

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**April 8, 2013**

The Board of Trustees of the Tenafly Public Library met on April 8, 2013, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Secretary/Treasurer Soon Juhng, Kenneth Altman, Martin Gilbert, Arthur Peck and Patrick Rouse

Absent: Mabel Allen, David DiGregorio and Martha Kerge

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

#### **Minutes**

Board members approved the minutes of the regular board meeting of March 11, 2013.

Moved by: Dr. Altman. Seconded by: Dr. Gilbert. Unanimously accepted.

#### **Treasurer's Report**

The financial reports will be forthcoming.

#### **CD Renewal**

The Helen Miller Gould Mitchell Fund CD with Valley National Bank is up for renewal on April 8, 2013. After discussion, a motion was made to renew the CD for 18 months at 0.15%. Moved by: Dr. Gilbert. Seconded by: Mrs. Juhng. Unanimously accepted.

#### **Correspondence**

Ms. Webb-Metz reported that Mr. Roy F. Halvorsen of Tenafly wanted to be sure that there was no possibility that we would be able to display the Egyptian art object he had offered for long-term loan before he loans it to the Peabody Museum at Yale. It was confirmed that the Library will be unable to exhibit the item in the foreseeable future.

Library Assistant Carolyn Colletti sent a note of thanks to the Board for its condolences on the death of her father.

#### **Director's Report**

Board members will be receiving notice to file online a revised financial disclosure form with the state.

Ms. Webb-Metz informed the Board of two BCCLS trustees programs being offered. On Wednesday, May 1, 2013 at 6:30 p.m., Michael A. Cerone, Jr. Esquire will present a program "Essentials of Library Law for Trustees." The BCCLS 19<sup>th</sup> Annual Trustee Orientation program will be held at two libraries on Tuesday, May 14, 2013: The Township of Washington Public Library at 1:00 p.m. or at the Hasbrouck Heights Public Library @ 6:00 p.m. Attendance at these meetings will help fulfill Tenafly Library's seven hours of trustee training required to receive annual per capita State Aid Library funding.

On Wednesday, May 8, 2013 the Library will have a delayed opening at 1:30 p.m. Luisa Paster, a librarian and consultant for LibraryLinkNJ, will offer a customer service workshop at the Tenafly Public Library for our staff. Since LibraryLinkNJ is paying for most of the program, we will offer extra slots to our Sunday staff and/or staff from nearby libraries.

Ms. Webb-Metz presented promotional flyers for upcoming library programs in April, May and June 2013. **Concert: Jazz 4 Kids** on Sunday, April 28 at 2:00 p.m.; **Music of Vaudeville** on Sunday, May 5, at 2:00 p.m.; **Concert: JCC Thurnauer School of Music Student Performance** on Sunday, May 19 at 2:00 p.m.; **Author Reading:** Gary Whitehead from his new book A Glossary of Chickens. This event will include an Open Mic for Tenafly High School Poets on Thursday, May 23 at 7:00 p.m.; **Croatia: The Beautiful Dalmatian Coast** by Lorraine Matys on Thursday, May 30 at 1:00 p.m.; **Author Talk & Book Signing:** Tenafly author Michael Martinez will discuss his novel The Daedalus Incident in the fall and an **Author Talk & Book Signing** by Tenafly author TaeHun Kim who will discuss his novel War with Pigeons on Thursday, June 27 at 7:00 p.m. A History of Stained Glass and Lamb Studios of Tenafly has been scheduled for the fall.

In April, the Library will be introducing two online programs, Rocket Languages and Freegal Music, from Library Ideas, LLC. Freegal Music will allow Tenafly Library Patrons to download 3 music selections a week. This program is expected to reach out and appeal to teens and young adults. The Library will share information in these programs with the Tenafly public school media specialists to help promote these resources.

**President's Report**

Mrs. Cook noted that the Library appears to be extremely busy on the weekends. She also discussed her favorable impressions of the Englewood Library spring booksale.

**Old Business****Garden Project Update**

Martin Gilbert recapped his meeting with Robert Beutel Director of the DPW, Borough Administrator Jewel Thompson-Chin and Tenafly Garden Club members Gina Wetstein and Carol Hodges to discuss the feasibility of renovating the area behind the Library's Edna Kawulitzki Gallery with the help of the Tenafly Garden Club. He also met with landscaper Paul Keyes. Martin stated that while everyone is enthusiastic and cooperative, the vision of the project has been splintered. He would like to adhere to stage one of the original concept of a "beautification project." This would mean the area would be cleared by the DPW, topsoil would be put down and the design created by Carol Hodges with recommendations from Mr. Keyes would be adhered to. The cost of the plantings will be estimated and a budget will be created. Stage two of the project will begin after the initial plantings are completed.

On Thursday, April 25 at 7:15 p.m. there will be an organizational meeting of the Friends of the Library. Notices of the meeting have been sent out. Ms. Webb-Metz, Sonja Errick and Dr. Gilbert will create an agenda for the meeting.

There are two potential dates for honoring retiring President of the Friends, Sonja Errick - the evening of Wednesday, June 12 or June 19.

The Strategic Planning Committee will meet on Tuesday, April 30 at 7:30 p.m.

**Report from the Mayor's Alternate**

None

**New Business**

None

**Report from the Superintendent's Alternate**

None

**Citizen's Portion of the Meeting**

None

**Any Other Business**

None

**Adjournment**

Mrs. Cook moved to adjourn the meeting 8:11 p.m. to go into closed session to discuss a personnel matter. . Seconded by: Dr. Peck. Unanimously approved.

The Board returned from the closed session at 8:45 pm.

Open session was closed at 8:46 pm. Moved by: Dr. Altman, Seconded by Dr. Peck. Unanimously approved.

Respectfully submitted,

Soon Juhng  
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, May 13, 2013

APPROVED: May 13, 2013