

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
June 8, 2015

The Board of Trustees of the Tenafly Public Library met on June 8, 2015, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer, Soon Juhng, Mabel Allen, Kenneth Altman, Martin Gilbert and Arthur Peck.

Absent: David DiGregorio and Martha Kerge

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mr. Rouse called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the revised minutes of the regular Board meeting of May 11, 2015. Moved by: Dr. Gilbert. Seconded by Dr. Altman. Unanimously approved.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's financial statements of April and May 2015. She noted that she had examined and approved the statements and reported that they were current and accurate. A motion was made to approve the financial reports. Moved by Dr. Gilbert. Seconded by Dr. Peck. Unanimously approved.

Audit

The Director presented the Library's 2014 favorable audit from Garbarini & Co., P.C. – Certified Public Accounts which had been reviewed by Library Board President Patrick Rouse, Vice President Kathleen Cook and Secretary/Treasurer Soon Juhng.

After discussion the Board approved the following resolution:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public Library of the Borough of Tenafly approves of the Financial Statements for the years ended December 31, 2014 and 2013 by Garbarini & Co., P.C. – Certified Public Accountants as presented by the Library Director.

Moved by: Dr. Gilbert

Seconded by: Mrs. Juhng

Voting as follows:

Mrs. Mabel Allen – Aye

Mrs. Soon Juhng – Aye

Dr. Kenneth Altman – Aye

Dr. Arthur Peck – Aye

Mrs. Kathleen Cook – Aye

Mr. Patrick Rouse – Aye

Dr. Martin Gilbert – Aye

Correspondence

We received a gracious thank you note from The Yale Club of New York City with a check in the amount of three dollars and two cents for postage for returning a book to their library that was left in our book drop.

Ellen Rochford's daughter, Chris Vineis, sent an email confirming the celebration of life ceremony and light lunch honoring Ellen on Saturday, July 11 at 11:00 a.m. at the Church of the Atonement in Tenafly. Chris asked that the invitation be extended to all.

Director's Report

The Summer Reading Program (June 22 through August 24) will encompass activities for children, young adults and adults. **The 2015 Children's Summer Reading Program** theme is "Every Hero Has A Story." Activities include book clubs "Read It! Watch It!" and "The 1000 Books Before Kindergarten Club;" BedTime Math; Gaming at the Library; Crafting at the Library; BabyTime and Stories; and Lego and Duplo at the Library. Special events include Beach Party StoryTime, Science of Super Heroes, and Shakespeare on the Lawn – Romeo and Juliet.

The Young Adult Reading Program

Teens will get raffle tickets for valuable prizes by doing any or all of the following: reading and reviewing books or audiobooks; attending events at the Library such as movies, crafts, college prep; completing the eight weekly drop-in activities; and finding BCCLS Summer Key Hunt locations.

The Adult Summer Reading Program is open to readers ages 18 and up. Raffle tickets will be earned by submitting books reviews, reading of materials selected from the BCCLS system, attending Library sponsored adult book or discussion group meetings, programs or movies during the program time, and finding the keys from the BCCLS Summer Key Hunt from July 1 through August 14.

The Next Stage Ensemble of the Shakespeare Theatre of New Jersey will perform an abridged “Romeo and Juliet” for all ages on Wednesday, August 5, 2015 from 3:00 to 4:00 p.m.

President’s Report

None

Old Business

Robert Culvert, Head of the DPW, informed Dr. Gilbert that the DPW will shortly begin work on the garden behind the Library.

Personnel Manual

Attorney Review has been completed on the personnel manual. The proposed manual is being reviewed by a Board sub-committee.

New Business

None

Trustee Education

As part of Library Trustee continuing education, seven Board members reviewed and discussed the basics of the New Jersey Open Public Meetings Law.

2016 Library Calendar

The Board reviewed the Library’s proposed 2016 calendar of holidays, board meetings and Sunday service. After discussion a motion was made to approve the 2016 calendar. Moved by Dr. Altman. Seconded by Dr. Peck and unanimously accepted.

Report from the Mayor’s Alternate

None

Report from the Superintendent’s Alternate

None

Citizen’s Portion of the Meeting

None

Any Other Business

The Board thanked Ms. Webb-Metz for the comprehensive program schedule she presented for Library participation in Mayor Rustin’s project - “Conversation of a Lifetime” – a Mayor’s Wellness Campaign Program. The program focuses on engaging in fruitful dialogue to let individuals, family, friends, or doctors understand and respect end-of-life wishes through advanced care planning. The Library has five programs scheduled – Recent Advances in Alzheimer’s Disease Research; Long Term Care and You; Advance Directives and Healthcare Proxies; Amazing Aging: An Exploration into Aging as a Time of Growth; and an Elder Law & Estate Planning Workshop. There will be a community read *The Conversation: A Revolutionary Plan for End-of-Life Care* and three movies: *Still Alice, Amour, and The Bucket List*.

As part of the Tenafly Mayors Wellness Campaign, Library Board member Arthur Peck, M.D. will discuss Recent Advances in Alzheimer’s Disease Research at the Library on Thursday, September 17, 2015 at 7:30 p.m.

Adjournment

Meeting was adjourned at 8:15 p.m. Moved by: Dr. Peck. Seconded by Dr. Altman. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, September 21, 2015.

APPROVED: September 21, 2015