

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
March 9, 2015

The Board of Trustees of the Tenafly Public Library met on March 9, 2015, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, David DiGregorio, Martin Gilbert, Martha Kerge and Arthur Peck.

Absent: Mabel Allen and Kenneth Altman

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mr. Rouse called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Approval of the minutes of the Board meeting of February 9, 2015 will be discussed at the April 13, 2015 Board meeting to allow for a quorum of those who attended to vote.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's financial statements of January 2015. She noted that she had examined and approved the statements and reported that they were current and accurate.

Correspondence

None

Director's Report

Maintenance located and closed the entrance point where they believe the birds have been entering the Library.

Several requests have been made from Girl Scout troops to sell cookies outside the Library or in the vestibule. After discussion the Board decided that all such requests from community groups would be denied.

The Board discussed the proposal from Christine Evron, President of the Tenafly Chamber of Commerce, to place a 3-D printer in the Library for a 30-day period to allow for members of the business community and all library patrons to experiment using it. The Board requested that the Chamber of Commerce submit a detailed proposal if they would like the Library to be considered for this trial.

President's Report

Mr. Rouse thanked Ms. Webb-Metz for her excellent budget presentation to the Mayor and Council on Saturday, February 21.

Old Business

None

Remodeling Update

The Board discussed Dr. Gilbert's request that the proposal from Library Interiors to furnish shelving (*to match the shelving behind the new service desk*) for the Friends of the Library to use for a continuous book sale be accepted. After discussion a motion was made to purchase the shelving in the amount of \$2,635 from Library Interiors. Moved by: Dr. Gilbert. Seconded by: Dr. Peck. Unanimously accepted.

Emergency Closings Policy

The Emergency Closing Policy was reviewed. Ms. Webb-Metz reported that after speaking with Borough Administrator Jewel Thompson-Chin and implementing the plan on several occasions, she was satisfied that it was clear, thorough and easy to follow.

New Business

None

Donation to BCCLS Scholarship Fund

A motion was made to donate \$250. to the BCCLS Robert W. White Scholarship Fund in honor of his retirement from BCCLS after 30 years of service. Moved by: Dr. Gilbert. Seconded by: Mr. Rouse. Unanimously accepted.

Personnel Manual

Ms. Webb-Metz recommended that the revised Personnel Manual be reviewed by the Library attorney. After discussion a motion was made and passed to have the Library Attorney review the Personnel Manual. Moved by Dr. Gilbert. Seconded by: Martha Kerge. Voting as follows

Kathleen Cook – Yes

Martha Kerge - Yes

David DiGregorio – Abstain

Arthur Peck - No

Dr. Gilbert – Yes

Patrick Rouse - Yes

Soon Juhng - No

Report from the Mayor's Alternate

Mrs. Kerge reported that she spoke with Mayor Rustin prior to the meeting, and he was very pleased with the Library renovation.

Report from the Superintendent's Alternate

Mr. DiGregorio discussed district administrative retirements, PARCC testing, and hands-on innovative programs happening at the Tenafly High School Library.

Citizen's Portion of the Meeting

None

Any Other Business

Mrs. Cook expressed her appreciation for the memorial to Ellen Rochford at the Borough Council meeting in February.

Adjournment

Meeting was adjourned at 8:38 p.m. Moved by: Mr. Rouse. Seconded by Dr. Peck. Unanimously approved.

Respectfully submitted,

Soon Juhng

Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, April 13, 2015.

APPROVED: 04-13-15