

TENAFLY PUBLIC LIBRARY
MINUTES OF LIBRARY BOARD MEETING
FEBRUARY 14, 2011

The Board of Trustees of the Tenafly Public Library met on February 14, 2011 at 7:30 p.m. at the Library for its regular monthly meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Dr. Martin Gilbert, Mrs. Mabel Allen, Mr. David DiGregorio, Mrs. Soon Juhng and Mrs. Ellen Rochford.

Staff Present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Absent: Dr. Kenneth Altman and Dr. Arthur Peck.

Mrs. Cook called the meeting to order. Ms. Webb-Metz reported that notices of the meeting had been sent to the media and posted.

Board members approved the minutes of the regular Board meeting of January 10, 2011 and the Executive Session minutes of January 10, 2011. Moved by: Mr. Rouse. Seconded by: Dr. Gilbert.

Director's Report

The Board discussed the Director's report for January 2011 and the activities planned for National Library Week – April 10-16, 2011. Something is planned for every day. Under consideration is a "food for fines" program for the week with donations going to a local food bank. The program would encompass only fines due on Tenafly Library books and would not include the cost of replacing a lost book.

Mrs. Webb-Metz and the Board discussed the various articles she provided concerning the Ridgewood Library policy to start imposing fees on tutors, agencies or other organizations that conduct business in the public areas of the library.

The Board reviewed and thanked Ms. Webb-Metz for the annual report submitted to the Borough Administrator and Mayor and Council.

Board members volunteered to setup and work the Library's annual booksale to be held Friday, Saturday and Sunday March 25, 26 and 27 in the McCandless Room.

Second interviews are being conducted and references for the final three candidates for the position of Head of Public Services are being checked. The position should be filled by mid March.

Full time Library Assistant Marie DiBartolomeo has submitted her retirement papers. Working with the Library's Finance Committee, it was decided to post this position as part time for 28 hours per week at \$14.00 per hour.

Following discussion at the February 9 Borough Department Head meeting, Ms. Webb-Metz made a request to Borough Administrator Jewel Thompson-Chin and Police Chief Michael Bruno to allow the library employees to park at the basketball court and circle behind the municipal complex during the construction at police headquarters in order to open up spaces for library patrons.

Ms. Webb-Metz will chair the Trustee Education Committee for BCCLS. She asked that all Board members sign up for the BCCLS Trustee Education listserv which will facilitate information sharing among the Trustees of BCCLS member libraries.

President's Report

Mrs. Kathleen Cook reviewed the procedure for closing the library due to weather or maintenance problems.

2011 Budget Committee Update

Martin Gilbert and Patrick Rouse reported that they are continuing to work on the 2011 budget and are in the process of shifting money over to the books and materials line from the savings realized by closing on Sundays in June and July and as other adjustments are made as personnel changes occur.

By-Laws Review Committee Update

The committee met on February 3 and reported that revised Library Trustee by-laws were near completion and a draft would be available for circulation and review shortly.

Citizens' Portion of Meeting

No citizens were in attendance.

Other Business

The next meeting for employee union contract negotiations will be February 28,

The meeting adjourned at 8:16 p.m. Moved by: Dr. Gilbert. Seconded by: Mr. Rouse.

Respectfully submitted,

The next regular meeting of the
Library Board of Trustees will be
Monday, March 14, 2011
at the Library.

Dr. Martin Gilbert
Secretary/Treasurer
Tenafly Library Board

Approved: March 14, 2011