

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, NOVEMBER 1, 2016

At 7:34 p.m. Mayor Rustin read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press."

Present: Mayor Peter S. Rustin

Council members: Maxim Basch, Shama Haider, Daniel Park, Paul Stefanowicz, Mark Zinna

Borough Administrator: Jewel Thompson-Chin
Borough Attorney: William R. McClure, Esq.

Absent: Council member Anthony Barzelatto

TO BE CONSIDERED

Update on DPW Administration Building

DPW Director, Mr. Culvert explained that a change order is required to rectify an issue with insulation. The change order is to authorize an expenditure to add 2x4 to the trusses to add insulation for fire suppression.

Clerk of the Works, Ms. McDonald advised Council that the project is at the point to order the furniture for the building. She highlighted that Evenson Best is the authorized dealer under state contract. The same style and finish used to furnish the Police Department will be used. The delivery will take 8 weeks from the time the purchase order is issued. Installation will take place within a few days after delivery.

Update on Recreation Brochure – Assistant Director, C. Roux to Attend

Assistant Recreation Director, Mrs. Roux explained that she contacted other recreation departments in surrounding communities after the Mayor and Council determined to try soliciting advertising to offset the cost of the brochures. Mrs. Roux advised that only 2 communities use advertising and the rest are not mailing brochures as they are going green. She advised that the winter brochure has been online for 2 weeks and hard copies went to the post office today for mailing distribution. Mrs. Roux noted that 75-80% of participants register online. She recommended as cost savings alternative to only post the brochures online and to have some paper copies on hand in Borough Hall for residents. Since the school calendar is posted online and no longer mailed, Mrs. Roux requested permission to present this alternative to the Recreation Board. She cited that she is also seeking to prevent the community friction that is caused if only one type of business is solicited. Mayor Rustin commended Mrs. Roux and stated her idea was a great compromise. C. Park concurred and noted that this is a much better idea than soliciting advertisements.

Planning Board Comments

- Ordinance 16-18 – Historic Designation of 20 Forest Road
The Planning Board supported the designation. The public hearing for the adoption of the ordinance will be held on November 21st.
- Historic Designation of 19 Peter Lynas Court
The Planning Board supported the proposed designation as it saves the entire property. Due to the meeting schedule for the remainder of the year and the requirements associated with the introduction and adoption of a zoning ordinance, the ordinance to designate this property will be introduced in early 2017.

ADMINISTRATOR'S REPORT

Mrs. Thompson-Chin reported on the following items:

- With regards to the telephone upgrade project, the installation phase is progressing and significant wiring was done this evening.

- The Board of Education is seeking to hold a Joint Use meeting on December 7th at 5:00pm. They are seeking to discuss the swim club parking lot lease, public safety, telecommunications, and the renewal of the shared services contract for technology, the generator, and phone system. Council determined to discuss the swim club parking lease at the November 21st closed session and requested that the tennis courts be added to the Joint Use agenda.

RESOLUTIONS for meeting of November 1, 2016:

- A. Approve Expenditures as of October 26, 2016
- B. Execute CDBG Agreement – Grove Street Improvements
- C. Amend 2016 Meeting Schedule – Change Start Time of November 21st Work Session
- D. Authorize Refund – Engineering Escrow – 25 Esmond Place
- E. Approve Raffle Application – RA1143
- F. Approve Change Order #7 – DPW Administration Building
- G. Issue Purchase Orders – Furnishing and Equipment for DPW Administration Building

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. Zinna, second by C. Park, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Lissette Aportela
MPA, RMC, CMC
Borough Clerk