

**TENAFLY PUBLIC LIBRARY
MINUTES OF THE BOARD MEETING
February 11, 2013**

The Board of Trustees of the Tenafly Public Library met on February 11, 2013, at 7:30 p.m. at the Library for its regular Board meeting.

Board Members Present: President Kathleen Cook, Vice President Patrick Rouse, Secretary/Treasurer Soon Juhng, Mabel Allen, David DiGregorio and Martin Gilbert.

Absent: Kenneth Altman, Martha Kerge and Arthur Peck

Staff present: Library Director Gina Webb-Metz and Administrative Assistant Ann Marie Connolly.

Mrs. Cook called the meeting to order at 7:30 p.m. Ms. Webb-Metz reported that notices of the meeting had been posted and sent to the media.

Minutes

Board members approved the minutes of the regular board meeting of January 14, 2013.

Moved by: Mrs. Juhng. Seconded by: Mr. Rouse. Unanimously accepted.

Treasurer's Report

Dr. Gilbert reviewed with the Board the Library's cumulative financial statements through January 2013. He noted that he had examined and approved the statements and reported that they were current and accurate. Mrs. Juhng thanked Dr. Gilbert for reviewing the statements in her absence. The Board discussed the utility billing and will investigate with PSE&G and the Borough the allocation basis used to determine the Library's square footage and the feasibility of receiving a monthly bill to better budget this line item.

Oath of Office –

David DiGregorio took the Oath of Office for a one-year term as alternate for School Superintendent Lynn Trager. Administered by Attorney, Mrs. Cook.

Correspondence

In a letter dated January 27, 2013, Ms. Georgette C. Dickman, Director of the Children's Dyslexia Centers of NJ on 404 Tenafly Road, requested that as part of their crisis management plan the Library be used as a gathering spot Monday through Thursday in the event that the teachers and students had to evacuate the building. The Board agreed to continue to offer this service. Moved by Dr. Gilbert. Seconded by Mrs. Cook. Unanimously accepted.

Director's Report

The art exhibit opening and Chinese New Year Celebration in the Edna Kawulitzki Room on Sunday, February 10 at 1:00 p.m. was well received and attended. Local schools and organizations gave lively performances and demonstrations. There was dancing, singing, calligraphy, paper cutting and more.

The Board sponsored staff appreciation breakfast will be Wednesday, February 13 at 9:15 a.m. in the Friends Room. Mrs. Allen and Dr. Gilbert have offered to bring homemade baked goods.

The Board agreed to offer exhibit time to three art students of the Tenafly Senior Center, George Miller, John Ahern and Cal Bingham to display their work in the Edna Kawulitzki Gallery.

The New Jersey Library Trustee Association will offer two sessions of *What Every New Library Trustee Needs to Know – Now!* in March. The speakers will include NJLTA President and Demarest Trustee Margaret Shapiro, Victoria Rosch from the State Library and Patricia Tumulty, the Director of the New Jersey Library Association. Board members in attendance will receive two hours of continuing education credit towards the seven hour annual board requirement for eligibility for State Aid.

The Board thanked Ms. Metz for the draft of the Annual Report to the Mayor and Council.

On Wednesday, February 20, 2013 at 7:30 pm. Ms. Webb-Metz and several board members will attend the Library's part of the Borough council budget meeting.

The Board was informed that non contractual employees, Gina Webb-Metz and Ann Marie Connolly, were included in the 2.25% raise given to all non-contractual employees of the Borough. The Board asked that the raise be rescinded.

President's Report

Mrs. Cook attended the program on Sunday, February 10 and thanked Ms. Webb-Metz for bring such a wonderful, interactive, lively event to the Library.

Old Business

In response to Mrs. Kerge's request for matters the Board would like brought to the Borough Council's attention, Dr. Gilbert asked that the Council be given an update on the landscaping plans and the funding needed for the property behind the Library near the brook. The Tenafly Garden Club has graciously agreed to help bring to life the plans that include all four seasons drawn up by one of their members who is a master gardener. They will help with the organizing and planting. What will be needed is some funding from the Open Space Fund for planting materials and some help from the Tenafly DPW. This will be an ongoing project and includes the possible placement of benches in the area.

Report from the Mayor's Alternate

None

New Business

None

Report from the Superintendent's Alternate

The Chinese Cultural Club once again welcomes a new lunar new year – the Year of the Snake. Live streaming from the High School will begin on Friday, February 15, 2013 from 10:00 a.m. to 1:30 p.m. There will be Asian dance, music, food, sand painting and students reciting in Chinese. Board members were encouraged by Mr. DiGregorio to watch the broadcast.

Citizen's Portion of the Meeting

None

Any Other Business

The Children's foreign language storytimes have been very successful. The French storytime is conducted by enthusiastic students from the THS French Club and the Spanish and Hebrew storytimes are presented by volunteers.

Adjournment

Mr. Rouse moved to adjourn the meeting 8:55 p.m. to go into closed session to discuss upcoming contract negotiations. Seconded by: Dr. Gilbert. Unanimously approved.

The Board returned from the closed session at 9:10 pm.

Open session was closed at 9:11 pm. Moved by: Dr. Gilbert, Seconded by Soon Juhng Unanimously approved.

Respectfully submitted,

Soon Juhng
Secretary/Treasurer

The next regular meeting of the Library Board of Trustees will be on Monday, March 11, 2013

APPROVED: March 11, 2013