

TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
June 10, 2013

The Board of Trustees of the Tenafly Public Library met on June 10, 2013, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Soon Juhng, Kenneth Altman, David DiGregorio, Martin Gilbert, Martha Kerge and Arthur Peck
Absent: Mabel Allen.

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of May 13, 2013.

Moved by: Mr. Rouse. Seconded by: Dr. Peck. Unanimously accepted.

Treasurer's Report

Mrs. Juhng reviewed with the Board the Library's cumulative financial statements through April 2013. She noted that she had examined and approved the statements and reported that they were current and accurate.

Correspondence

None

Director's Report

Polaris Integrated Library System, which went live for the entire BCCLS System on 12-12-12, computes circulation statistics in a very different format than the previous program. Ms. Webb-Metz is experimenting with different ways to report statistics to truly reflect circulation activity. Since it is not possible to compare circulation statistics with previous years, 2013 will become the base year for comparison.

The availability of titles on the new book shelf was discussed. Mrs. Juhng explained that there have been concerns among seniors that there are never any books on the new book shelf for browsing. Ms. Webb-Metz agreed that due to the new loan system, books do not stay on our shelves for very long. If seniors would like to reserve books on line, the reference staff will always help them. When the Library purchases multiple copies of popular titles, some copies are set as non-requestable to give browsers the opportunity to find more titles in the new book shelves.

Helen Giordano's family requested in her obituary that donations in her memory be made to the Tenafly Public Library. To date we have received \$805.00 in donations. Helen was a former Library employee and devoted Library patron. For the past few years, the Library's head of circulation Barbara Rightmire and other staff members chose books for Helen to read and her family picked them up and returned them for her. Ms. Webb-Metz will meet with Barbara and some staff to choose appropriate books to be dedicated in Helen's memory.

There will be summer reading programs for all ages. *Dig into Reading* for Preschool through Grade 5; *Beneath the Surface* for teens entering grades 6 and up. New this year -- Summer Reading for Adults and also Baby Bookworm and Me Time featuring stories, songs and rhymes for newborns to 24 months and caregivers. An evening teen program is planned, and a two session teen book discussion group will be offered.

With the donations received from Alice Rigney, Chez Cheese, Cooktique, Millers Bakery, Pizza Nova, Tenaflly Camera and Womrath's, Rafat Ispahany coordinated the preparation of six themed prize baskets to help promote the Adult Summer Reading Program. The program begins on Monday, June 24, 2013 and all summer reading must be logged and entry forms submitted by 4:00 p.m. on Friday, August 16, 2013. Prizes will be drawn on Monday, August 19, 2013.

President's Report

Mrs. Cook reported that the Library is consistently busy on weekends. She also advised the Board that former Library Board President, Ellen Rochford, has moved from Tenaflly to Ohio to be near her daughter.

Old Business

-Friends of the Tenaflly Library Update

Dr. Gilbert and five Friends of the Library members met on Thursday, June 6, 2013 to discuss Library programming. They have divided up 150 Tenaflly Library Friends emails and will report their findings/recommendations at a meeting in the near future. The Friends are exploring fundraising options including a possible mailing to adult Tenaflly Public Library card holders. The staff created an Excel report with a list of over 6,000 patrons. A bulk mailing to the entire town is also under consideration. The coordinators also met with Sonja Errick and Gina Webb-Metz to discuss Sunday concert routines and fundraising. Dr. Gilbert reported that they are very well organized and are working on several projects -- creating a logo for the Friends, t-shirts, having table representation at town runs and events, and hosting a fund raising concert outside of the Library.

The Board agreed with Ms. Webb-Metz that the new Friends of the Library committee members should be treated to the annual BCCLS Friends of the Library breakfast.

-Garden Project Update

Dr. Gilbert reported that Robert Beutel, Director of the DPW, informed him that the DPW will not install a stone wall for the beautification project of the property behind the Edna Kawulitzki Gallery. Dr. Gilbert will meet again with Tenaflly Garden Club members Gina Wetstein and Carol Hodges to create a budget for the stone wall and for plantings. Meetings will be set up with Paul Keyes and two other landscapers to discuss the type of stone wall needed to hold the soil. Planned plantings include shade tolerant native shrubs, hostas and ferns.

-Lamb Studio Rondel

Mrs. Juhng reported Judy Armaniaco will let her know shortly what she would like the Library to do with the Lamb Studio rondel "The Holy Family" which her family donated in 1988 to Mrs. Mosley in connection with Local History and was displayed in the Library for many years. The Library is no longer able to display the rondel and awaits the family's decision.

New Business

None

Report from the Mayor's Alternate

Councilwoman Martha Kerge informed the Board that the Borough did not get a grant for generators for the Library portion of the Municipal complex. Borough Administrator, Jewel Thompson-Chin is investigating other avenues of funding for purchasing the generators – the need for which in the community was proven in the aftermath of Hurricane Sandy.

Report from the Superintendent's Alternate

The High School is ready this summer to install new tables featuring expanded seating capacity for the media center.

Citizen's Portion of the Meeting

None

Any Other Business

None

Adjournment

Mrs. Cook moved to go into closed session at 8:14 p.m. to discuss the union contract and the benefits of non-contractual employees. Minutes will be kept of the meeting and released to the public as soon as the matter is resolved. Seconded by: Mrs. Juhng. Unanimously approved. The Board returned from the closed session at 9:18 p.m.

Dr. Altman moved to approve the minutes of the closed session of May 13, 2013. Seconded by: Mr. Rouse. Unanimously approved.

Resolved to approve the contract between the Board of Trustees of the Free Public Library of the Borough of Tenafly and the Tenafly Library Employees of New Jersey Employees Labor Union OPEIU Local 32. Moved by: Patrick Rouse. Seconded by: Dr. Peck. Unanimously approved.

Open session was closed at 9:20 p.m. Moved by: Dr. Altman, Seconded by Mrs. Juhng Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, September 9, 2013.

APPROVED: September 9, 2013