

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**September 21, 2015**

The Board of Trustees of the Tenaflly Public Library met on September 21, 2015, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer, Soon Juhng, Mabel Allen, Kenneth Altman, Martin Gilbert, Martha Kerge and Arthur Peck.

Absent: David DiGregorio

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mr. Rouse called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

**Minutes**

Board members approved the minutes of the regular Board meeting of June 8, 2015. Moved by: Martin Gilbert. Seconded by Kenneth Altman. Unanimously approved.

Board members approved the minutes of the special Board meeting of June 30, 2015. Moved by Kenneth Altman. Seconded by Martin Gilbert. Unanimously approved.

**Treasurer's Report**

Mrs. Juhng reviewed with the Board the Library's financial statements of June, July and August, 2015. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by Arthur Peck. Seconded by Kenneth Altman. Unanimously approved. The Board thanked Kenneth Altman for the time and effort he expended in successfully moving the Library gifts and bequests monies into accounts generating more income.

**Correspondence**

None.

**Director's Report**

Ms. Webb-Metz reported on the active summer reading and program schedule for all ages.

The Board thanked Ms. Webb-Metz and Library staff for the quality and quantity of programs offered over the summer months.

**Trustee Education**

Martin Gilbert discussed the online Trustee Academy courses available to Board members to complete the State Library's continuing education requirements for trustees.

**Tenaflly Library Friends Update**

The 15<sup>th</sup> Annual BCCLS Friends' Breakfast is on Tuesday, October 20, 2015 at the Seasons Restaurant in Washington Township from 9:30 to 12:00. Board members were asked to have their request to attend in by Friday, September 25.

Mr. Rouse was very pleased with the Tenaflly Library Friends membership mailing that included an invitation to a members preview of the Fall book sale and an invitation to the Friends Cider and Dessert Social on November 15.

The Friends will kick off the 2015 booksale with a Friends Members preview sale on Thursday October 8 from 6:00 p.m. to 8:00 p.m. The sale will continue on Friday, October 9 from 10:00 a.m. to 4:00 p.m. The clearance bag sale will be Saturday, October 10 from 10:00 a.m. to 12:00 noon

## **President's Report**

The contract of Tenafly Library employees of NJ Employees Labor Union OPEIU Local 32 ends on December 31, 2015. Patrick Rouse, Arthur Peck and Mabel Allen will be on the contract negotiations committee.

The contract for non-union employees ends on December 31, 2015. Patrick Rouse, Arthur Peck and Mabel Allen will be on the negotiations committee. Mr. Rouse asked that these negotiations begin before November 1, 2015.

Patrick Rouse and Kathleen Cook will be on the Library Director yearly evaluation committee.

## **Old Business**

The Friends support the Library by promoting the Library and Friends membership at local events and through the concert series and membership development activities at the Library.

Kenneth Altman reported on his extensive research into the history of the McCandless Room. He noted that unless we find Mr. McCandless's will, we shall have to adhere to the plan in place of sharing the room with Tenafly Recreation.

Martin Gilbert reported that he has had several meetings with Robert Culvert, Head of the Tenafly DPW. In the approved June 8, 2015 Library Board of Trustees meeting minutes it was noted that work on the garden behind the Library would begin shortly. Martin Gilbert was informed that Mr. Culvert has now determined that after doing another walk through, it was not possible to plant in that location. Martin Gilbert stated that he is not in agreement and will request a meeting with Borough Administrator Jewel Thompson-Chin and Robert Culvert to reassess the feasibility of getting the planting done.

## **New Business**

None

## **Report from the Mayor's Alternate**

None

## **Report from the Superintendent's Alternate**

None

## **Citizen's Portion of the Meeting**

None

## **Any Other Business**

The Library holiday party will be on Wednesday, December 9, 2015.

## **Adjournment**

Meeting was adjourned at 8:21 p.m. Moved by: Arthur Peck. Seconded by Kathleen Cook. Unanimously approved.

Respectfully submitted,

Soon Juhng  
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, October 19, 2015.

APPROVED: October 19, 2015