

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
April 13, 2015

The Board of Trustees of the Tenafly Public Library met on April 13, 2015, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer, Soon Juhng, Kenneth Altman, Martin Gilbert, Martha Kerge and Arthur Peck.

Absent: Mabel Allen and David DiGregorio

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mr. Rouse called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Approval of the minutes of the Board meeting of February 9, 2015 will be discussed at the May 11, 2015 Board meeting to allow for a quorum of those who attended to vote. Board members approved the minutes of the regular Board meeting of March 9, 2015. Moved by: Dr. Gilbert. Seconded by Dr. Altman. Unanimously approved.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's financial statements of February and March 2015. She noted that she had examined and approved the statements and reported that they were current and accurate.

Correspondence

BCCLS sent a thank you note for the Library's donation of \$250. to the BCCLS Robert W. White Scholarship Fund.

Director's Report

The Board discussed attendance at the NJLTA "What Every Library Trustee Needs to Know – Now!" meeting on Wednesday, May 13, 2015 from 6:30 p.m. to 8:30 p.m. at the Secaucus Public Library.

Gina Webb-Metz and Martin Gilbert will attend the BCCLS Friends Task Force meeting at the Paramus Library on Tuesday, May 19 at 7:00 p.m.

The Paramus Library will host BOOKS NJ on Sunday June 14 from 1:00 p.m. to 5:00 p.m.

The Friends are tentatively planning a book sale for October 2015.

The Library will be closed the morning of Wednesday, April 29 for Staff Develop Training sponsored by LinlibraryLinkNJ and the Tenafly Public Library. Opening time will be 2:00 p.m.

The Board welcomed the idea of the Friends occasionally putting up a table in the Library to promote membership.

Ms. Webb-Metz informed Mrs. Cook and the Board that the circulation numbers reported in the Director's Report do not include ebooks, downloadable audio books or Zinio magazines.

President's Report

The Contract Agreement between the Tenafly Library Board of Trustees and The Tenafly Library Employees of NJ Employees Labor Union OPEIU Local 32 ends December 31, 2015. Mr. Rouse would like to start contract negotiations in September and will be asking for Board members to be on the contract negotiations committee.

Old Business

None

Personnel Manual

Ms. Webb-Metz reported that the revisions of the Personnel Manual are not completed. The Manual will be on the agenda for the May 11, 2015 meeting.

New Business

The Strategic Planning committee will be meeting soon to discuss display shelving and furniture.

Report from the Mayor's Alternate

Mrs. Kerge reported that she discussed with Mayor Rustin the original conflict of a Library Shakespeare Theatre program scheduled on the same evening as a Borough concert. The Library has rescheduled that program for an afternoon in August.

Report from the Superintendent's Alternate

None

Citizen's Portion of the Meeting

None

Any Other Business**Adjournment**

Meeting was adjourned at 8:05 p.m. Moved by: Mrs. Cook. Seconded by Dr. Altman. Unanimously approved.

Respectfully submitted,

Soon Juhng

Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, May 11, 2015.

APPROVED: May 11, 2015