

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF LIBRARY BOARD MEETING**  
**MARCH 14, 2011**

The Board of Trustees of the Tenafly Public Library met on March 14, 2011 at 7:30 p.m. at the Library for its regular monthly meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Dr. Martin Gilbert, Mrs. Mabel Allen, Dr. Kenneth Altman, Mrs. Soon Juhng, Dr. Arthur Peck and Mrs. Ellen Rochford.

Staff Present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.  
Absent: Mr. David DiGregorio.

Mrs. Cook called the meeting to order. Ms. Webb-Metz reported that notices of the meeting had been sent to the media and posted.

Board members approved the minutes of the regular Board meeting of February 14, 2011. Moved by: Mrs. Cook.  
Seconded by: Mrs. Allen.

**Director's Report**

Ms. Webb-Metz presented the proposed 2011 Library Expenses Budget of \$40,300. to the Board. The Library anticipates earning a portion of this amount in 2011 through donations, fines, reimbursement for lost books, and interest. As a result of the reduction in the 1/3 mil Municipal Library Budget, she proposed withdrawing funds from the Library general fund and adding this to the budget for book/media purchases. After discussion the following resolution was approved:

**BE IT HEREBY RESOLVED THAT:** The Board of Trustees of the Free Public Library of the Borough of Tenafly approves of the 2011 Library Expense Budget as presented by the Library Director.

Moved by: Dr. Altman

Seconded by: Dr. Peck

Voting as follows:

Mrs. Cook – Aye

Dr. Altman - Aye

Mr. Rouse – Aye

Mrs. Juhng - Aye

Dr. Gilbert - Aye

Dr. Peck - Aye

Mrs. Allen – Aye

Mrs. Rochford - Aye

Ms. Webb-Metz thanked those Board members who signed up for the BCCLS Trustee Education listserv which will facilitate information sharing among the Trustees of BCCLS member libraries and also the BCCLS patron information listserv.

Dr. Gilbert and Ms. Webb-Metz will attend a Strategic Planning Workshop sponsored by the New Jersey State Library and LibraryLinkNJ on April 6. The Ivy Group is the workshop consultant. A follow-up meeting is planned in May.

The Library will celebrate National Library Week – April 10-16, 2011 with activities planned every day. The Library has purchased an extensive collection of the Pimsler Language series on CD.

**President's Report**

Mrs. Kathleen Cook and Board members thanked Ms. Webb-Metz for the thorough and knowledgeable library budget presentation she gave to the Mayor and Council on Thursday evening, March 10, 2011.

**By-Laws Review Committee Update**

Mrs. Cook reported that the 2011 revised Library By-Laws are near finalization and that the major changes are in officer term limits and conflicts of interest for Board members.

**2011 Budget Committee Update**

Ms. Webb-Metz reviewed the 2011 budget with the Board and noted that the Budget Committee is continuing to work on adjustments for a final budget.

**Council Liaison's Report**

None

**Citizens' Portion of Meeting**

No citizens were in attendance.

**Other Business**

None.

The meeting adjourned at 7:56 p.m. to go into closed Executive Session. Moved by: Dr. Altman. Seconded by: Mr. Rouse.

The Executive session was adjourned at 8:41 p.m. Moved by: Dr. Altman. Seconded by: Mrs. Cook.

The Board returned from the Executive Session and adjourned the meeting at 8:42 p.m.. Moved by: Mr. Rouse. Seconded by: Dr. Gilbert.

Respectfully submitted,

The next regular meeting of the  
Library Board of Trustees will be  
**Monday, April 11, 2011**  
at the Library.

Dr. Martin Gilbert  
Secretary/Treasurer  
Tenafly Library Board

APPROVED: 04-11-2011