

**TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
January 11, 2016**

The Board of Trustees of the Tenaflly Public Library met on January 11, 2016, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Martin Gilbert, Martha Kerge and Arthur Peck.

Absent: Kenneth Altman and David DiGregorio

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Patrick Rouse called the meeting to order at 7:30 p.m. Gina Webb-Metz reported that notices of the meeting had been posted and sent to the media.

2016 Board Reorganization and Election of Officers

Patrick Rouse took the Oath of Office as a reinstated member of the Library Board.

Mabel Allen took the Oath of Office as a reinstated member of the Library Board.

Martha Kerge took the Oath of Office having been reappointed by Mayor Peter Rustin for a one-year term as his alternate.

The election of Board officers for 2016 was held. The following were nominated:

President – Mr. Patrick Rouse (moved by Mabel Allen, seconded by Arthur Peck). Elected unanimously. Move to close nomination: Martha Kerge, Seconded by Mabel Allen. Unanimous.

Vice President – Kathleen Cook (moved by Patrick Rouse, Seconded by Arthur Peck). Elected unanimously. Move to close nomination: Arthur Peck, Seconded by Mabel Allen. Unanimous.

Secretary/Treasurer –Soon Juhng (moved by Martin Gilbert, Seconded by Patrick Rouse). Elected unanimously. Move to close nomination: Martin Gilbert, Seconded by Patrick Rouse. Unanimous.

Minutes

Board members approved the amended minutes of the regular board meeting of November 9, 2015. Moved by: Martin Gilbert. Seconded by: Kathleen Cook. Unanimously accepted.

Board members approved the minutes of the regular board meeting of December 8, 2015. Moved by: Arthur Peck. Seconded by: Patrick Rouse. Unanimously accepted.

Treasurer's Report

Soon Juhng reviewed the Library's Check Register for December 2015. The 2015 Year End Financial Report will be discussed at the February 8, 2016 Board meeting.

2016 Budget – Library Funds

The Board discussed the proposed 2016 Library Funds Budget presented by Gina Webb-Metz. After discussion a motion was made to approve the budget as presented. Moved by: Martin Gilbert. Seconded by: Arthur Peck. Unanimously approved.

BCCLS 2016 Certification of Agreement

The Board discussed and agreed that the Tenaflly Public Library was in compliance with the rules and regulations of the Bergen County Cooperative System Certification of Agreement. Martin Gilbert moved to sign the Agreement and Arthur Peck seconded the motion. Unanimously accepted. Board President Patrick Rouse and Library Director Gina Webb-Metz signed the BCCLS Certification of Agreement.

Correspondence

None

Director's Report

Part-time Library Assistant Katherine VanderWende has accepted the position of Children's Librarian at the Westwood Public Library.

President's Report

The representative of New Jersey Employees Labor Union OPEIU Local 32 was unable to attend the contract negotiations meeting scheduled for Monday, December 21, 2015 due to illness. Patrick Rouse, Arthur Peck, Mabel Allen and Gina Webb-Metz met with Library attorney Eric Steinberg on that date and discussed negotiation issues.

New Business

None

Old Business

Martin Gilbert discussed continuing education opportunities for trustees and the procedure for signing into the link for the Trustee Academy. Access to the Trustee Academy continues through 06-30-16.

New Business

None

Report from the Mayor's Alternate

Martha Kerge reported that at the Annual Borough Reorganization Meeting, Mayor Rustin spoke favorably about the Library. He mentioned how pleased he was by how well the Library was run through the efforts of Library Director Gina Webb-Metz.

Report from the Superintendent's Alternate

None

Citizen's Portion of the Meeting

None

Any Other Business

None

The Board went into closed session at 8:05 p.m. to discuss personnel issues. Moved by: Patrick Rouse. Seconded by: Mabel Allen. Unanimously approved.

The Board returned from the closed session at 8:22 p.m.

A motion was made to establish the position of Library Assistant Technical Services as a full time position. Moved by: Martha Kerge. Seconded by: Kathleen Cook. Unanimously approved.

A motion was made to increase the hours of the position of Library Assistant for the Children's Department to 28 hours per week. Moved by Arthur Peck. Seconded by: Martin Gilbert. Unanimously approved.

Adjournment

The meeting was adjourned at 8:28 p.m. Moved by Arthur Peck. Seconded by: Patrick Rouse. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, February 08, 2016.

APPROVED: February 08, 2016