

Borough of Tenafly

MAYOR AND COUNCIL

SPECIAL COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, JULY 10, 2012

At 7:04 p.m. Mayor Rustin read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press. Notice of this meeting by the June 29, 2012 Sunshine Notice has been sent to the Record, the Suburbanite and Northern Valley News and has been posted on the public bulletin board in the lobby of the Municipal Center."

Present: Mayor Peter S. Rustin

Council members: Anthony Barzelatto, Barry Honig (arrived at 7:05 p.m.), Nadia LaMastra (arrived at 7:31 p.m.), Jon Warms, Mark Zinna

Borough Administrator: Jewel Thompson-Chin
Borough Attorney: William R. McClure, Esq.

Absent: Council Member Martha Kerge

TO BE CONSIDERED

Police Table of Organization – Discussion with Chief Bruno and CFO Vinci

Chief Bruno advised Council that if Lt. Klein is moved to fulltime IT duties, with a sergeant promoted to lieutenant and a patrolman promoted to sergeant, the cost would be \$18,135. He advised in a second scenario that if a fulltime civilian is hired the cost would be \$126,000 between salary and benefits. He explained that Lt. Klein is 18 to 24 months away from being eligible to retire and that patrol will not be affected because by hiring a civilian records clerk, it frees up the patrolman assigned to records.

C. Honig recommended using the Board of Education for IT services or outsourcing the whole support of the police station to an outside firm. He stated that he did not believe that the required functions require a fulltime IT person. Chief Bruno explained how the Board of Education cannot transition into IT role and that outsourcing will be more than the \$18,000 scenario, which is the least expensive option with people in place so the department can move forward.

C. Warms expressed concern about the amount of promotions in a small staff in a small period of time. Chief Bruno responded that he is not looking to make more ranking officers and that the goal is to break out IT functions among several members of the department.

C. Barzelatto noted that the discussion as to why the Board of Education cannot provide the IT service had already been conducted. He stated that he is not in favor of outsourcing and that in addition to IT, Lt. Klein would fill in to reduce overtime which is a big budgetary item. He stated that at present time promotions seem more favorable.

C. Honig requested that the IT Committee meet with Lt. Klein to get details of responsibilities of the position, as Council needs to understand other options to make a decision. C. Zinna commented that he believes outsourcing will cost more than \$18,000. C. Honig noted that decisions cannot be predicated based on someone retiring once he is eligible to do so.

Mayor Rustin asked the Chief Financial Officer and Borough Administrator regarding the Chief's proposal. Mr. Vinci noted that the assuming there are no other changes, the numbers Chief Bruno proposed were correct. Mrs. Thompson-Chin stated that she is more comfortable with the first scenario and that the governing body should support the Chief for what needs to be taken care of in the short term as there is a need to bring consistency and

stability to the organization and then focus on the next phase as to when Lt. Klein retires. She reported to Council that she spoke to a firm that provides IT services to 15 municipalities and that all of the serviced municipalities have a designated police officer to oversee services. She further explained that it is not either/or service as there is always a police officer assigned to supplement outsourced services.

C. Honig noted that he requested several weeks ago for the CFO to provide projects over the span of the next 5 years on Police Department costs. Mr. Vinci responded that projections can only be prepared as part of the negotiations and cannot be released until negotiations begin as it is a scenario to be reviewed with labor counsel as part of the Borough's strategy.

The consensus of the majority of Council was to authorize Chief Bruno to proceed with assigning Lt. Klein to fulltime IT duties and to make the corresponding promotions as described in scenario 1.

CORRESPONDENCE

S. Finder RE: Drainage Problem on Clinton Avenue
Mayor Rustin advised that the Borough Engineer reviewed the issue addressed in the letter and he recommended remedying the drainage problem during road resurfacing this summer to divert run off problem. Mayor Rustin will advise the resident.

CLOSED SESSION

Mayor Rustin recognized Borough Attorney William McClure, who read into the record Resolution 12-279.

BE IT RESOLVED in compliance with NJSA 10:4-12, the Mayor and Council of the Borough of Tenafly are going into Closed Executive Session to discuss the following matters:

- A. Attorney-Client Privilege
 - 1. Proposed Affordable Housing Contract

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in Council Chambers for the Public Meeting and will resume the Committee of the Whole in the Richard D. Wilson Committee Room to resume this meeting.

There being no further business to come before the Council, on a motion from C. LaMastra, seconded by C. Zinna, and all present voting in favor, the meeting was recessed to the Closed Session in the Committee Room at 8:12 p.m.

The Committee of the Whole Meeting resumed from the Public Meeting at 9:37 p.m.

ADMINISTRATOR'S REPORT

Mrs. Thompson-Chin advised Council that over 100 applications were submitted for the 2 police officer positions and 15 were selected for interviews that were conducted over the course of 3 days. 6 candidates were selected for final interviews. She described it as a fast paced process since the academy begins in early August.

Mrs. Thompson-Chin reported that the grease trap and shade tree ordinances are undergoing final review. Mr. McClure stated that the grease trap issue will be incorporated in a comprehensive overhaul of the sewer ordinance as current ordinance is antiquated.

Mrs. Thompson-Chin reported that with regards to the 2011 Audit, the recommendations will be reviewed with the department heads at tomorrow's staff meeting, so that the CFO can prepare a Corrective Action Plan. She noted that the abatement process required from the recent PEOSHA inspection has been completed. There will be no change in the list of streets for the 2012 Road Resurfacing project.

C. LaMastra noted that the engineer is meeting with DPW on the lightning detection system and stated that she hopes Mr. Hipolit will meet with Recreation as it is a recreation capital project and that the co-sponsored sports organization are willing to contribute funds to the purchase of the system.

Mrs. Thompson-Chin reported that the Board of Education has advised that the generator project is moving along well and that the job is on schedule. The footing and slabs were poured on July 9th and the generator is scheduled to be shipped in 2-3 weeks.

TO BE CONSIDERED (continued)

Planning Board Recommendations

Proposed Ordinance to Establish R-7.5A One and Two-Family Residential Zone

Mayor Rustin explained that currently, the R- 7.5 zone allows 2 family homes to be built as an acceptable use. The Planning Board sees a proliferation of new 2 family homes which only benefit the developer and that residents of surrounding streets are complaining of changes to the streetscape. With this proposal, the Planning Board is looking to carve out a portion of the current zone to remove 2 family homes as an acceptable use.

C. LaMastra noted that she thought the Council and Planning Board agreed that when zoning changes of this magnitude are being proposed that a member of the Planning Board would be present at a work session and she doesn't understand the impetus for this change. She stated that it is the size of the structure that hurts a particular neighborhood.

Council determined to postpone the discussion on this matter until the Planning Board Chair and/or Vice Chair are available to discuss the proposed ordinance, as well as the issue of building height and combined side yard dimensions. Mayor Rustin will speak with the chair and vice chair to determine if either one are available to attend the August work session.

Amend Density for Assisted Living

Mayor Rustin reported that the Planner gave a presentation regarding the density for assisted living facilities and recommended changing the ordinance from 30 beds per acre to 60 per acre. He advised that there is a company that wants to build an assisted living facility. Council requested if the proposed developer can attend a work session conduct a presentation. Mayor Rustin advised that he will take back Council's comments to the Planning Board.

OLD BUSINESS

222 Hickory Avenue – Recycling Decal Request

Mrs. Aportela-Hernandez advised Council that there are no current decals issued to this property and that the last decal was issued in 2004. Council directed the Borough Clerk to notify the property owner of what materials are permitted to be dropped off and if a decal were to be issued to him, it would be the only decal allowed for this property and any tenants would be ineligible for decals. If the property owner is amenable to these conditions, then a decal can be issued.

ICS Training Session

The ICS training session was rescheduled to Monday, July 23rd from 6pm to 9pm.

CLOSED SESSION

Mayor Rustin recognized Borough Attorney William McClure, who read into the record Resolution 12-294.

BE IT RESOLVED in compliance with NJSA 10:4-12, the Mayor and Council of the Borough of Tenafly are going into Closed Executive Session to discuss the following matters:

- A. Collective Bargaining –
 - 1. Contract Negotiations Update

- B. Personnel –
 - 1. FMLA Request – Borough Clerk's Office
 - 2. DPW – D. Economou Update

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will adjourn in the Richard D. Wilson Committee Room to recess this public meeting.

There being no further business to come before the Council, on a motion from C. Honig, seconded by C. Warms, and all present voting in favor, the meeting was adjourned to the Closed Session in the Committee Room at 10:35 p.m.

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. Warms, second by C. Barzelatto, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 10:48 p.m.

Respectfully submitted,

Lissette Aportela-Hernandez, MPA, RMC
Borough Clerk