

**TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
June 13, 2016**

The Board of Trustees of the Tenafly Public Library met on June 13, 2016, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Kenneth Altman, Martin Gilbert, and Arthur Peck.

Absent: David DiGregorio and Martha Kerge.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Patrick Rouse called the meeting to order at 7:30 p.m. Gina Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of May 9, 2016. Moved by: Arthur Peck. Seconded by: Kenneth Altman. Unanimously accepted.

Treasurer's Report

Soon Juhng reviewed with the Board the Library's financial statements of May 2016. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by: Kenneth Altman. Seconded by: Arthur Peck. Unanimously approved.

Audit

The Director presented the Library's 2015 favorable audit from Garbarini & Co., P.C. – Certified Public Accounts which had been reviewed by Library Board President Patrick Rouse, Vice President Kathleen Cook and Secretary/Treasurer Soon Juhng.

After discussion the Board approved the following resolution:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public Library of the Borough of Tenafly approves of the Financial Statements for the years ended December 31, 2015 and 2014 by Garbarini & Co., P.C. – Certified Public Accountants as presented by the Library Director.

Moved by: Martin Gilbert

Seconded by: Kathleen Cook

Voting as follows:

Mabel Allen – Aye

Soon Juhng – Aye

Kenneth Altman – Aye

Arthur Peck – Aye

Kathleen Cook – Aye

Patrick Rouse – Aye

Martin Gilbert – Aye

Correspondence

None

Director's Report

The Chinese Dragon Boat Festival held at the Library on Saturday, June 4th from 12:00 to 4:00 p.m. was a huge success. It was a busy, hectic, fun-filled day attended by over 300 people and provided much good will for the Library. There were dance performances and music in the Gallery and arts and crafts and food tastings in the McCandless Room.

On Saturday, September 10, 2016, the NJ State Library in partnership with the NJ Library Trustee Association will sponsor the Trustee Institute "Re-Envisioning the Future of Public Libraries" at the National Conference Center Holiday Inn of East Windsor. Maureen Sullivan, Consultant and Advisor to The Aspen Institute and former ALA President will be the special guest speaker. Registration deadline is September 1, 2016. Ms. Webb-Metz asked that Board members inform her if they would like to attend.

President's Report – Contract Negotiations

Board members Pat Rouse, Arthur Peck and Mabel Allen along with Ms. Gina Webb-Metz and Library Attorney, Eric Steinberg met with representatives of New Jersey Employees Labor Union OPEIU Local 32 and Shop Steward Susan DiGirolamo on June 13, 2016 to present proposals and counter proposals for a new contract. The next meeting is scheduled for July 2016.

Librarian Positon

The qualifications, responsibilities and financial compensation of the candidate for the open librarian position left by the resignation of Daniel Lane were discussed. The Library Director will seek a tech-savvy candidate who is well suited to work with teens and able to enthusiastically develop a strong engaging teen program while embracing emerging technology and working with staff and the public in technology training. The candidate will also work at the service desk and handle reference questions.

After discussion a motion was made to approve hiring a replacement librarian. Moved by: Martin Gilbert. Seconded by: Kenneth Altman. Unanimously accepted.

New Business

-Museum Pass Program

The Board discussed and defined the provisions for use of the museum passes offered at the Tenafly Public Library and partially funded by the Tenafly Library Friends. After discussion a motion was made to limit the use of museum passes to Tenafly residents only. Moved by: Kathleen Cook. Seconded by: Mabel Allen. Unanimously accepted.

-2017 Calendar

The Board discussed the 2017 calendar encompassing Holidays, Library Board meeting dates and Sunday closings. For 2017 the Library will be open full days on Saturday, December 23 and on Saturday December 30. To compensate for the lost half-day holiday on each of these days, the Library will be closed on Monday, July 3, 2017. After discussion a motion was made to approve the 2017 Tenafly Public Library Calendar.

Moved by: Arthur Peck **Seconded by:** Martin Gilbert

Voting as follows:

Mabel Allen – Aye	Soon Juhng – Aye
Kenneth Altman – No	Arthur Peck – Aye
Kathleen Cook – Aye	Patrick Rouse – Aye
Martin Gilbert – Aye	

Old Business

None

Report from the Mayor’s Alternate

None

Report from the Superintendent’s Alternate

None

Citizen’s Portion of the Meeting

None

Any Other Business

None

Adjournment

The meeting adjourned at 8:20 p.m. to go into closed session to discuss a personnel issue. Moved by: Patrick Rouse. Seconded by: Kathleen Cook. Unanimously accepted.

The Board returned to open session at 8:44 p.m.

The meeting was adjourned at 8:45 p.m. Moved by: Patrick Rouse. Seconded by: Kenneth Altman. Unanimously accepted.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, September 12, 2016.

APPROVED: September 12, 2016