

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

MONDAY, AUGUST 15, 2016

At 7:02 p.m. Mayor Rustin read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press. Notice of this meeting by the July 29, 2016 Sunshine Notice has been sent to the Record, Suburbanite and Northern Valley Press and has been posted on the public bulletin board in the lobby of the Municipal Center."

Present: Mayor Peter S. Rustin

Council members: Maxim Basch, Shama Haider, Daniel Park, Paul Stefanowicz, Mark Zinna

Borough Administrator: Jewel Thompson-Chin
Borough Attorney: William R. McClure, Esq.

Absent: Councilmember Anthony Barzelatto

CLOSED SESSION

Mayor Rustin recognized Borough Attorney William McClure, who read into the record Resolution 16-274A.

BE IT RESOLVED in compliance with NJSA 10:4-12, the Mayor and Council of the Borough of Tenafly are going into Closed Executive Session to discuss the following matters:

- A. Attorney/Client Privilege
 - 1. COAH Update
- B. Collective Bargaining
 - 1. Contract Negotiations

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Richard D. Wilson Committee Room to resume this public meeting.

On a motion from C. Zinna, seconded by C. Park, and all present voting in favor, the meeting was recessed to the Closed Session in the Committee Room at 7:05 p.m.

The Committee of the Whole Meeting resumed at 7:51 p.m.

TO BE CONSIDERED

HPC Report – Nomination of Landmark Status for 20 Forest Road

Council determined to forward the report to the Planning Board to review and to provide a recommendation

Senior-Friendly Community Initiative

Mrs. Thompson-Chin stated that when the Senior-Friendly Initiative was discussed in July, she noted that passive agreements and obligations were taken without looking at the total project. She emphasized that it is important to look at everything to determine the budget. Mrs. Thompson-Chin provided a breakdown of various elements pertaining to the bus and the senior coordinator position. She advised that the first activity to achieve social support is hiring a senior service coordinator. She noted that the position is in the budget for part of the year and is anticipated to be a part-time position of 20 hours per week and will be located in one of the offices in the rear of Borough Hall. The job description and employment ad has been prepared, as well as a hiring schedule.

The second activity is the Senior Transportation Initiative. She stated that Council had discussed some coordination between the transportation service and Senior Center Director. Ms. Thompson-

Chin advised that there are draft policies for the transportation program. She added that while the program is looking to provide rides on demand, there will be down time and times in which the bus will be doing loops around the community and making stops at key locations. She informed that the service area has been defined. She commented that there has been a lot of pressure to purchase the bus; however she expressed concerns about purchasing a bus that is not part of a defined system. While a bid solicitation can be done for the bus, until there is a location for the vehicle, it will sit in a garage. She advised that the committee provided details on the type of bus that they were interested in. C. Park questioned whether there was a state contract for senior service buses. Mrs. Thompson-Chin replied that there was no state contract. C. Zinna inquired as to how long it would take to get the bus. Ms. Thompson-Chin stated that it would take 3 months and an approximately 30 to 45 days for the hiring process. She informed that she looked over the Work Force agreement; however the program provides for trainees, which does not meet the Borough's needs. Council agreed with moving forward with the proposal for the initiative as prepared by the Administrator.

Downtown Parking

Mayor Rustin stated that people can usually find a parking spot in Tenafly and that if rules were enforced, there wouldn't be a parking issue. He proposed hiring 2 part-time parking enforcement officials to work rotating days and the expenditure would pay for itself. The individuals would work for the Police Department, but are not officers. C. Basch advised that he witnessed individuals getting off the bus and going to their cars, which were parked in the CVS parking lot. With regards to employee parking, Mayor Rustin suggested a 3 month moratorium for fees for employee parking permits so that the employees park in the designated areas. He added that if an employer applies for an employee parking tag 3 months before the end of the year, it will be free. Mrs. Thompson-Chin commented that no money would be lost, as the money is returned, once the tag is given back to the Borough. C. Haider questioned what the reason was behind the 8 permit limit for businesses. Mrs. Thompson-Chin advised that the average number of permits held by each business is 3. Council agreed to try the 3 month moratorium.

Overnight Parking Request – Lot F

Council granted the request for the Ghazal family to utilize overnight parking in the requested lot. The required application will be forwarded to the Ghazal family

Planning Board Comments on HPC Request for Landmark Designation of 19 Peter Lynas Court

The Planning Board asked for a recommendation for 19 Peter Lynas Court, which was based on the fact that there was going to be a subdivision. Mayor Rustin noted that the subdivision was denied, so the Planning Board is sending it back to the HPC to determine if they still recommend the historic designation of the property since it will not be subdivided.

Part Time One-Way Regulation Requests

Council approved the Chief's one-way street recommendation. An ordinance will be listed for introduction in September.

ADMINISTRATOR'S REPORT

Mrs. Thompson-Chin reported on the following items:

- The walls are being constructed at the DPW building and that framing can be seen from the front of the building. A new sewer connection is being installed as well as an elevator shaft in the building. The project has reached the point where cabling is going to be installed.
- The NJ Transit 5310 Transportation Grant Application has been submitted to help offset operating costs for the proposed senior transportation service. She stated that the entire process takes approximately 18 months to 2 years.
- The CFO, Mrs. Susan Corrado is overseeing the Edmunds process and the implementation should be complete by February 17th. The CFO stated that she is very comfortable working with Edmunds. She added that Edmunds is user friendly and she added that she imagines that it will help the office become more efficient.
- The Borough has received the \$100,000 from the Warren Means Estate for the David-Johnson Park Gardens and the funds will be utilized to obtain the services of a Master Gardener to refurbish the rose garden.
- As per Council's request, the Police Department performed a follow-up review of Magnolia Avenue's parking situation. She stated that the Chief did not change any of his original recommendation and he did not find any illegal parking. She noted that the Presbyterian

Church has been alerted to the complaints by the neighbors and added that they are cooperating and instructing parishioners to make use of off-street parking, which is available.

- There is a part-time clerical assistant in the Senior Center, whose temporary assignment will conclude October 21st.

CORRESPONDENCE

N. Dorf RE: Permission to Park Vehicles
Mayor Rustin noted that Honda of Tenafly has been parking cars in the parking lot of a vacant restaurant and asked the Borough Attorney on whether the Council can agree to authorize them to park there. Mr. McClure advised that Council can grant permission for temporary use. Council agreed to permit Honda of Tenafly to park in the vacant lot for 3 months; however they would not be allowed to park more cars than the spaces allow.

A. Zelman RE: Senior Center
Mayor Rustin noted that Ms. Zelman's concerns and fears that the Senior Center is closing are unfounded.

Paul Keyes Associates RE: Building Department Commendation
Mayor Rustin noted that the Borough received a letter praising the Building Department. He advised that the letter commended Lindsay Graham. The Mayor added that he receives a lot of favorable comments on that department.

NJ League of Conservation Voters RE: Climate Change Resolution
Mayor advised that he believes the climate change resolution is more of a federal issue. No further action will be taken.

Vantage Health System RE: Thank You for Contribution
Mayor Rustin noted that he received a letter thanking the Borough for their contribution to Vantage Health System.

K. Lee RE: Block Party Request - 9/4/16
Council granted permission for Mr. Lee to hold a block party. The resident will be notified.

RESOLUTIONS for meeting of August 15, 2016

- A. Approve Expenditures as of August 10, 2016
- B. Approve Tree Mitigation Escrow Refund and Forfeit to Shade Tree Trust Fund – 18 N. Lyle Avenue
- C. Approve Engineering Escrow Refund – 63 Homestead Road
- D. Approve Raffle Applications – RA1140 – 1142
- E. Approve Refund – Tax Court Judgment – Block 1005, Lot 5.01
- F. Approve Engineering Escrow Refund – 163 Highwood Avenue
- G. Approve Board of Adjustment Escrow Refund – 42 Madison Avenue
- H. Approve Board of Adjustment Escrow Refund – 52-56 Madison Avenue
- I. Appoint Qualified Purchasing Agent
- J. Approve Refund – Street Opening Bonds – Various
- K. Approve Transfer of Street Opening Bonds to Current Fund
- L. Approve Planning Board Escrow Refund – PB#1-14-03 & PB#1-14-09
- M. Renew Membership – Joint Insurance Fund – 2017-2020
- N. Authorize Additional Funding - Municipal Shared Services Defense Agreement
- O. Authorize Professional Engineering Services - 2016 Bergen County Community Development Grant Application
- P. Authorize Professional Engineering Services - 2016 Bergen County Open Space Grant Application
- Q. Authorize Cancellation of Taxes – Tenafly Swim Club
- R. Approve Refunds – Recreation Department – Various
- S. Authorize Purchase 2017 Ford Transit 350 High Roof Extended Cargo Van for the Department of Public Works via State Contract
- T. Approve Corrective Action Plan
- U. Authorize Redemption of Tax Title Lien - TTL12-5
- V. Approve Purchase of Cabling Materials for the New DPW Building
- W. Authorize Bidding of Roosevelt Common Tennis Court Lighting Project

Minutes to be approved: July 11, 2016 Work Session
July 11, 2016 Regular Meeting
July 11, 2016 Closed Session

PUBLIC HEARINGS:

A. Ordinance:

ORDINANCE NO. 16-13 - AN ORDINANCE AMENDING CHAPTER II, SECTIONS 2-47.19 AND 2-47.23 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF TENAFLY ESTABLISHING THE ELIGIBILITY AND ALLOWABLE DUTIES FOR MEMBERS OF THE JUNIOR FIREFIGHTER'S AUXILIARY

OLD BUSINESS

Request for Bus Stop Relocation

Mayor Rustin stated that this issue was discussed at a prior meeting and noted that the residents have a corner driveway, which opens up onto Mellon Lane. C. Basch requested to have the Police Department look at the bus stop to see if there is any reason to have it moved.

Request for Ordinance Banning Sale of Pets Bred in Commercial Breeding Facilities

Mayor Rustin advised that this ordinance puts word out that the Borough does not support puppy mills. C. Basch stated that he did research and stated that he found out that puppy mills are regulated and breeders are not. He added that what has happened is that puppy mills are taking businesses away from the breeders. Council agreed to move forward with the ordinance at a future meeting.

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. Zinna, second by C. Haider, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Lissette Aportela
MPA, RMC, CMC
Borough Clerk