

**TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
September 10, 2012**

The Board of Trustees of the Tenafly Public Library met on September 12, 2012 at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Martin Gilbert, Kenneth Altman, Soon Juhng, Martha Kerge and Arthur Peck.

Absent: Mabel Allen, David DiGregorio.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Ms. Cook called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of June 11, 2012.

Moved by: Dr. Peck. Seconded by: Dr. Altman.

Correspondence

None

Treasurer's Report

Dr. Gilbert reviewed with the Board the 2012 cumulative financial statements through July 2012 and reported that they were current and accurate. He also reported that the Borough has reimbursed the Library \$2,977.91 to offset the payroll deductions for employee group health insurance expenses from January 1, through June 15, 2012. The Borough auditor approved the transfer of excess HVAC money in the amount of \$21,101.98 into the Library's general budget.

Director's Report

The Library was a busy community spot all summer offering a variety of programs for all ages. With the purchase of movie licenses, the Library is now able to screen movies for the public.

On August 6, The Tenafly Garden Club and The Tenafly Nature Center joined with the Library in sponsoring a screening of the film *A Sense of Wonder: Rachel Carson's Love of the Natural World and her Fight to Defend it* and hosting a reception in the Edna Kawulitzki Gallery of the Library to view the works from the Tenafly Nature Center Art Contest. Following the event, a member of The Tenafly Garden Club proposed that as part of her class assignment she will create a garden design for the area outside the gallery. The Library has been actively seeking input to improve this area and welcomes her design submission.

Also for adults, as part of the new Tenafly Do-it Yourself series, **Monsoon Flowers** presented a filled-to-capacity hands-on flower arranging workshop. Photographer *Ray Turkin* presented two sessions of **Enchanted New Mexico** and one slide lecture on **San Francisco**. Photographer *Lorraine Matys* presented the slide lecture **Brushes with Japan**. Three movie screenings were offered in addition to the regular monthly meetings of the Great Books Discussion Group and The Afternoon Book Group and the Poetry Circle.

Young Adult programming for the summer included a "Recycling Your Old Computer" program and "Own the Night @ the Library," -- an after-hours program during which 12 teens enjoyed refreshments, a library scavenger hunt, a life-sized board game in the Gallery, star crafts in the main reading room and *Wii Rock Band* in the Friends Room. The Library also presented teen movies, a "Design your own Night Shirt" session and a "Scrapbooking Free-for-All" program.

The younger children enjoyed a Spanish bilingual story time, Monday evening and Tuesday morning story times, a Duplo play hour, a Lego design contest, a kite workshop, a mask workshop, tail wagging tales with special guests from Therapy Dogs of Tenafly, a music and movement program with *Miss Sukey*, bookmark craft, book bingo, an author visit with *Artie Bennett*, a Fancy Nancy tea party, board games, glow bug craft, author reading and art project program with **Dot** author *Patricia Intriago* and family movies.

The Board discussed the community input survey Ms. Webb-Metz presented as part of the Library's strategic planning agenda. After discussion and implementation of its suggested changes, the Board moved to approve the survey for distribution for a four-week period. The survey will be publicized on the Library and Borough web pages, in press releases, and will be presented to Library patrons as hand-outs in the Library.

Dr. Gilbert suggested the Library present newer movie releases both domestic and foreign. It was noted that it is difficult to find theaters in the immediate area that feature award-winning foreign films, and Tenafly residents would welcome the opportunity to view them at the Library.

President's Report

None

Old Business

None

BCCLS Friends' Breakfast

Dr. Gilbert and several Library employees will attend the 12th Annual Friend's Breakfast on Tuesday, October 23. Dr. Gilbert volunteered to be the Board liaison between the Friends and the Library. Mrs. Cook volunteered to work with Dr. Gilbert to build up the Friends organization.

Polaris Training

Ms. Webb-Metz informed the Board that Head of Public Services, Daniel Lane, and Adult Services Librarian Rafat Ispahany, have been working together and doing an exemplary job of scheduling individual training sessions for Library employees on the new Polaris Integrated Library System scheduled to go live for the entire BCCLS System on 12-12-12.

2013 Calendar

Ms. Webb-Metz presented both the 2013 Holiday Calendar dates and the 2013 Library Board meeting dates to the Board. After discussion a motion was made to approve these dates. Moved by Dr. Altman. Seconded by Dr. Gilbert. Unanimously accepted.

English as a Second Language

Because of the significant financial commitment necessary to implement the English as a Second Language program under consideration, the Board determined that it was not financially feasible to go ahead with this program at the present time. Less costly alternatives are being considered.

Contract Negotiations

Dr. Peck and Mr. Rouse agreed to represent the Library Board of Trustees in the New Jersey Employees Labor Union OPEIU Local 32 contract negotiations with the Library Board of Trustees of the Free Public Library of the Borough of Tenafly. Mabel Allen will also be asked to join the negotiating committee. The current contract expires on December 31, 2012. With Board approval, Ms. Webb-Metz will contact Robert Silber, Esq. to inquiry if he is available to be the attorney of record for the contract.

New Business

Mrs. Soon Juhng will participate in the library board trustee online training chat session on Wednesday, November 14, 2012. This will complete the Library trustee training requirement mandated by the New Jersey State Library for 2012.

After discussion, it was agreed that Wednesday, December 5, 2012 would be the date for the Library Holiday party.

Report from the Mayor's Alternate

None

Report from the Superintendent's Alternate

None.

Citizen's Portion of the Meeting

None.

Adjournment

Dr. Peck moved to adjourn the meeting 8:34 p.m. Seconded by: Dr. Gilbert.

Respectfully submitted,

Dr. Martin Gilbert
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, October 15, 2012.

APPROVED: 10-15-2012