

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
January 13, 2014

The Board of Trustees of the Tenafly Public Library met on January 13, 2014, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Patrick Rouse, Vice President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Martin Gilbert, Martha Kerge.

Absent: Kenneth Altman, David DiGregorio and Arthur Peck.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of December 9, 2013.

Moved by: Dr. Gilbert. Seconded by: Mrs. Juhng. Unanimously accepted.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's cumulative financial statements through November 2013. She noted that she had examined and approved the statements and reported that they were current and accurate.

Oath of Office – New Board Members

Mrs. Kerge, who was appointed by Mayor Rustin for a one year term as his alternate, took the Oath of Office.

Mrs. Soon Juhng took the Oath of Office as a reinstated member of the Library Board.

The election of Board officers for 2014 was held. The following were nominated:

President – Mr. Patrick Rouse (moved by Dr. Gilbert, seconded by Mrs. Kerge). Elected unanimously.

Vice President – Mrs. Kathleen Cook (moved by Mr. Rouse, Seconded by Mrs. Kerge). Elected unanimously.

Secretary/Treasurer – Mrs. Soon Juhng (moved by Mr. Rouse, Seconded by Mrs. Cook). Elected unanimously.

Mr. DiGregorio was reappointed by School Superintendent Lynn Trager for a one-year term as her alternate. The Board members thanked Mrs. Kerge for continuing on the Board and stated that they looked forward to working with her again.

BCCLS Certification of Agreement

The Board discussed and agreed that the Tenafly Public Library was in compliance with the rules and regulations of the Bergen County Cooperative System Certification of Agreement. Mrs. Cook moved to sign the Agreement and Dr. Gilbert seconded the motion. Board President Patrick Rouse and Library Director Gina Webb-Metz signed the BCCLS Certification of Agreement.

Correspondence

None

Director's Report

Ms. Webb-Metz provided the Board with an updated Board of Trustees contact sheet, a copy of the Winter/Spring 2014 program schedule and an advance copy of the Library's page from the upcoming Borough newsletter.

The Board discussed changing the April Board meeting date, per Dr. Altman's request. After reviewing the schedule conflicts of other groups meeting in the Library and of Board members, the Board decided it was best to keep the April 21 date. Ms. Webb-Metz will provide Dr. Altman with all materials pertinent to the April meeting as early as possible.

The Board welcomed the idea of several Friends of the Library attending a Board meeting in February or March. Ms. Webb-Metz will contact the President of the Friends, Teresa Austin, and confirm the date.

The Alice Rigney *Tenafly Art and Artists Remembered* exhibit and program will be featured in the upcoming Borough newsletter. Board members were enthusiastic about attending the exhibit opening on Sunday, May 4. Ms. Webb-Metz and Head of Public Services Daniel Lane will continue gathering materials and working to support Mrs. Rigney with the exhibit.

Dr. Gilbert discussed the ALA/New Jersey State Library Online Trustee Training Continuing Education courses available. The ALA also offers information specific to New Jersey on its "United for Libraries" website.

Jim Mercuti and the staff of All County Maintenance Company completed the initial cleaning of the four bathrooms in the Library at a cost of \$250. After inspection, Ms. Webb-Metz was pleased with their work thus far. All County Maintenance will clean the bathrooms one time weekly at a cost of \$65.00 per week.

For safety purposes, two new Aquasorb mats were purchased and placed in the lobby on the new tile floor.

President's Report

None

Old Business

At the request of Mrs. Kerge, Ms. Webb-Metz will contact Borough Administrator Jewel Thompson-Chin about allocation of grant money for generators. There is a good possibility that the Borough will be receiving additional money to purchase generators, and it is hoped that the Library will be high on the list of receiving one. Hurricane Sandy and numerous prolonged power outages have proven the critical need for the Library to be open to the community.

Dr. Gilbert reported that he is still pursuing estimates from two landscapers – Camberly Gardens and Precision Landscaping – to build the retaining wall behind the Edna Kawulitzki Room.

In response to an inquiry from Mrs. Allen, Ms. Webb-Metz informed the Board that the Strategic Planning committee will meet shortly and address the employee concerns about the current circulation desk. The present plan is to meet with one or two recommended library designers to discuss cosmetic renovations to the library, part of which will be the circulation desk.

New Business

None

McCandless Room

Board members discussed Borough/Library correspondence pertaining to use of the McCandless Room which included a memorandum dated September 16, 1981 from attorney James P. Logan of Logan and Logan, Counsellors at Law and a McCandless Room Proposal from the Library to the Mayor and Council dated June 11, 2007. Ms. Webb-Metz stressed the continued cooperation received from the Recreation Department concerning the Library's use of the room. The uppermost problems with using the room for Library concerts is the unacceptable acoustics and the lighting in the room along with the impossibility of having the Steinway piano placed there permanently or moved back and forth from the Library for a concert. A major roadblock to having children's program there is that on many occasions the room has to be cleared of materials used from another class, there is a scheduling error by the Borough, or the class gets bumped for a Borough function at the last minute. The Board tabled the discussion until a later date.

Report from the Mayor's Alternate

None

Report from the Superintendent's Alternate

None

Citizen's Portion of the Meeting

None

Any Other Business

None

Adjournment

Meeting was adjourned at 8:30 p.m. Moved by: Mrs. Kerge. Seconded by Mrs. Cook. Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, February 10, 2014.

APPROVED: February 10, 2014