

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, JUNE 28, 2016

At 7:05 p.m. Mayor Rustin read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press. Notice of this meeting by Resolution #16-224 has been sent to the Record, Suburbanite and Northern Valley Press and has been posted on the public bulletin board in the lobby of the Municipal Center."

Present: Mayor Peter S. Rustin

Council members: Anthony Barzelatto, Maxim Basch, Shama Haider, Daniel Park, Paul Stefanowicz, Mark Zinna

Borough Administrator: Jewel Thompson-Chin

Borough Attorney: William R. McClure, Esq.

Absent: None.

CLOSED SESSION

Mayor Rustin recognized Borough Attorney William McClure, who read into the record Resolution 16-240.

BE IT RESOLVED in compliance with NJSA 10:4-12, the Mayor and Council of the Borough of Tenafly are going into Closed Executive Session to discuss the following matters:

- A. Collective Bargaining
 - 1. PBA Grievance Status
 - 2. Contract Negotiations Update

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Richard D. Wilson Committee Room to resume this public meeting.

On a motion from C. Zinna, seconded by C. Park, and all present voting in favor, the meeting was recessed to the Closed Session in the Committee Room at 7:06 p.m.

The Committee of the Whole Meeting resumed at 8:06 p.m.

TO BE CONSIDERED

Open Space Referendum

Council authorized that a resolution be listed for the July 11th consent agenda to place the extension of the open space tax as a binding referendum question for the General Election. Council determined to not change the rate of \$0.01 per \$100 assessed value of homes.

Revision to Municipal Field Use Permit Policy

Mrs. Thompson-Chin explained that the Recreation Department was approached by a local company that wanted to rent use of the soccer cage. There was no established rate to charge since the soccer cage was a recent gift. She noted that there was a resolution on the consent agenda based on the Recreation Director's recommendation of \$50 per hour. Council concurred with the recommendation.

Draft Senior Community Service Coordinator Job Description from Senior Services Committee

Mrs. Thompson-Chin will review the proposal and provide comments for Council to review on July 11th.

NJ Transit Transportation Grant Program

Mrs. Thompson-Chin advised that she was waiting for a response from the county liaison to determine if the Borough is eligible to apply for the grant. Even if the Borough eligible for the grant, it will be at least 2 years before the Borough would receive an award.

Football Coaching Request from Recreation & Youth Services

Recreation Junior Football is in need of a head coach for the 2016 season. Mr. Mercurio reached out to Mr. Slawson to determine if he would be available. While Mr. Slawson is interested to assist for this season and can arrange coverage for the Teen Center during the course of the football activities, he noted that Council must grant permission for him to undertake this assignment. Similar arrangements have been made in the past with a former department head. Council authorized that Mr. Slawson be appointed as head coach for only this upcoming season.

COAH Administrative Agent

Mrs. Thompson-Chin explained that two resolutions are listed to renew the contracts for Steve Weinberg of Community Action Services to oversee the housing rehabilitation and affordable housing program. Mr. Weinberg meets the pay-to-play requirements. This will be a 2 year contract, but a solicitation will be performed next year in before the end of the term of the upcoming contract.

ADMINISTRATOR'S REPORT

Mrs. Thompson-Chin reported on the following:

- The certified tax rate is pending since the county tax boards must wait until the state budget is adopted.
- Captain Trainor is in charge of the police department since Chief Chamberlain is at a convention this week.
- Council's request for further details was submitted to the COAH consortium. A partial response was received, but additional information will be forthcoming.
- On July 2nd, the Borough will hold the annual Independence Day celebration at Roosevelt Common from 10am to 3pm. A concert will be held behind Tenafly High School at 8:30pm, followed by the annual fireworks at approximately 9pm.
- With regard to the concerns raised at last week's meeting by the residents from Norman Place, there were two issues involved, which were code enforcement and parking. In reference to the code enforcement issue of the resident with abandoned vehicles on the property, the violator is currently in court proceedings. This person has been in court before and has paid thousands of dollars in penalties. Enforcement is taking place, but the person is choosing to pay the fines instead of removing the vehicles. In reference to the parking issue, Captain Trainor advised that 1 to 2 cars are entered into the overnight parking book. They are not always the same cars, but the vehicles are registered to drivers residing at the 295 Tenafly Road condo complex. The residents own more cars than permitted to park on site, so they call the police for permission to park overnight on the street.

CORRESPONDENCE

S. Shoshani RE: Block Party Request
Council approved the block party request. The Borough Clerk will advise the resident.

Joey's Fund Inc. RE: Lawn Sign Displays
Council granted permission for the signs to be placed for only 2 weeks before the event.

Left/Right TV RE: Filming Permit
Line Producer Ryoji Yamada and the Production Manager Nick Soviecke of Left/Right TV were in attendance. They explained that the project involving filming 4 days a week for 12 weeks in 3 locations. 96 Oxford drive is the Tenafly site of the 3 locations for this production. Filming will take place indoors and outdoors with a small crew.

Ms. Aportela explained that due to the regulations regarding filming, she is only limited to process 4 permits for 1 day shoots and that otherwise a waiver would be required from the governing body. She recommended to the production team that they should seek permission from the onset for the whole project. Council authorized that a filming permit for 16 shoots between July and October be processed and if the neighbors complain, the permit can be revoked. Council authorized that the Borough Clerk can process extensions if necessary and to coordinate so that the police are notified the day before actual filming takes place.

J. Zhao/A. Ng

RE: Bus Stop Relocation Request

Council reviewed the letter regarding the request to relocate a bus stop and noted that the process of designating, removing, or moving a bus stop rests with NJ Transit.

RESOLUTIONS for meeting of June 28, 2016

- A. Confirm Members of the Green Team
- B. Designate Landmark Tree – 340 Engle Street
- C. Authorize Refund – Tree Mitigation Escrow – 115 Oak Street
- D. Authorize Refund – Tree Mitigation Escrow – 45 Greentree Terrace
- E. Authorize Refund – Engineering Escrow – 20 Wight Place
- F. Authorize Refund – Engineering Escrow – 18 North Lyle Avenue
- G. Authorize Refund – Engineering Escrow – 219 Engle Street
- H. Approve Outdoor Seating Application – Europe Café Grill
- I. Approve Transfer of Plenary Retail Consumption License – Arta D, Inc. to Sayola Terrace, LLC
- J. Authorize Refund – Tax Court Judgment – Block 1303, Lot 1
- K. Authorize Renewal of Liquor License Pursuant to Special Ruling – Amin Vandana J
- L. Authorize Revision of Fee Structure – Use of Tiger Cage
- M. Approve Contract – Community Action Services – Affordable Housing Administrative Agent
- N. Approve Contract – Community Action Services – Administration of the Tenafly Affordable Housing Rehabilitation Program and Mortgage Subordination Services

FOR THE GOOD OF THE ORDER

- **OEM/Radio Communications**

C. Barzelatto explained that ham radio operators operate radios in the event of an emergency in which power goes down. There are 3 ham radio operators that live in the Borough. The equipment is located at the senior center with an antenna on site. Every 2 weeks for the operators need to access the senior center after business hours to test the radio. He noted that Chief Chamberlain approved a plan where the operators would sign out the key through the police department and return the key once the testing is complete. C. Barzelatto advised that it is a worthwhile backup, the operators would be registered with the police department in advance and that the goal is to eventually move the antenna and equipment to the police department.

- Mayor Rustin requested that a discussion on downtown parking be listed on the July 11th agenda.
- C. Barzelatto requested that the ordinance changing the age of the junior firefighters to 15 be prepared for introduction on July 11th.

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. Zinna, second by C. Haider, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:51 p.m.

Respectfully submitted,

Lissette Aportela
MPA, RMC, CMC
Borough Clerk