

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
April 11, 2016

The Board of Trustees of the Tenafly Public Library met on April 11, 2016, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Kenneth Altman, Martin Gilbert, Martha Kerge and Arthur Peck.

Absent: David DiGregorio

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Patrick Rouse called the meeting to order at 7:30 p.m. Gina Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of March 14, 2016. Moved by: Martin Gilbert. Seconded by: Kathleen Cook. Unanimously accepted.

Treasurer's Report

Soon Juhng reviewed with the Board the Library's financial statements of March 2016. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by: Kenneth Altman. Seconded by: Martin Gilbert. Unanimously approved.

Correspondence

Poet James B. Nicola, who completed a two month residency with two other poets at the Middle School, sent a letter of thanks for hosting him and Tenafly Middle School sixth-grade students at the Library on March 28 for a night of poetry.

Director's Report

On March 29, BCCLS Executive Director, Marie Coughlin, joined staff members for a light lunch and tour of the Tenafly Library. She then attended a BCCLS Strategic Planning Committee at the Library hosted by committee member Gina Webb-Metz.

The BCCLS website now includes an animated Lego film "The Buckles Family." Dan Lane, co-chair of the BCCLS Public Relations Committee, participated in the planning and creation of the film.

On Monday, April 11 in honor of Earth Day, the Library held a program "Upcycled Crafts." Participants reused materials to make musical instruments and other projects.

On Saturday, April 23 at 2:00 p.m. "Bash the Trash" will be at the Library to perform and educate with musical instruments made from recycled and reused materials.

Other programs celebrating Earth Day include: an educator from the Tenafly Nature Center presenting the program, "Endangered New Jersey" on April 13, a nature-themed Lego story time for children on April 14; a "Joys of Hiking" program by Peter Reiner, a hike leader for the Adirondack Mountain Club's North Jersey Ramapo Chapter and a "Clean and Be Green" program on April 25 presented by Dr. Melanie Rie on how to use inexpensive common household ingredients to make effective green cleaning agents.

The Children's Tree & Art Foundation is exhibiting two sculptures during April. Benjamin Li, a Tenafly second grader, is exhibiting his National Park Junior Ranger badges.

Tenafly High School student artwork is on exhibit in the Edna Kawulitzki Gallery during the month of April.

President's Report

None

New Business

None

Old Business

Martin Gilbert attended the BCCLS Trustee Advocacy Education meeting held at the Tenafly Public Library on March 23.

The McCandless Room has been reserved for the BCCLS Trustee Training meeting on December 6, 2016 from 7:00 p.m. to 9:00 p.m. On the agenda is Strategic Planning and Advocacy. This meeting affords trustees the opportunity to meet with other trustees and fulfills the requirement for Trustee training.

The Board discussed the need for a cleaning schedule for the Library bathrooms and the times the field bathrooms are open.

The Trustee Financial Disclosure Forms are due by April 30, 2016.

Staff Library Cards

In conjunction with the new BCCLS policy on staff library cards that went into effect on April 5, 2016, a new Unrestricted Tenafly Staff Library Card Agreement was presented to the Library Board of Trustees. After discussion, a motion was made to approve the Agreement. Moved by: Martin Gilbert. Seconded by: Kenneth Altman. Unanimously accepted.

Report from the Mayor's Alternate

Martha Kerge and Board Members discussed the February 20 Library Budget Hearing with the Council.

Report from the Superintendent's Alternate

None

Citizen's Portion of the Meeting

None

Any Other Business

None

The Board went into closed session at 8:02 p.m. to discuss personnel issues. Moved by: Arthur Peck. Seconded by: Kenneth Altman. Unanimously accepted.

The Board returned from the closed session at 8:12 p.m.

A motion was made to increase the hourly rate of Sunday employee Luiza Herbst from \$20.00 per hour to \$22.00 per hour. Moved by: Patrick Rouse. Seconded by: Kenneth Altman. Unanimously approved.

The Board went into closed session at 8:14 to discuss personnel issues. Moved by: Martha Kerge. Seconded by: Martin Gilbert. Unanimously accepted.

The Board returned from the closed session at 8:24 p.m.

Adjournment

The meeting was adjourned at 8.25 p.m. Moved by: Patrick Rouse. Seconded by: Soon Juhng. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, May 9, 2016.

APPROVED: May 9, 2016