

Borough of Tenafly

MAYOR AND COUNCIL

COMMITTEE OF THE WHOLE

MINUTES

TUESDAY, JUNE 14, 2016

At 7:34 p.m. Mayor Rustin read the Open Public Meetings Act Statement: "In compliance with the Open Public Meetings Act P.L. 1975, chapter 231, the notice requirements have been satisfied. Meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the lobby of the Municipal Center, published in the Record within the first 10 days of the New Year, and copies are sent to the Suburbanite and Northern Valley Press."

Present: Mayor Peter S. Rustin

Council members: Anthony Barzelatto, Maxim Basch, Shama Haider, Daniel Park, Paul Stefanowicz and Mark Zinna

Borough Administrator: Jewel Thompson-Chin

Borough Attorney: William R. McClure, Esq.

Absent: None.

PUBLIC COMMENT:

Mayor Rustin read the following statement:

Public Comments: A total of 15 minutes has been allocated for this purpose. Citizens are welcome to address the Mayor and Council on any governmental item of concern to them, whether or not it is scheduled on the agenda below. Citizens must give their names and addresses when recognized to speak. Large groups are urged to select someone to represent them. The public is advised that these meetings are recorded and are subject to the Open Public Records Act.

Walter Kosman – 31 Woodmere Lane – inquired about a liaison for the Senior Center and a crosswalk on Riveredge Road, opposite of the ambulance.

Mayor Rustin explained how previously the liaison to the Senior Citizens Services Committee was also the liaison to the Senior Center. He confirmed that there will be a liaison appointed to the Senior Center and recommended that each group appoint a liaison to attend the other's meetings. Mayor Rustin noted that the crosswalk is a project in process and that the Borough is waiting for approval from the county in order to proceed.

Gloria Layne – 64 N. Lyle Avenue – expressed concern regarding the lack of staffing at Senior Center and requested for approval to go to Bergen County Workforce to inquire about the grant program regarding staffing for the transportation program

Joyce Kalman – 40 Mellon Lane – advised that the mood at the Senior Center has been of panic due to rumors and sought clarification. Mayor Rustin assured Ms. Kalman that the Senior Center is not closing or being taken over by the Recreation Department.

TO BE CONSIDERED

Landscape Architectural Services for Oresko Memorial Park

Mrs. Thompson-Chin highlighted that the Historic Preservation Commission complied the data to move forward with the project as they had been tasked with getting information for the monument. The intent is to make the renovation of the park and the establishment of the monument as one project. Council authorized to move forward with the project and to appropriate up to \$100,000 from the open space trust fund. An appropriation ordinance will be prepared. After adoption, Mrs. Thompson-Chin will prepare a Request for Proposals for landscape architecture services.

Amendment to Elm Street Easement

Mr. McClure explained that the governing body approved an ordinance for the easement on Elm Street; however, the county clerk required amendments for recording purposes. Therefore, the ordinance must be amended. Council authorized Mr. McClure to prepare the amending ordinance.

Landmark Tree Recommendation

Mrs. Thompson-Chin advised that the property owner requested a landmark designation for the tree located at 340 Engle Street. The request was reviewed by the DPW Director, who recommends the designation. A resolution will be listed for an upcoming consent agenda to designate the 225 year old European Beech tree as a landmark tree.

Engle Street Parking

Council reviewed and concurred with Chief Chamberlain's recommendation to improve sight distances and addresses commuter parking complaints on Engle Street. An ordinance will be prepared to enact the recommendations.

9/11 Ceremony

Mayor Rustin noted that September 11th falls on a Sunday and inquired if Council wanted to hold a memorial ceremony. Council concurred. Mayor Rustin will contact members of the clergy to attend the ceremony.

ADMINISTRATOR'S REPORT

Mrs. Thompson-Chin reported on the following:

- With regards to the Warren Means trust donation for Davis-Johnson Park of \$100,000, the Borough was waiting for paperwork to release the funds. The funds will be utilized to acquire the services of a Master Rose Gardner to renovate the historic Rose Garden and supply funds for the annual maintenance, as well as to purchase a plaque at the garden recognizing the gift given in memory of Alice Orto Means. Mr. McClure advised that a resolution is required to accept the donation and for to execute release document.
- A resolution to accept the grant award of \$50,000 for the renovation of the playground at the upper portion of Griffin Park will be listed on next week's consent agenda. The Borough is currently putting finishing touches on the lower portion of the playground for younger children. This grant will be to renovate the upper portion of the playground for older children. The project will take place in spring of 2017
- The current deputy registrar is stepping down from the position effective on June 30, 2016. The new deputy must be appointed by resolution and the role has been expanded by the state since they implemented new software. The new appointment would bring the position into Administration Department which oversees the Board of Health.
- As a result of the "Long Term Tax Exemption Law" which went into effect as of January 19, 2016 and permits counties to collect 5% of the amount paid to municipalities for projects that have been granted a Payment in Lieu of Tax Agreement (PILOT), Bergen County has invoiced the Borough for the County's 5% share of the annual revenue in the amount of \$857.00 from 2014 of the Borough's PILOT Agreement with Tenaflly House. The payment will be processed by the Finance Department. 311 Tenaflly Road also has a PILOT agreement, but at this time the county is looking at a specific period of time, but the Borough will be billed for that project down the road.
- In reference to the annual one week closure of the Senior Center, this year, the Borough is facing a different situation as we only have the assistant director, who is taking her annual vacation in the first week of July and the Borough does not have an employee available for the week to provide coverage. In looking at every aspect and taking into account that the week will be shortened due to the July 4th holiday, the annual maintenance that usually takes place in August, will be conducted for this time period of 4 days.
- Construction work has resumed on the DPW Building and a more detailed project schedule will be provided.
- The Borough's website homepage has been updated to provide a direct link to the Department of Recreation as it is one of the busiest and most interactive with the public.
- The Borough has raised \$24,500 as of June 8, 2016 in the annual fundraising for the fireworks and concerts, which surpassed last year's total of \$20,500 in donations.
- Mrs. Thompson-Chin advised that she will be attending the annual Bergen County CDBG workshop on June 21st and the Bergen County Cyber Security Seminar on June 24th.

CORRESPONDENCE

Senior Center Board of Trustees

RE: Personnel Request

Council acknowledged the concerns expressed in the letter and will discuss this matter in greater detail in closed session.

BMW of Tenafly

RE: Temporary Parking Extension

BMW of Tenafly requested an extension 6 months to park vehicles at 269 County Road, which is a vacant gas station and 5 Atwood Avenue. Council approved the request.

RESOLUTIONS for meeting of June 21, 2016:

- A. Approve Expenditures as of June 15, 2016
- B. Authorize Additional Engineering Services – 2016 Road Repair Program
- C. Authorize Additional Engineering Services – Jefferson Road Improvements (Section 2)
- D. Authorize Additional Engineering Services – Tennis Court Lighting
- E. Award Contract – 2016 Microsurfacing – Asphalt Paving Systems
- F. Authorize Renewal of Liquor Licenses – 2016-2017 Term
- G. Execute Contract – Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund – Upper Griffin Park
- H. Approve Outdoor Seating Applications – Various
- I. Approve Encroachment – 219 Engle Street
- J. Authorize Refund – Tax Court Judgment – Block 903, Lot 25.101
- K. Authorize Refund – Tax Court Judgment – Block 903, Lot 25.102
- L. Authorize Refund – Tax Court Judgment – Block 903, Lot 26.101
- M. Authorize Refund – Tax Court Judgment – Block 903, Lot 26.102
- N. Authorize Renewal of Liquor License Pursuant to Special Ruling – 115 Sanz County Road, LLC

C. Basch inquired if there were any alternatives for microsurfacing. Mayor Rustin responded that the microsurfacing project started a couple of years ago and it is just a coating to protect the streets. Mrs. Thompson-Chin confirmed that there are no alternatives as it is a road maintenance program acquired through a state contract to extend the life of the street.

NEW BUSINESS

Mayor Rustin reported that he and the Borough Administrator met with members of the Tenakill Swim Club on June 1st and were submitted with a status of the swim club and their future plans. He noted that it is the first step towards having open communication and advised the board members that if they anticipate seeking assistance from the Borough, the club must provide a professional business plan that extends further than a year.

FOR THE GOOD OF THE ORDER

C. Basch requested that on behalf of the Senior Citizens Services Committee that Mrs. Layne be empowered to contact the Bergen County Workforce program to determine if the dispatcher and driver for the bus can be covered by the grant program. He also requested that Mrs. Layne be given permission to contact the Community Chest on behalf of the Borough to obtain information about grant program that permits the YWCA from Ridgewood to run a Saturday program at the center. Council authorized Mrs. Layne to obtain the information on those two items.

CLOSED SESSION

Mayor Rustin recognized Borough Attorney William McClure, who read into the record Resolution 16-208.

BE IT RESOLVED in compliance with NJSA 10:4-12, the Mayor and Council of the Borough of Tenafly are going into Closed Executive Session to discuss the following matters:

- A. Collective Bargaining
 - 1. Contract Negotiations Update
- B. Personnel
 - 1. Senior Center Personnel Update
- C. Attorney-Client Privilege
 - 1. Pending Real Estate Transactions

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Richard D. Wilson Committee Room to adjourn this public meeting.

There being no further business to come before the Council, on a motion from C. Zinna, seconded by C. Stefanowicz, and all present voting in favor, the meeting was adjourned to the Closed Session at 8:58 p.m.

ADJOURNMENT

As there was no further business to come before the Council, on a motion by C. Haider, second by C. Park, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 10:02 p.m.

Respectfully submitted,

Lissette Aportela,
MPA, RMC, CMC
Borough Clerk