

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
February 8, 2016

The Board of Trustees of the Tenaflly Public Library met on February 8, 2016, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, David DiGregorio and Martin Gilbert.

Absent: Kenneth Altman, Martha Kerge and Arthur Peck.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Patrick Rouse called the meeting to order at 7:30 p.m. Gina Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of January 11, 2016. Moved by: Martin Gilbert. Seconded by: Kathleen Cook. Unanimously accepted.

Treasurer's Report

Soon Juhng reviewed with the Board the Library's financial statements of December 2015. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by: Martin Gilbert. Seconded by: Patrick Rouse. Unanimously approved.

Oath of Office – David DiGregorio

David DiGregorio took the Oath of Office having been reappointed by School Superintendent Lynn Trager for a one-year term as her alternate.

Correspondence

None

Director's Report

The Budget Presentation to the Mayor and Council will be Saturday, February 20, 2016 at 11:00 a.m.

The Tenaflly Library Friends have been discussing funding priorities. They plan to focus on a few projects that will easily convey the ways in which the Friends support the Library. In addition to the concert series and the Shakespeare performance, the Friends are currently planning to support the Museum Pass program and possibly funding the Teaching Company materials in 2016.

Tenaflly High School teacher Lisa Allen is working with Gina Webb-Metz to present an exhibit of student artwork in the Edna Kawulitzki Gallery in April 2016.

On Monday, March 28 from 6:30 p.m. to 8:00 p.m. the Library will host "An Evening of Poetry" with Tenaflly Middle School student poets and guest poet James B. Nicola.

President's Report

None

Old Business

None

New Business

The Strategic Planning Committee met with Stuart Fife of Library Interiors, Inc. on Monday, February 1 to discuss Phase Two of the Library's renovation project. As a result of this discussion, Mr. Fife offered the following proposals:

Proposal 020816-SF6 is to furnish, deliver and install: A frame mobile oak gondola with five adjustable wood shelves on casters for displays and two round mobile oak tiered displays units with a closed bottom box base with casters. Cost: \$8,655. After discussion a motion was made by Martin Gilbert to approve the proposal. Seconded by David DiGregorio. Unanimously accepted.

Proposal 020816-SF7 is to furnish, deliver and install: A steel canopy top for the existing shelving behind the circulation desk; an adjustable backstop for said shelving; and a full width pullout shelf. Cost: \$1,009. After discussion a motion was made by Martin Gilbert to approve the proposal. Seconded by Soon Juhng. Unanimously approved.

Art and Exhibits

The revised Policy on Displays and Exhibits was discussed. After discussion a motion was made by Kathleen Cook to approve the revised policy. Seconded by Martin Gilbert. Unanimously approved.

The Art Committee membership has been updated. Gina Webb-Metz will now work with Board members exclusively to plan the exhibit schedule for the Edna Kawulitzki Gallery.

The Board discussed the ownership and placement of the two Harvey Dunn paintings (*The Garden Party* and *Battle of the Bastille*) now in storage at the Borough. Gina Webb-Metz was asked to approach Borough Administrator Jewel Thompson-Chin to determine who officially owns the two paintings and where they could be displayed. If a local display location cannot be located, Gina was asked to contact the South Dakota Art Museum that houses a significant Harvey Dunn Collection.

Report from the Mayor's Alternate

None

Report from the Superintendent's Alternate

None

Citizen's Portion of the Meeting

None

Any Other Business

None

The Board went into closed session at 8:46 p.m. to discuss a personnel issue. Moved by: Kathleen Cook. Seconded by: Martin Gilbert. Unanimously approved.

The Board returned from the closed session at 8:55 p.m.

A motion was made to establish the wage of the Children's Librarian Assistant at \$18.00 per hour. Moved by: Patrick Rouse. Seconded by: Kathleen Cook. Unanimously approved.

Adjournment

The meeting was adjourned at 9:05 p.m. Moved by Kathleen Cook. Seconded by: Soon Juhng. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, March 14, 2016.

APPROVED: March 14, 2016