

TENAFLY PUBLIC LIBRARY
MINUTES OF LIBRARY BOARD MEETING
SEPTEMBER 14, 2009

The Board of Trustees of the Tenafly Public Library met on the above date at the Library for its regular monthly meeting.

Board Members Present: President, Ellen Rochford, Vice President Kathleen Cook, Dr. Kenneth Altman, Dr. Everett Fergenson, Dr. Arthur Peck and Councilman Patrick Rouse.

Staff Present: Library Director Stephen Wechtler, Assistant Director Soon Juhng and Administrative Assistant Ann Marie Connolly.

Board Members Absent: Mabel Allen and David DiGregorio.

Mrs. Rochford called the meeting to order at 7:30 p.m. Mr. Wechtler confirmed that notices of the meeting had been sent to local papers, Cablevision and were posted on the Library and Borough bulletin boards.

Board members approved the minutes of June 8, 2009. Moved by: Dr. Altman, Seconded by: Mrs. Cook.

CORRESPONDENCE

Mr. Wechtler shared the resignation letter he received from Board Secretary/Treasurer Lynda Burke. Ms. Burke will be moving from Tenafly this month. The Board expressed its gratitude for the many years she served the Library and the Borough of Tenafly, both of which she cherished.

In memory of his wife Sonia, a Tenafly resident and loyal library patron, Mr. John Weiss donated a Merlin desktop Enhanced Vision reader to be used by patrons who have low vision. The reader, located in the Reference Room, will enlarge print and graphics to a magnification of 60X in both black and white and in color. It makes it possible for those with low vision to easily read books and magazines, read and write letters, manage their financial records, view color photos, do crossword puzzles and even pursue a favorite hobby.

Other contributions include \$100. from Pamela Sporing and Steven Altman for the purchase of large print books in memory of Ruth Wiles. Thomas and Renee Renner donated \$25. in memory of Albert Cafiero. Womrath's of Tenafly donated ten \$5.00 gift vouchers as prizes for the Children's Summer Reading Program. The Library Board expressed its appreciation for these generous gifts.

In a letter of July 9 from Janet Brailove Rutkoff, Executive Director of the New Jersey Council for the Humanities, Mr. Wechtler was informed that the Tenafly Public Library has been awarded the Twenty-First Annual New Jersey Council for the Humanities Book Award Collection. Award collections were presented to five institutions.

The presentation of the book collection will be made by Gloria Rojas of the NJCH Board at the Tenafly Public Library on Tuesday, November 17 at 2:00 p.m. Members of the press and our elected officials – local, state and federal - will be invited to the presentation.

DIRECTOR'S REPORT

Mr. Wechtler presented the Library's 2008 audit from Ferraioli, Wielkotz, Cerullo & Cuva, P.A., Certified Public Accountants. The report noted the absence of tax form 1099 for a library vendor. Mr. Wechtler and the Board thanked Administrative Assistant, Ann Marie Connolly for her work in achieving this favorable audit.

After discussion the Board approved the following resolution:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public Library of the Borough of Tenafly approves of the Financial Statements for the years ended December 31, 2008 and 2007 by Ferraioli, Wielkotz, Cerullo & Cuva, Certified Public Accountants as presented by the Library Director.

Moved by: Dr. Fergenson

Seconded by: Dr. Altman

Voting as follows:

Dr. Altman – Aye

Dr. Peck – Aye

Mrs. Cook – Aye

Mrs. Rochford - Aye

Dr. Fergenson – Aye

Councilman Rouse – Aye

Mr. Wechtler reported on the HVAC design development meeting he attended on August 11 with Borough Administrator Joseph DiGiacomo, Director of the Building Dept. Frank Mottola, Innovative Engineering's Milton Azous, Conditioning Control System's Paul Riccobono and Joseph Rossi of the Building Department. Agreement was reached regarding the completion of the technical documents for public bid.

Mr. Wechtler has received the preliminary project manual from architects Arcari and Iovino that contains front end bid documents and Division I specifications which he will submit to Attorney Robert Silber for his approval.

After discussion the Board approved the following resolution:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public Library of the Borough of Tenafly authorizes that the Library go out to public bid for the project titled "Tenafly Public Library HVAC Upgrades" contingent on approval of the project manual by Attorney Robert Silber.

Moved by: Dr. Peck

Seconded by: Mrs. Cook

Voting as follows:

Dr. Altman – Aye
Mrs. Cook – Aye
Dr. Fergenson – Aye

Dr. Peck – Aye
Mrs. Rochford - Aye
Councilman Rouse - Aye

OTHER BUSINESS

The children's Summer Reading Program was a huge success with 181 children participating and logging 1,611 hours of reading. With the generous financial help from the Friends of the Library, Children's Librarian Latricia Markle scheduled 17 special programs that included craft days, magic shows, Circus Day and a visit from the Lizard Guys. Board members expressed their appreciation to Mrs. Markle and her assistant Mrs. DiGirolamo for making this program an enjoyable success.

The Library is offering a Job Workshop on Wednesday, September 23 at 7:30 p.m. with Mr. Mark Van Kampen from the NJ Department of Labor, Bergen County One Stop Career Center. The Library will close at 6:00 p.m. as usual and re-open at 7:00 p.m. Topics covered will be resume writing tips, job searching techniques, career counseling and information on training grants.

Mr. Wechtler reported that from June through August the library staff and a group of enthusiastic young adult volunteers worked together to change over 2,600 DVDs from the old security cases to new, more economical and space-friendly security cases. This involved inserting security tabs on each new case, taping handling instructions and stickers on each and then transferring the bar code from the old DVD to the new case along with the front and back DVD panels.

An exhibit titled "Hudson River Paintings" will feature works in acrylic by Tenafly artist and Borough Historian Alice Rigney. The exhibit will celebrate Henry Hudson's discovery of 400 years ago, and will open in the Edna Kawulitzki Gallery on October 1. An artist reception is scheduled for Thursday, October 8 from 7 to 8:30 p.m. Board members were enthusiastic about this exhibit. It was suggested that Mr. Wechtler invite Alice Rigney to create a painting in the Library so that the public might have the chance to see this talented artist at work.

Mr. Wechtler reported that the Library will participate in a one month trial subscription to "Career Database" by Gale, Inc.

The meeting adjourned at 8:05 p.m. Moved by: Dr. Peck. Seconded by: Mrs. Cook.

Respectfully submitted,

The next regular meeting of the
Library Board of Trustees will be
Monday, October 19, 2009
at the Library.

Stephen R. Wechtler
Library Director

APPROVED: October 19, 2009