

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**April 9, 2012**

The Board of Trustees of the Tenafly Public Library met on April 9, 2012 at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Martin Gilbert, Mabel Allen, Kenneth Altman, Soon Juhng, Martha Kerge and Arthur Peck.

Absent: David DiGregorio.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Ms. Cook called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

**Minutes**

Board members approved the minutes of the regular board meeting of March 12, 2012.

Moved by Dr. Peck. Seconded by Dr. Gilbert.

Board members approved the minutes of the Executive board meeting of February 13, 2012.

Moved by Dr. Gilbert. Seconded by Dr. Altman

**Correspondence**

Ellen Rochford's daughter Chris Rochford Vineis sent a thank you note on behalf of the Rochford Family in appreciation for the Library's celebration and plaque dedication on Sunday April 1 of their mother's 40 plus years of loving service and dedication to the Tenafly Library.

Library employee Sandra Sonnichsen sent a thank you note for the Library's gift certificate to her family in sympathy for her father's passing.

**Treasurer's Report**

Dr. Gilbert reported that the first quarter 2012 financial reports will be completed with the next two weeks.

**Director's Report**

Ms. Webb-Metz discussed with the Board attendance at the 8<sup>th</sup> Trustee Institute presented by the NJ State Library in partnership with the NJ Library Trustee Association and the NJ Library Association on Saturday, June 2, 2012 at the Sheraton Eatontown from 8:30 am to 4:00 pm.

Mrs. Mabel Allen, Dr. Kenneth Altman and Dr. Martin Gilbert will be attending the BCCLS Trustee Education Program on May 9, 2012 at 1:00 p.m. at the Hasbrouck Heights Public Library. Michael A. Cerone, Jr. Esquire will discuss the topic "Library Law – What Trustees Need to Know for 2012."

Ms. Webb-Metz discussed attendance at the BCCLS new trustee orientation meeting in September.

The new BCCLS Polaris – Integrated Library System will be active for employee tutorial training in May. Employees will be able to log into the system on a specifically set up computer and for practice in anticipation of the full system conversion on December 12, 2012.

eBCCLS is up and running! Ms. Webb-Metz shared with Board members information she gathered from discussions at the PLA conference in March addressing the difficulties libraries are having obtaining ebooks from the publishers. Some of the problems discussed were – publishers unwillingness to sell to libraries, the short duration of ownership of the ebook copy, and the required use of a credit card (not permitted in library) to purchase merchandise.

The Library will begin loaning Sony e-readers to patrons within the next month. Employees will be attending "petting zoos" set up by Head of Public Services, Daniel Lane, to become more comfortable using the devices and instructing patrons who need guidance to navigate the e-reader.

Board members reviewed and discussed the Library's Gifts and Bequests Policy. A new pricing policy, bookplate recognition and an annual honor roll were discussed. After more research is completed, the Board will address revising the current policy.

The consolidation of computers into the reference area is completed. Mardel Electric installed the wiring needed, and BCCLS technicians finalized the new setup. We now offer: two express Internet stations for quick email check, etc.; four Internet only stations; four Internet stations with MS Office 2010 (Word, Excel, PowerPoint, Publisher) and one children's only station in the Children's Department with MS Office 2010 (Word, Excel and PowerPoint).

The remote-controlled drop down video screen and a ceiling projector in the Friends Room are fully operational. The enhanced speakers will be installed shortly.

#### **President's Report**

Ms. Cook thanked Library Director Gina Webb-Metz, Board Vice President/Treasurer Martin Gilbert, Library employees Ann Marie Connolly and Barbara Rightmire and past Library Director Stephen R. Wechtler for their help in making the April 1, 2012 plaque dedication to Ellen Rochford such a wonderful success. She reported that Ellen Rochford and her family expressed their grateful appreciation and gratitude for the joyous occasion.

#### **Old Business**

None.

#### **New Business**

None

#### **Report from the Mayor's Alternate**

Martha Kerge reported that she discussed with the Mayor and Council the need to revitalize membership in the Friends of the Library. At the request of Martin Gilbert, she will look into the possibility of the Tenaflly Parks Department or local businesses landscaping the area behind the Library so that patrons can look out onto a much more pleasing setting.

#### **Report from the Superintendent's Alternate**

None.

#### **Citizen's Portion of the Meeting**

None.

#### **Adjournment**

Dr. Altman moved to adjourn the meeting 8:22 p.m.  
Seconded by Dr. Peck.

Respectfully submitted,

Dr. Martin Gilbert  
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, May 14, 2012.

APPROVED: May 14, 2012