

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, JUNE 21, 2011

The meeting was called to order at 9:55 P.M. with the reading of the Open Public Meetings Act statement by Mayor Rustin.

Present: Mayor Peter S. Rustin

Council members: Barry Honig, Martha Kerge, Nadia LaMastra,
Michael Lattif, Jon Warms

Borough Administrator: Jewel Thompson-Chin

Borough Attorney: William R. McClure, Esq.

Absent: Council member Anthony Barzelatto

ADMINISTRATOR'S REPORT

Chamber of Commerce Street Fair Arrangements:

Mrs. Thompson-Chin informed Council that she and DPW Director Bob Beutel had met with Gerry Migliori and Bob Kutick of the Chamber of Commerce regarding their proposal. The dates, times, locations, street closures, and DPW support requirements were clarified. Council reviewed the revised request and granted permission for the Chamber of Commerce to hold their sidewalk sale/street fair between July 22nd and July 24th. Council requested that the Borough Clerk notify the manager of Café Angelique of the street closures during this event.

Smith School Pedestrian and Parking Circulation Study:

Mrs. Thompson-Chin advised that she had contacted the Board of Education Superintendent and Business Administrator to apprise them of the Council's proposed implementation plans before the new school year and that Council had requested that the Board of Education has been requested consider the immediate implementation of the study's policy improvement recommendations. The Board of Education is prepared to respond and discuss this matter. Mrs. Thompson-Chin will coordinate the scheduling of a Joint Use meeting.

She requested that the Borough Engineer prepare cost estimates for the four sidewalk segments contained in the study recommendations. The estimates are due on June 23rd. The estimates and implementation schedule will be reviewed jointly with David Hals and Andy Hipolit, of Maser Consulting.

Borough Engineer:

Mrs. Thompson Chin explained that the orientation and transition process has been initiated with Andy Hipolit, Maser Consulting and David Hals. Maser has received materials about our current inventory of projects and recent infrastructure issues. A transition meeting will be held with Mr. Hipolit, his assistant project manager, and Mr. Hals to identify the status of all open projects and review the transfer of records on June 23rd. On July 11th, Mrs. Thompson Chin, Mr. Hipolit, and Mr. Beutel will review all in-house projects in detail, and take a guided tour of the Borough and key project and infrastructure sites. On July 28th, there will be a special Project Review Meeting with Mr. Hipolit, Mr. Beutel, Mr. Vinci, Mr. Byrnes, and Mrs. Thompson-Chin to get an overview of project operations, financing, upcoming grants, and planning, zoning & enforcement issues as prepared by the Department Heads. On August 2nd, Mr. Hipolit will attend the Council Workshop Session to give a report on his activities, schedule, and his plans for the balance of 2011 and early 2012.

Potential Shared Service – QPA Discussions with Cresskill:

Mrs. Thompson-Chin updated Council that Mr. Vinci has been notified by the Cresskill CFO that their preferred method of acquiring his services is to contract with him directly as an independent contractor. This method would exclude the Borough of Tenaflly from having any role in or revenue generated by the process and is a direct arrangement between Cresskill and Mr. Vinci. Mrs. Thompson-Chin recommended that Tenaflly withdraw from the discussions with Cresskill on the proposed QPA service upon confirmation that they are only willing to work with Mr. Vinci as an independent contractor. She advised that Mr. Vinci is willing to abide by the Council's decision on this matter. Council concurred with the Borough Administrator's recommendation.

Cross Walk Inquiry re Municipal Complex Driveway:

Council reviewed Chief Bruno's memo in which he does not recommend installing a crosswalk on Riveredge Road directly across the Municipal Driveway due to the fact this portion of the road is too long of a span for a crosswalk; the location is an emergency zone for emergency response vehicles; and the potential for visibility problems from the adjacent bus stop. Council selected the Chief's option to leave the area as is and not install a crosswalk. Council requested that Mrs. Thompson-Chin have the Chief review the possibility of installing street markings, such as "slow" or pedestrian stanchions.

CORRESPONDENCE

Bergen County Community Development Re: Continued Participation in the Urban
County entitlement program.

Mrs. Thompson-Chin explained that the Borough participates in this program, applies for CDBG funds for ADA improvements, such as the chairs for the swim clubs, and on average receives about \$30,000 in awards. Council authorized that the resolution authorizing continued participation in the program be listed for the June 28th Consent Agenda.

Mayor Samir Elbassiouny Re: Endorsement of Resolution for Fair
Distribution of State Aid for
Education.

Council authorized that a resolution endorsing the fair distribution of state aid for education be listed for the June 28th Consent Agenda.

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. LaMastra, second by C. Honig, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 11:08 p.m.

Lissette Aportela-Hernandez, MPA, RMC
Borough Clerk