

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF LIBRARY BOARD MEETING**  
**June 14, 2010**

The Board of Trustees of the Tenafly Public Library met on June 14, 2010 at 7:30 p.m. at the Library for its regular monthly meeting.

Board Members Present: President Ellen Rochford, Secretary/Treasurer Dr. Martin Gilbert, Mrs. Mabel Allen, Dr. Kenneth Altman, Dr. Arthur Peck and Councilman Patrick Rouse.

Staff Present: Library Director Stephen Wechtler, Assistant Director Soon Juhng and Administrative Assistant Ann Marie Connolly.

Board Members Absent: Vice President Kathleen Cook, David DiGregorio and Dr. Everett Fergenson.

Mrs. Rochford called the meeting to order. Mr. Wechtler stated that notices of the meeting had been sent to local papers, Cablevision and were also posted on the Library and Borough bulletin boards.

Board members approved the minutes of the Library Board meeting of May 10. Moved by: Dr. Peck. Seconded by: Dr. Altman.

**CORRESPONDENCE**

In a letter of May 21, 2010, Professor Dorothy Rudy enclosed a check for \$25. and stated her "gratitude for the wonderful programs offered at the library and the outstanding books –old and new – all thoughtfully chosen – a priceless gift!"

On June 3, 2010 Valerie Coniglio, Clerk to the Board of Chosen Freeholders, County of Bergen, sent a letter to The Honorable Chris Christie, Governor of New Jersey, enclosing a certified copy of resolution #853 adopted by the BCBCF at their meeting on June 2, 2010, opposing State Budget cuts to Library Funding for Municipal Public Libraries.

Mr. Wechtler reported on a June 7 email from BCCLS Director Robert White stating that there is a possibility of getting back a significant portion of the 74% state cuts to libraries. The incredible number of postcards, emails, letters and telephone calls to the Governor and legislators have had a major impact. Also, delivery will be substantially the same among BCCLS' members through June 2011. The cost for each library is still to be determined. Databases and Jerseycat are still in jeopardy.

In an email dated June 9, Eileen Palmer of the New Jersey Library Association stated that an email alert has been sent to Library Champions asking them to click on to <http://capwiz.com/ala/nj/home> and forward to all elected officials a request to restore funding to the NJ Library Network, the NJ Virtual Library, public library state aid and the NJ Knowledge Initiative. Mr. Wechtler asked all board members to honor this email request.

Board member Dr. Martin Gilbert reported on his attendance at the Trustee orientation session on June 1 at 6:30 p.m. at the Washington Township Library. The meeting was energizing - patron surveys, bookmarks and library mission statements were discussed.

**DIRECTOR'S REPORT**

The search committee for a new library director comprised of Board President Ellen Rochford, Vice President Kathleen Cook, Secretary/Treasurer Dr. Martin Gilbert and Board member Dr. Kenneth Altman interviewed two candidates on June 6 and two candidates on June 10. The two finalists were scheduled to be interviewed at the June 14 board meeting at 8:15 p.m. and 8:45 p.m. respectively.

The HVAC project should be completed by the end of June. Heston Allocco, Project Manager of AMCO, informed Mr. Wechtler a change order was necessary to replace the corroded piping and fittings around the control valves. The change order in the amount of \$4,428 was approved.

The Board enthusiastically and gratefully approved the generous donation of 2 clusters of 4 study carrels and 1 cluster of 5 study carrels by the Friends of the Library. The need for these carrels was listed in the Library's Goals and Objectives for 2010.

To insure staff safety by correcting an ongoing congestion problem in the workroom, the workroom ILL station has been moved and redesigned. The Board agreed to the need for

construction of a 12 foot workstation with bottom and top shelving by Ravenwood Custom Carpentry, Inc. at a cost of \$3,100. Completion of this project was also listed in the Goals and Objectives for 2010

Reference hours will be cut temporarily from 58 to 52 hours per week due to the retirements of the Library's Director and Assistant Director. Monday, Tuesday and Thursday reference will be unavailable from 10 a.m. to 12 noon. Circulation will answer simple questions and patrons may fill out information requests, which will be answered as quickly as possible after 12 noon. There will be only one librarian on duty on Saturday. A press release will be issued and signs will be posted.

### **OTHER BUSINESS**

To insure the continuity of business until the appointment of a new library director, the Board discussed designating the librarian with the most seniority working at the Tenafly Library to sign purchase orders and approve online purchase orders effective July 1, 2010 until the first day of work of the new library director. After discussion the following resolution was approved.

**BE IT HEREBY RESOLVED THAT:** The Board of Trustees of the Free Public Library of the Borough of Tenafly authorizes that Children's Services Librarian Latricia Markle, as the librarian with the most seniority working at the Tenafly Library, temporarily be designated to sign purchase orders and approve online effective July 1, 2010 and have authority to make administrative decisions. This authority will cease on the first day of work of the new library director.

Moved by: Dr. Peck

Seconded by: Dr. Gilbert

Voting as follows:

Mrs. Allen – Aye

Dr. Peck - Aye

Dr. Altman – Aye

Mrs. Rochford – Aye

Dr. Gilbert - Aye

Councilman Rouse – Aye

The meeting adjourned at 8:10 p.m. to go into Executive Session to interview candidates for the position of Library Director. Moved by: Mrs. Rochford. Seconded by: Dr. Altman.

The Executive Session was adjourned at 9:24 p.m. Moved by: Councilman Rouse. Seconded by: Dr. Gilbert.

The Board returned from the Executive Session and adjourned the meeting at 9:25 p.m. Moved by: Mrs. Rochford. Seconded by: Dr. Peck.

The next regular meeting of the Library Board of Trustees will be **Monday, September 13, 2010** at the Library.

Respectfully submitted,

Stephen R. Wechtler  
Library Director

APPROVED: 09/13/10