

**TENAFLY PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**March 11, 2013**

The Board of Trustees of the Tenaflly Public Library met on March 11, 2013, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Secretary/Treasurer Soon Juhng, Mabel Allen, Kenneth Altman, David DiGregorio, Martin Gilbert, Martha Kerge and Arthur Peck

Absent: Patrick Rouse

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Mrs. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

**Minutes**

Board members approved the minutes of the regular board meeting of February 11, 2013.

Moved by: Dr. Altman. Seconded by: Mrs. Juhng. Unanimously accepted.

**Treasurer's Report**

Mrs. Juhng reviewed with the Board the Library's cumulative financial statements through February 2013. She noted that she had examined and approved the statements and reported that they were current and accurate.

After discussing the Borough auditor's report that the Library had over spent on the State Aid line, the Board motioned that a memorandum be sent to the Borough's CFO Mr. Gene Vinci stating that the explanation of the Library's over expenditure in state aid was insufficient, and the Board was requesting a detailed explanation of the Borough's request for additional funds. Moved by Dr. Peck. Seconded by Dr. Altman. Unanimously approved.

**Oath of Office –**

Martha Kerge took the Oath of Office for a one-year term as alternate for Mayor Peter Rustin. Administered by Attorney, Mrs. Cook.

**Correspondence**

None

**Director's Report**

Mr. & Mrs. Albert Guetta donated \$20.00 to the Library.

Board members received a colorful thank you note from the Library staff in appreciation of the Board's staff appreciation breakfast on February 13. Board members Dr. Gilbert and Mrs. Allen were thanked especially for their home baked goods.

Cablevision has replaced the underground cable that was the cause of the disruptions in computer service during the last few weeks.

Mrs. Webb-Metz thanked Pat Rouse and Mabel Allen for their support at the Council meeting budget discussion on February 20<sup>th</sup>. Board members thanked Mrs. Webb-Metz for the outstanding budget presentation she provided to the Council.

The Board agreed to donate \$100.00 to the American Library Association's 2013 "Campaign for Americas Libraries." They also agreed to make an annual donation of \$200.00 to the BCCLS Scholarship Fund which supports library employees working on a Masters in Library Science.

Board members received their 2013 New Jersey State Library Trustee Association card. Mrs. Webb-Metz advised that visiting the NJLTA website on the card was very worthwhile.

The Board discussed appropriate ways to thank Tenaflly Library Friends President, Sonja Errick for the many years she has devoted to administrating the Friends of the Tenaflly Library.

The Library presented to employee Carolyn Colletti a \$75.00 gift certificate to TPR in Tenaflly in sympathy for the death of her father. The Library will present employee Sandra Sonnichsen with a \$75.00 gift certificate to a local restaurant in consideration of her illness. Library employees are developing a schedule to bring meals to her home.

Mr. Roy F. Halvorsen of Tenaflly has offered to make a long-term loan (one to five years) to the Library of an Egyptian art object that is about 48 inches high and 18 inches wide and contained in a plastic case. After discussion of insurance, placement, and a historical artifact not being a core part of the Library's mission, the Board asked Ms. Webb-Metz to thank Mr. Halvorsen for his kind offer and convey its regret that his offer cannot be accepted at this time.

**President's Report**

Mrs. Cook thanked Mrs. Webb-Metz for scheduling on Sunday, March 10 The Family Concert: Journey Around the World. Board members agreed it was enjoyable and well attended.

**Old Business**

Martin Gilbert reported that a Friends of the Tenaflly Library membership pamphlet was inserted into the *Northern Valley Suburbanite* of 2-14-13 and only about 12 donations have been received in response to this distribution.

Martin Gilbert and Mrs. Webb-Metz did a walk-through of the area behind the Edna Kawulitzki Gallery with Robert Beutel Director of the DPW, Borough Administrator Jewel Thompson Chin and Tenaflly Garden Club members Gina Wetstein and Carol Hodges to discuss the feasibility of renovating the area with the help of the Tenaflly Garden Club. Martin plans to make an appointment with landscaper Paul Keyes to review the project. Martha Kerge reported that the Council was pleased that the Tenaflly Garden Club was involved. There is a question of how the project will be funded. The plan is for the DPW to do the initial land preparation with the design created by Carol Hodges in mind and incorporating recommendations from Mr. Keyes. The Garden Club has a small budget which could provide some of the plantings.

**Report from the Mayor's Alternate**

Martha Kerge stated that the 2013 Municipal Budget increased 1%. The tax increase on the home with an "average" assessment would be \$65.

The Borough is applying for two grants for generators to service the Library, McCandless Room and Teen Center not presently covered by the generator in the Municipal Complex.

**New Business**

None

**Report from the Superintendent's Alternate**

David DiGregorio invited Board members to an author book signing on April 24, 2013. "A Man and His Ship" tells the story of the S.S. United States (the largest ship ever launched by the United States) designed by William Gibbs.

**Citizen's Portion of the Meeting**

None

**Any Other Business**

None

**Adjournment**

Mrs. Cook moved to adjourn the meeting 8:35 p.m. to go into closed session to discuss the minutes of the closed session of the February 11, 2013 Board meeting. Seconded by: Dr. Peck. Unanimously approved.

The Board returned from the closed session at 8:36 pm.

Dr. Altman moved to approve the minutes of the closed session of February 11, 2013. Second by Dr. Martin. Unanimously approved.

Open session was closed at 8:37 pm. Moved by: Dr. Altman, Seconded by Mrs. Juhng Unanimously approved.

Respectfully submitted,

Soon Juhng  
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, April 8, 2013

APPROVED: April 8, 2013.