

**TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
December 8, 2014**

The Board of Trustees of the Tenafly Public Library met on December 8, 2014, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Kenneth Altman, Martin Gilbert and Arthur Peck.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Absent: David DiGregorio and Martha Kerge

Mr. Rouse called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of November 10, 2014. Moved by: Dr. Gilbert. Seconded by: Dr. Altman. Unanimously accepted.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's October 2014 financial statements. She noted that she had examined and approved the statements and reported that they were current and accurate.

After discussion, a motion was made to transfer the funds from two accounts with NJ Cash Management Fund – Marie T. Fisher #138290 in the amount of \$12,918.37 and Arthur Giraudy #139416 in the amount of \$6,971.07 to Valley National Bank – Gifts & Bequests Account #41618513 to cover remodeling costs. Moved by: Dr. Altman. Seconded by: Mr. Rouse. Unanimously accepted.

Correspondence

None.

Director's Report

The monthly Director's Report will now contain ESL activity.

There was a Cablevision outage today. The repair service traced the problem to the line outside the building.

Ms. Webb-Metz submitted the preliminary Borough of Tenafly 2015 Budget to the Borough Administrator's Office the week of December 1, 2014.

President's Report

None.

Old Business

None.

Remodeling Update

It is anticipated that the Library will close for approximately one week in February or March 2015 during which the old circulation desk will be dismantled and the new one installed along with the new carpeting and computer/electrical work. The staff and public are being updated as the different projects are scheduled. The painting of the public areas is underway and signs are posted at the entrance doors and throughout the Library.

Drive-Up Book Drops Survey

The Board discussed the results of the book drop survey compiled by Ms. Webb-Metz of BCCLS libraries and the feasibility of providing a stand-alone book drop in the municipal complex. After discussion a motion was made to reject this proposal. Moved by Dr. Altman. Seconded by: Dr. Peck. Unanimously accepted.

New Business

None.

West Orange Public Library

The Board considered the proposal for the West Orange Public Library to join BCCLS by purchasing contract circulation services. After discussion the follow resolution was approved:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public Library of the Borough of Tenafly approves of the West Orange Public Library joining BCCLS by purchasing contract circulation services.

Moved by: Dr. Gilbert

Seconded by: Mrs. Juhng

Voting as follows:

Mrs. Allen – Nay

Mrs. Juhng – Aye

Dr. Altman – Aye

Dr. Peck – Aye

Mrs. Cook – Aye

Mr. Rouse - Aye

Dr. Gilbert – Aye

2015 Budget – Library Funds

The Board discussed the proposed 2015 Library Funds Budget presented by Ms. Gina Webb-Metz. After discussion a motion was made to approve the budget as presented. Moved by: Dr. Peck. Seconded by: Dr. Altman. Unanimously approved.

Report from the Mayor’s Alternate

None.

Report from the Superintendent’s Alternate

None.

Citizen’s Portion of the Meeting

None.

Any Other Business

Copies of the 2015 Board of Trustees meeting dates were distributed.

Adjournment

Meeting was adjourned at 8:20 p.m. to go into closed session. Moved by: Dr. Altman. Seconded by: Mrs. Cook. Unanimously approved.

The Board returned from closed session at 8:35 p.m. The Board discussed the 2015 hourly wage for non-contractual seasonal employees. After discussion the Board approved the following resolution:

BE IT HEREBY RESOLVED THAT: The Board of Trustees of the Free Public library of the Borough of Tenafly approves of a 1.5% hourly wage increase for non-contractual seasonal employees for the Year 2015 with the following exceptions: Maria Maloupis Sunday hourly rate will increase from \$24.68 to \$25.50 per hour and Claire Santoro Sunday hourly rate will increase from \$24.00 to \$25.50 per hour.

Moved by: Patrick Rouse

Seconded by: Dr. Altman

Voting as follows:

Mrs. Allen – Aye

Mrs. Juhng – Aye

Dr. Altman – Aye

Dr. Peck – Aye

Mrs. Cook – Aye

Mr. Rouse - Aye

Dr. Gilbert – Aye

The meeting was adjourned at 8.36 p.m. Moved by: Dr. Peck. Seconded by: Dr. Altman. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, January 12, 2015
Amended and Approved: January 12, 2015