long and there is no fee involved. At the end of the short video, you will be given the option of printing out the certificate which will be kept on file in our office and in the office of the Borough JIF officer.

I have attached a copy of the policy adopted by the Tenafly Board of Education as well as a blank statement of compliance which must accompany your concussion certificate when it is returned to our office. Please sign it where indicated and we will complete the rest.

Follow the steps outlined below to view the video and print out the certificate:

1. Go to [www.nfhslearn.com](http://www.nfhslearn.com)
2. Register - create a user name (email) and password
3. Click on Courses
4. Select Free Courses
5. Select "Concussion in Sports"
6. Click on view video

After you view the video and take the short quiz you will be told to return to your "homepage". Go to the bottom of the page and you will see the box below (It will look like you are going to be charged but keep going through the process...**there is no fee**).

	Course Name	Release #	State	Completion Code	Date Complete	Test Score	Certificate
<a href="#">REVIEW</a>	Concussion in Sports - What You Need To Know	1.0	NJ	CONC47AA446400	04/27/2012	Pass	<a href="#">VIEW / PRINT</a>

Thank you for your cooperation and if you have any questions, please contact our office.