

**TENAFLY PUBLIC LIBRARY  
MINUTES OF THE BOARD MEETING  
October 15, 2012**

The Board of Trustees of the Tenafly Public Library met on October 15, 2012 at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Martin Gilbert, Mabel Allen, Kenneth Altman, David DiGregorio and Soon Juhng.

Absent: Martha Kerge and Arthur Peck

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Ms. Cook called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

**Minutes**

Board members approved the minutes of the regular board meeting of September 10, 2012.

Moved by: Dr. Altman. Seconded by: Dr. Gilbert. Unanimously accepted.

**Correspondence**

None

**Treasurer's Report**

Dr. Gilbert reviewed with the Board the 2012 cumulative financial statements through September 2012 and reported that they were current and accurate. They will be distributed to the Mayor and Council. The \$1,000. bequest from the estate of George Kozam was deposited into the Gifts and Bequests account at Valley National Bank on September 25, 2012. The 1/3 mill Year 2013 appropriation to the Library will be \$1,360,668. This represents a reduction in 1/3 mill funding of \$47,536 since the 2010 1/3 mill funding of \$1,408,194; 2011 funding - \$1,383,914 and 2012 funding - \$1,360,343.

Due to increased health insurance costs, additional funds will have to be taken from bequests and saving accounts to support our books and media collections.

**Director's Report**

Sunday hours resumed on September 9. This year there will be three librarians who will rotate Sundays in the position of supervising librarian.

David Wall, Chair of the Tenafly Historic Preservation Committee, repeated his afternoon slide show of "Life in Tenafly: 1969" to another packed room on the evening of September 27. Since this program was received so enthusiastically, the Library hopes to team up with the Historic Preservation Committee to present more programs for the community.

The Board complimented Ms. Webb-Metz on the many programs presented by the Library throughout the summer and fall. The Nelson Riveros Jazz concert on September 30 and Kevin Woyce's presentation on the Great Falls at Paterson were both well attended. The local Chapter of the Adirondack Mountain Club will present the "Joy of Hiking" on October 16 at 7:00 pm. Upcoming programs planned through November include an author visit, music and travel slide shows and movies with election themes.

**President's Report**

None

**Old Business**

Patron response to the community input survey will end on October 18. Dr. Gilbert will work with Collection Development Librarian Rafat Ispahany to present the results to the Board for incorporation into the Library's strategic planning process.

**Polaris Training**

The Board approved delayed openings for the library on three Wednesday mornings to enable employees to train for the new Polaris Integrated Library System scheduled to go live for the entire BCCLS System on 12-12-12. The first closing will be Wednesday, November 7 from 10:00 am to 12:30 pm. The delayed opening dates will be announced to the public in advance through flyers, press releases, the Library listserv and the Borough and Library websites.

**Board Attorney**

Mrs. Cook, Dr. Altman and Dr. Peck agreed to interview two candidates for the position of Library Board attorney. They will meet to develop a list of questions and to schedule interviews with prospective attorneys.

**Contract Negotiations**

Contract negotiations will be discussed after a new board attorney is selected.

**New Business**

Dr. Gilbert reported that the extensive efforts to attract volunteers to join the Friends of the Library have failed. The current President of the Friends, Sonja Errick, is ill and unable to devote the significant time and talent she has lent to the Friends for many years. The Library has reached out to the community in a number of ways including personal contact, flyers, the Borough newsletter and at Friends sponsored Library programs in an effort to recruit volunteers. During his introduction of the jazz concert on Sunday, September 30, Dr. Gilbert asked attendees to please consider volunteering for the Friends. Friends brochures were inserted in the concert programs and signup sheets were available at the refreshments table. There has been no response to this effort to date. The Board discussed several possible avenues to make the Friends more viable and to help keep this vital organization alive.

**Report from the Mayor's Alternate**

None

**Report from the Superintendent's Alternate**

David DiGregorio thanked Ms. Webb-Metz and the Tenafly librarians for the luncheon they hosted on Monday, October 15 in the Friends Room for all district school librarians. Both Mr. DiGregorio and Ms. Webb-Metz agreed that the group identified a number of ways in which they can work together to enhance library services to the Tenafly community. The public and school librarians are looking forward to increased communication and cooperation between the two groups.

**Citizen's Portion of the Meeting**

None.

**Adjournment**

Dr. Altman moved to adjourn the meeting 8:40 p.m. Seconded by: Mr. Rouse. Unanimously accepted.

Respectfully submitted,

Dr. Martin Gilbert  
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, November 19, 2012.

APPROVED: November 19, 2012