

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
October 20, 2014

The Board of Trustees of the Tenafly Public Library met on October 20, 2014, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Mabel Allen, Kenneth Altman, David DiGregorio, Martin Gilbert, Martha Kerge and Arthur Peck.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Absent: Soon Juhng.

Mr. Rouse called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of September 8, 2014. Moved by: Dr. Altman. Seconded by: Mrs. Cook. Unanimously accepted.

Treasurer's Report

In Mrs. Juhng's absence, Dr. Gilbert reviewed with the Board the Library's August and September 2014 financial statements. He noted that he had examined and approved the statements and reported that they were current and accurate.

Correspondence

None

Director's Report

The Library continues to be a net plus lender and has received reimbursement for net plus loans through June 30, 2014.

On November 12, 2014 at 7:00 p.m. at the Closter Library, the BCCLS Advocacy Services Committee will sponsor the program "Essentials of Library Law" for trustees with Michael A. Cerone, Jr., Esq. The deadline for Board members to register is Monday, November 10.

The Staff Development Workshop has been scheduled for Wednesday morning April 29, 2015.

The Library's ESL Program began last year with Rafat Ispahany and 5 students. Three volunteers were recruited and trained over the summer through the Literacy Volunteer Organization at the Englewood Library. Rafat has worked with the volunteers to expand the program to thirty students this fall by providing coordination, resources, materials and support for this vital program.

President's Report

At Mr. Rouse's request, the Board agreed to change the date of salary negotiations for non-union personnel from November 1 to December 1, 2014. A committee is being formed to conduct the negotiations.

Old Business

None

Tenafly Library Friends

Dr. Gilbert reported on the farewell breakfast held in the Friends of the Library Room for past Friends President, Sonja Errick. The Library presented her with a gift certificate to a theater and the Friends presented her with a gift certificate to a bookstore both to be used near her new home in Salt Lake City, Utah.

Dr. Gilbert reported on the Tenaflly Library Friends meeting of Thursday, October 16. The Friends have now filled four committee head positions – public relations, fundraising and gifts, programming, and membership. The next general membership meeting will be Sunday, November 16 from 2:00 p.m. to 3:00 p.m. in the McCandless Room. The Friends are currently concentrating on increasing membership and completing the filing for 501(c)(3) status. The official title of the group has changed from Friends of the Tenaflly Library to Tenaflly Library Friends. The next Friends concert “Raconteur Radio” is Sunday, November 9 at 2:00 p.m. in the McCandless Room.

New Business

-Circulation Desk/Library Renovations

There has been a hitch in selecting the carpeting for the Library. Gina Webb-Metz is working with Head of Maintenance, Joseph Rossi, to resolve the problem. We have 4 quotes for carpeting. Ms. Webb-Metz will contact the Library attorney to assure correct procedures are in place.

The electrical preparation and wiring is completed.

The sheetrock installation will be completed shortly.

-Holiday Party

The Library Holiday Party will be on Wednesday, December 17 at 5:30 p.m.

Report from the Mayor’s Alternate

None

Report from the Superintendent’s Alternate

Mr. DiGregorio will contact Adult Services Librarian Rafat Ispahany to compare vendors for purchasing the Korean and Japanese books that the Tenaflly High School is adding to its collection.

Citizen’s Portion of the Meeting

None

Any Other Business

The 2015 1/3 mil amount is \$1,408,859.

The Sunday page, Adelaide Woods, has resigned. Ms. Webb-Metz is planning to postpone hiring a Sunday page for several weeks to study the impact it will have on the Monday morning staff workflow.

Adjournment

Meeting was adjourned at 8:12 p.m. Moved by: Dr. Gilbert. Seconded by: Dr. Peck. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, November 10, 2014.
APPROVED: November 10, 2014