

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
December 12, 2011

The Board of Trustees of the Tenafly Public Library met on December 12, 2011 at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Dr. Martin Gilbert, Mrs. Mabel Allen, Dr. Kenneth Altman, Mr. David DiGregorio, Mrs. Soon Juhng and Dr. Arthur Peck.

Staff Present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Board members approved the minutes of the regular Board meeting of November 19, 2011. Moved by Dr. Altman. Seconded by Mrs. Cook.

Correspondence

None

Treasurer's Report

Dr. Gilbert reviewed with the Board the Library's cumulative financial statements through November, 2011. He noted that he had examined and approved the statements and reported that they were current and accurate.

Director's Report

The Board received a copy of the 2012 Board of Trustee meeting dates and an updated copy of the Board of Trustee Directory.

President's Report

A luncheon honoring Ellen Rochford's service to the Tenafly Public Library has been scheduled for Saturday, January 7. Mrs. Allen agreed to work with Board members to compose appropriate wording for a plaque to honor Mrs. Rochford.

Non-Contractual Employee Leave Policies

The Board discussed changing the sick leave policy for the two non-contractual employees of the Library, Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly. A decision was made to continue with the current policy for these two employees at this time. The Board will await further information from the Borough on its proposed sick leave plan. Discussion will resume at the January 9, 2012 meeting.

2012 Budget Update

Ms. Webb-Metz presented and reviewed with the Board the Library's 2012 Budget. She also discussed with them the budget's transmittal memorandum, the narrative for the capital plan and the Library's 2012 goals and objectives. The Board was in agreement with and enthusiastic that an ESL instructor will be hired to conduct 10-week sessions in the winter and fall. The Library will also purchase materials in support of this program.

Old Business

None

New Business

Ms. Webb-Metz will investigate Dr. Gilbert’s suggestion that the Library try to incorporate into the Borough’s Newsletter a Friends of the Tenafly Library membership form.

Dr. Gilbert suggested that a sampling of new acquisitions be included in the Library listserv.

Citizens’ Portion of the Meeting

None

Council Liaison’s Report

None

Any Other Business

None

Closed Session

The meeting adjourned at 8:45 p.m. to go into closed session to discuss a union issue. Moved by Mr. Rouse. Seconded by Dr. Altman.

The Board returned from closed session at 8:59 p.m. and adjourned the meeting at 9:00 p.m. Moved by Dr. Altman. Seconded by Dr. Peck.

Respectfully submitted,

The next regular meeting of the Library Board of Trustees will be Monday, January 9, 2012.

Dr. Martin Gilbert
Secretary/ Treasurer
Tenafly Library Board

Approved: January 9, 2012