

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
October 19, 2015

The Board of Trustees of the Tenafly Public Library met on October 19, 2015, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer, Soon Juhng, Mabel Allen, Kenneth Altman, David DiGregorio, Martin Gilbert and Martha Kerge.

Absent: Arthur Peck.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mr. Rouse called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular Board meeting of September 21, 2015. Moved by: Kenneth Altman. Seconded by: Martin Gilbert. Unanimously approved.

Treasurer's Report

Soon Juhng reviewed with the Board the Library's financial statements of September, 2015. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by: Mabel Allen. Seconded by: Kenneth Altman. Unanimously approved.

Gina Webb-Metz explained the new print management software program to better monitor patron printing and the Plymouth Rocket, Inc. program for scheduling use of the Library's museum pass program.

Correspondence

None.

Director's Report

The Library's 1/3 mill minimum funding amount for 2016 is \$1,464,083. This represents a 3.92% increase of \$55,224 from 2015.

Trustee Education

BCCLS Advocacy Committee is offering "Essentials of Library Law," an overview of NJ Library Law for Trustees, presented by Michael A. Cerone Jr., Esq. The Township of Washington Public Library is hosting the event on Thursday, November 19, 2015 from 7:00 p.m. to 8:30 p.m. Board members received a reservation sheet in their meeting packet.

The revised Tenafly Public Library Personnel Manual was discussed. After discussion a motion was made to approve the Tenafly Public Library Manual. Moved by: Kathleen Cook. Seconded by: Martin Gilbert. Unanimously approved.

President's Report

Patrick Rouse expressed his appreciation to the Friends of the Library for the work they did on their first booksale in the Library gallery. He asked that a note of thanks be sent to the Friends for their successful efforts in managing the booksale, recruiting new Friends of the Library members, and reaching out to the community.

Tenafly Library Friends Update

The Friends signed up 10 new members at the booksale. Having the dumpsters outside was an enormous help in managing the quality of books in the sale. The Friends expressed their appreciation to volunteer Lorraine Kapakjian for her hard work and guidance throughout the sale. The Member Preview Night was a big hit and a great incentive to become a Friends member.

The Friends will share in the expense of the Tea Basket being donated for the BCCLS Friends Breakfast on October 20.

Old Business

None

New Business

Gina Webb-Metz discussed revising the Library's Art Exhibit Policy.

Report from the Mayor's Alternate

Martha Kerge reported that Mayor Rustin was completely pleased with the Library's participation in the Tenafly Mayors Wellness Campaign. The scheduled programs, the community read and relevant movies are continuing to keep the community actively exploring issues related to retirement, aging and end-of-life decisions.

Report from the Superintendent's Alternate

David DiGregorio reported on management changes at the High School, Middle School and the McKay School. Stanford University Professor Denise Pope will be at the Tenafly Middle School on October 20th to address educators, parents and students from Tenafly and Cresskill on ways to help students balance busy schedules and redefine success.

Citizen's Portion of the Meeting

None

Any Other Business

None

Adjournment

Meeting was adjourned at 8:26 p.m. Moved by: Martin Gilbert. Seconded by: Mabel Allen. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, November 9, 2015.

APPROVED: November 9, 2015