

2014 MUNICIPAL DATA SHEET
(MUST ACCOMPANY 2014 BUDGET)

MUNICIPALITY: **TENAFLY** Borough of **TENAFLY** COUNTY: **BERGEN**

_____	Peter S. Rustin
_____	Mayor's Name
_____	Term Expires
_____	12/31/2015

Municipal Officials		9/1/2010
_____	Lissette Aportela-Hernandez	{
_____	Municipal Clerk	{
_____	C-1507	Date of Orig. Appt.
_____	C. Anne Doyle	Cert No.
_____	T1592	Cert No.
_____	Tax Collector	N0443
_____	Gene Vinci	Cert No.
_____	Chief Financial Officer	CR00457
_____	Paul J. Lerch	Lic No.
_____	Registered Municipal Accountant	
_____	William R. McClure	
_____	Municipal Attorney	

Official Mailing Address of Municipality

_____ Borough of Tenafly
 _____ 100 Riveredge Road
 _____ Tenafly, New Jersey 07670-2086
 _____ Fax #: (201) 568-5567

Governing Body Members		Term Expires
Name		
_____	Anthony Barzelato	2015
_____	Maxim Basch	2016
_____	Nadia LaMastra	2015
_____	Daniel Park	2016
_____	Jon Warns	2014
_____	Mark Zinna	2014

Please attach this to your 2014 Budget and Mail to:

Director, Division of Local Government Services
 Department of Community Affairs
 P.O. Box 803
 Trenton, NJ 08625

Division Use Only
Municode: _____
Public Hearing Date: _____

**2014
MUNICIPAL BUDGET**

Municipal Budget of the Borough of Tenafly, County of Bergen for the Fiscal Year 2014

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the 25th day of March, 2014

and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 25th day of March, 2014


Clerk
100 Riveredge Road
Address
Tenafly, New Jersey 07620
Address
(201) 568-6100
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 25th day of March, 2014


Registered Municipal Accountant
Lerch, Vinci & Higgins, LLP
Address
17-17 Route 208N, Fair Lawn, NJ 07410
Address
(201) 791-7100
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 25th day of March, 2014


Chief Financial Officer

DO NOT USE THESE SPACES

(Do not advertise this Certification form)

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2014

By: _____

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2014

By: _____

COMMENTS OR CHANGES REQUIRED AS A CONDITION OF CERTIFICATION OF DIRECTOR OF LOCAL GOVERNMENT SERVICES

The changes or comments which follow must be considered in connection with further action on this budget.

BOROUGH OF TENAFLY, COUNTY OF BERGEN

**EXPLANATORY STATEMENT
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET**

		YEAR 2014	
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)		xxxxxxxxxx	xx
1. Appropriations within "CAPS"		xxxxxxxxxx	xx
(a) Municipal Purposes {(Item H-1, Sheet 19) (N.J.S. 40A:4-45.2)}		19,233,929	
2. Appropriations excluded from "CAPS"		xxxxxxxxxx	xx
(a) Municipal Purposes {(Item H-2, Sheet 28) (N.J.S. 40A:4-45.3 as amended)}		6,376,880	
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)		-	
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)		6,376,880	
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 98.42 Percent of Tax Collections		1,450,000	
Building Aid Allowance 2014 - \$ _____			
for Schools-State Aid 2013 - \$ _____		27,060,809	
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		4,820,471	
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		xxxxxxxxxx	xx
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)		20,845,870	
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)			
(c) Minimum Library Tax		1,394,468	

EXPLANATORY STATEMENT - (Continued)
SUMMARY OF 2013 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget		Water Utility		Utility		Utility	
Budget Appropriations - Adopted Budget	26,848,487	00						
Budget Appropriations Added by N.J.S. 40A:4-87	25,744	00						
Emergency Appropriations		00						
Total Appropriations	26,874,231	00						
Expenditures								
Paid or Charged (Including Reserve for Uncollected Taxes)	25,840,404	00						
Reserved	984,491	00						
Unexpended Balances Cancelled	49,336	00						
Total Expenditures and Unexpended Balances Cancelled	26,874,231	00						
Overexpenditures *								

*See Budget Appropriation Items so marked to the right column "Expended 2013 Reserved."

Explanations of Appropriations for "Other Expenses"

The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages".

Some of the items included in "Other Expenses" are:

Materials, supplies and non-bondable equipment;

Repairs and maintenance of buildings, equipment, roads, etc.;

Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer tire companies, etc.;

Printing and advertising, utility services, insurance and many other items essential to the services rendered by municipal government.

EXPLANATORY STATEMENT - (Continued) BUDGET MESSAGE

I. General

To the Residents of the Borough of Tenafly:

The 2014 Budget submitted herewith reflects the amount necessary for the support of the Municipal Operations.

Comparison of Tax Rates

At this time the Governing Body is unable to project with any accuracy the overall tax rate for the community. Both school and County tax requirements have not yet been finalized. The Mayor and Council has only the authority to approve the "Local Municipal Budget". It is anticipated that there will be a \$.005 increase in the 2014 municipal tax rate. The table below is a comparison of the prior year and projected 2014 municipal tax rate.

	<u>Actual</u> 2013	<u>Estimated for</u> 2014	<u>Increase</u>	<u>Tax Dollars</u> Average Home (\$791,758)
Municipal (Including Library)	\$0.571	\$0.576	\$0.005	\$62

II. Appropriations "CAP"

Chapter 68, Public Laws of 1976 and the 2004 revisions of Chapter 74, places limits on municipal expenditures commonly referred to as the "CAP", which is actually calculated by a method established by the Law.

The actual calculation is somewhat complex, but in general it works as follows: Starting with the 2013 Budget for Total General Appropriations, the following figures are deducted: Reserve for Uncollected Taxes, Debt Service, Capital Improvements, Other Operations Excluded from the "CAP", Emergency Authorizations and State or Federal Aid. Multiply this figure by .5% this gives you the basic "CAP" or the increase in appropriations over the 2013 Total General Appropriations.

Other allowable increases are as follows:

- o increases funded by the added valuation from new construction and improvements
- o amounts approved by referendum.
- o amounts available from prior year "CAP" banks
- o "CAP" index ordinance for 3.0%

Sheet 3b (1)

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE LEVY AND APPROPRIATION "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures).

2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM

(e.g. If Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding. If you are requesting a "Cap Waiver", this should also be included in this section).

EXPLANATORY STATEMENT - (Continued)
BUDGET MESSAGE

II. Appropriation "CAP" (Continued)

The actual "CAP" for this municipality is subject to review and approval by the Division of Local Government Services in the State Department of Community Affairs. The calculation upon which this budget was prepared is as follows:

Total Appropriations for the 2013 Budget	26,848,487
<u>Modifications:</u>	
Less:	
Total Other Operations	\$ 3,066,142
Total Public & Private Programs	54,085
Total Capital Improvements	90,000
Total Debt Service	3,010,476
Judgements	75,000
Total Deferred Charges	129,920
Reserve for Uncollected Taxes	1,400,000
Total Exceptions	7,825,623
Amount on Which .5% "CAP" is Applied	19,022,864
.5% CAP Increase	95,114
Allowable Operating Appropriations before Modifications	19,117,978
3.0% CAP Index Ordinance	570,686
Assessed Value of New Construction	157,555
2013 CAP Bank	830,237
2014 CAP Bank	833,185
Total General Appropriations for Municipal Purposes Within "CAP"	\$ 21,509,641
Total 2014 Budget within CAP	\$ 19,233,929
Amount Below CAP	\$ 2,275,712

III. TAX LEVY CAP

Chapter 62 of the Laws of 2007 amended by Chapter 44 of the Laws of 2010 Establishing a formula that limits increases in the municipal tax levy. The levy cap is in addition to the existing appropriation CAP for municipalities. The core of the formula in a 2.0% increase to the previous year's municipal purpose tax levy, which is then subject to various modifications, exclusion and adjustments. The formula to calculate the 2014 tax levy CAP is as follows:

2013 Amount to be Raised by Taxation	\$ 20,632,911
Less: Prior Year Recycling Tax	20,000
Less: Prior Year Deferred Charges	55,920
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation	\$ 20,556,991
2.0% CAP Increase	411,140
Adjusted Tax Levy Prior to Exclusions	20,968,131
<u>Exclusions:</u>	
Allowable Capital Improvement Increase	\$ 5,000
Recycling Tax Appropriation	20,000
Deferred Charges- Unfunded	87,000
Total Exclusions	112,000
Less: Cancelled or Unexpended Exclusions	34,629
Additions:	
New Ratable Adjustment to Levy	157,555
Maximum Allowable Amount to be Raised by Taxation for 2014	\$ 21,203,057
Proposed 2014 Amount to be Raised by Taxation	\$ 20,845,870
Amount Below Maximum Allowable Amount to be Raised by Taxation	\$ 357,187
Available Levy CAP Bank 2012- 2013	\$ 1,181,227

Sheet 3c

NO MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. **HOW THE LEVY AND APPROPRIATION "CAP" WAS CALCULATED.** (Explain in words what the "CAPS" mean and show the figures).
2. **A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM** (e.g. If Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding. If you are requesting a "CAP Waiver", this should also be included in this section).

EXPLANATORY STATEMENT - (Continued)
BUDGET MESSAGE

IV. Employee Group Insurance

The adoption of Chapter 2 of P.L. 2010 and Chapter 78 of the Laws of 2011 implemented requirements for all local units to begin collecting contributions from employees to offset employer provided health care costs. The contributions from employees and employers is as follows:

Total Anticipated Cost	\$ 2,319,000
Less: Employee Contributions	329,000
Employer Share Per Budget	<u>\$ 1,990,000</u>
Inside "CAP"	\$ 1,990,000
Outside "CAP"	<u>\$ -</u>
	\$ 1,990,000

The Governing Body will be ready to answer and discuss, at the public hearing any questions regarding items in this budget subject to its control and discretion.

On April 29, 2014 at 8:45 P.M., at the Borough Hall, Borough of Tenafly, a hearing on the Municipal Budget will be held. The public has the right and is encouraged to provide oral and written comments, ask questions and otherwise participate in the budget adoption process.

Information on the 2014 Municipal Budget, together with a true copy of the entire proposed budget is available to the public for their inspection by contacting the Borough Clerk at Borough Hall, Riveredge Road, Tenafly, NJ 07670 (201) 568-6100.

It is the intent of the Governing Body to not only scrutinize every request for spending but to pursue (within its legal powers) prompt collection of revenue and to find, if possible, new sources of income.

We would also like to thank the many volunteers of the various boards, commissions and associations who donate their time to perform such valuable services.

Your Governing Body

NOTE:

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

- 1. HOW THE LEVY AND APPROPRIATION "CAP" WAS CALCULATED.** (Explain in words what the "CAPS" mean and show the figures).
- 2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM** (e.g. If Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the figures for purposes of citizen understanding. If you are requesting a "Cap Waiver", this should also be included in this section).

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized In Cash in 2013
		2014	2013	
1. Surplus Anticipated				
	08-101	1,500,000.00	1,500,000.00	1,500,000.00
	08-102			
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services				
	08-100	1,500,000.00	1,500,000.00	1,500,000.00
Total Surplus Anticipated				
	08-100	1,500,000.00	1,500,000.00	1,500,000.00
3. Miscellaneous Revenues - Section A: Local Revenues				
	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Licenses	xxxxxxx			
Alcoholic Beverages	08-103	25,000.00	25,000.00	26,900.00
Other	08-104	16,000.00	15,000.00	17,480.00
Fees and Permits	08-105	95,000.00	90,000.00	122,605.00
Fines and Costs:	xxxxxxx			
Municipal Court	08-110	100,000.00	220,000.00	109,084.00
Other	08-109			
Interest and Costs on Taxes	08-112	185,000.00	160,000.00	298,509.00
Interest on Investments and Deposits	08-113	10,000.00	20,000.00	10,004.00
Rental Borough Owned Property	08-120	60,000.00	60,000.00	62,691.00
Use of Sewer System - Agreements	08-121	30,000.00	30,000.00	30,045.00
Borough Operated Alarm System	08-122	60,000.00	60,000.00	63,240.00

CURRENT FUND - ANTICIPATED REVENUES

	FCOA	Anticipated		Realized
		2014	2013	In Cash in 2013
SUMMARY OF REVENUES				
1. Surplus Anticipated (Sheet 4, #1)	XXXXXX	XXXXXX	XXXXXX	XXXXXX
	08-101	1,500,000.00	1,500,000.00	1,500,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4 #2)	08-102	0.00	0.00	0.00
3. Miscellaneous Revenues:	xxxxxx	xxxxxx	xxxxxx	xxxxxx
Total Section A: Local Revenues	08-001	581,000.00	680,000.00	740,558.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,119,801.00	1,119,801.00	1,119,801.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	485,000.00	475,000.00	536,611.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agree.	11-001	0.00	0.00	0.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	0.00	0.00	0.00
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public & Private Revenues	10-001	58,023.00	77,360.00	77,360.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	376,647.00	353,491.00	400,394.00
Total Miscellaneous Revenues	13-099	2,620,471.00	2,705,652.00	2,874,724.00
4. Receipts from Delinquent Taxes	15-499	700,000.00	675,000.00	857,524.00
5. Subtotal General Revenues (Items 1,2,3 and 4)	13-199	4,820,471.00	4,880,652.00	5,232,248.00
6. Amount to be Raised by Taxes for Support of Municipal Budget:				
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	20,845,870.00	20,632,911.00	xxxxxx
b) Addition to Local District School Tax	07-191			xxxxxx
c) Minimum Library Tax	07-199	1,394,468.00	1,360,668.00	
Total Amount to be Raised by Taxes for Support of Municipal Budget	2	22,240,338.00	21,993,579.00	22,622,204.00
7. Total General Revenues	13-299	27,060,809.00	26,874,231.00	27,854,452.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT	20-xxx						
ADMINISTRATIVE & EXECUTIVE	20-100/120						
Salaries & Wages							
Administrator's Office	20-100-1	269,139.00	277,441.00		269,941.00	264,787.00	5,154.00
Borough Clerk's Office	20-120-1	181,784.00	183,472.00		184,722.00	184,356.00	366.00
Other Expenses							
Administrator's Office	20-100-2	158,200.00	148,150.00		145,150.00	132,083.00	13,067.00
Borough Clerk's Office	20-120-2	47,075.00	45,550.00		44,800.00	35,474.00	9,326.00
Postage	20-120-	35,000.00	28,000.00		28,000.00	27,307.00	693.00
Photocopy Expense	20-120-2	8,500.00	8,500.00		8,500.00	8,292.00	208.00
MAYOR AND COUNCIL	20-110						
Salaries & Wages	20-110-1	23,000.00	23,000.00		23,000.00	23,000.00	-
Other Expenses	20-110-2	6,200.00	6,200.00		2,700.00	1,534.00	1,166.00
ELECTIONS	20-120						
Salaries & Wages	20-120-1	4,000.00	4,000.00		6,500.00	6,145.00	355.00
Other Expenses	20-120-2	18,450.00	20,450.00		18,450.00	14,375.00	4,075.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT (Continued)							
FINANCIAL ADMINISTRATION	20-130						
Salaries & Wages	20-130-1	203,352.00	189,990.00		190,740.00	186,466.00	4,274.00
Audit	20-135-2	51,500.00	42,500.00		42,500.00	38,270.00	4,230.00
REVENUE ADMINISTRATION	20-145						
Salaries & Wages	20-145-1	103,031.00	107,184.00		112,434.00	111,987.00	447.00
Other Expenses	20-145-2	45,550.00	58,250.00		55,250.00	39,054.00	16,196.00
ASSESSMENT OF TAXES	20-150						
Salaries & Wages	20-150-1	177,734.00	179,316.00		179,316.00	175,950.00	3,366.00
Other Expenses	20-150-2	30,308.00	31,550.00		31,550.00	26,205.00	5,345.00
LEGAL SERVICES AND COSTS	20-155						
Other Expenses	20-155-2	168,760.00	93,760.00		103,760.00	101,774.00	1,986.00
ENGINEERING SERVICES AND COSTS	20-165						
Other Expenses	20-165-2	35,000.00	35,000.00		35,000.00	32,980.00	2,020.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
HISTORIC PRESERVATION COMMISSION							
(NJSA 40:56A-1 etc.)	20-175						
Other Expenses	20-175-2	8,230.00	8,975.00		8,975.00	7,789.00	1,186.00
MUNICIPAL LAND USE LAW (NJSA 40:55D-1)	21-xxx						
PLANNING BOARD	21-180						
Salaries and Wages	21-180-1	2,500.00	2,500.00		2,500.00	2,475.00	25.00
Other Expenses	20-180-2	58,546.00	52,869.00		52,869.00	30,340.00	22,529.00
ZONING BOARD OF ADJUSTMENT	21-185						
Salaries and Wages	21-185-1	1,500.00	3,000.00		3,000.00	-	3,000.00
Other Expenses	21-185-2	21,908.00	22,243.00		22,243.00	18,350.00	3,893.00
INSURANCE	23-xxx						
Liability	23-210	265,744.00	249,627.00		248,627.00	188,440.00	60,187.00
Surety Bond Premiums	23-210	2,250.00	2,250.00		2,250.00	779.00	1,471.00
Worker's Compensation	23-215	330,900.00	329,262.00		329,262.00	241,168.00	88,094.00
							-

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
INSURANCE (Continued)							
Group Insurance Plan for Employees	23-220	1,990,000.00	2,040,000.00		2,041,000.00	1,942,471.00	98,529.00
Unemployment	23-225	30,000.00	30,000.00		30,000.00	30,000.00	-
PUBLIC SAFETY FUNCTION	25-xxx						
POLICE DEPARTMENT	25-240						
Salaries and Wages	25-240-1	5,052,066.00	4,993,129.00		4,993,129.00	4,931,747.00	61,382.00
Other Expenses	25-240-2	249,330.00	292,440.00		292,440.00	290,544.00	1,896.00
EMERGENCY MANAGEMENT SERVICES	25-252						-
Other Expenses	25-252-2	16,750.00	16,900.00		16,900.00	16,116.00	784.00
AID TO VOLUNTEER FIRE COMPANY	25-255						
Salary & Wages	25-255-1	18,009.00	17,492.00		17,492.00	17,476.00	16.00
Other Expenses	25-255-2	283,100.00	256,600.00		256,600.00	243,702.00	12,898.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY (Continued)							
AID TO VOLUNTEER AMBULANCE CORP.	25-260						
Salaries and Wages	25-260-1	21,198.00	15,951.00		15,951.00	15,516.00	435.00
Other Expenses	25-260-2	161,700.00	142,700.00		146,700.00	146,460.00	240.00
FIRE DEPARTMENT	25-265						
Salaries and Wages	25-265-1	119,918.00	116,255.00		116,755.00	115,167.00	1,588.00
Other Expenses	25-265-2	11,530.00	11,530.00		11,030.00	11,030.00	-
Fire Hydrant Services	25-265-2	243,291.00	241,671.00		241,671.00	222,992.00	18,679.00
MUNICIPAL PROSECUTOR	25-275						
Salaries & Wages	25-275-1	13,039.00	12,835.00		13,335.00	13,082.00	253.00
PUBLIC WORKS FUNCTION	26-xxx						
STREETS & ROADS MAINTENANCE	26-290						
Salaries and Wages	26-290-1	2,167,442.00	2,085,857.00		2,080,357.00	2,062,253.00	18,104.00
Other Expenses	26-290-2	392,825.00	373,275.00		373,275.00	331,745.00	41,530.00

**BOROUGH OF TENAFLY
CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
OTHER PUBLIC WORKS FUNCTION	26						
SOLID WASTE COLLECTION	26-305						
Contract - Collections	26-305-2	716,200.00	651,200.00		651,200.00	646,200.00	5,000.00
RECYCLING CENTER	26-305						
Salaries and Wages	26-305-1	468,623.00	457,345.00		458,845.00	458,611.00	234.00
Other Expenses	26-305-2	128,915.00	125,250.00		125,250.00	99,408.00	25,842.00
BUILDINGS AND GROUNDS	26-310						
Salaries and Wages	26-310-1	186,184.00	181,407.00		181,407.00	179,958.00	1,449.00
Other Expenses	26-310-2	121,325.00	119,725.00		119,725.00	106,379.00	13,346.00
HUMAN SERVICES FUNCTIONS	27-XXX						
BOARD OF HEALTH	27-330						
Salaries and Wages	27-330-1	3,800.00	1,300.00		1,300.00	1,298.00	2.00
Other Expenses	27-330-2	82,109.00	79,239.00		79,239.00	79,239.00	-
ENVIRONMENTAL COMMISSION (NJSA 40:56A-1 et seq.)	27-335						
Other Expenses	27-335-2	4,470.00	4,470.00		4,470.00	1,024.00	3,446.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
HUMAN SERVICES FUNCTIONS(Continued)	27-XXX						
ANIMAL WELFARE	27-340						
Other Expenses	27-340-2	10,000.00	10,000.00		10,000.00	10,000.00	-
MENTAL HEALTH CENTER	27-360						
Other Expenses	27-360-2	7,000.00	7,000.00		7,000.00	7,000.00	-
PARKS AND RECREATION FUNCTION	28-xxx						
RECREATION COMMISSION RS 40:12-1	28-370						
Salaries and Wages	28-370-1	172,749.00	166,956.00		166,956.00	163,369.00	3,587.00
Other Expenses	28-370-2	37,150.00	36,900.00		36,900.00	34,252.00	2,648.00
YOUTH CENTER	28-370						
Salaries and Wages	28-370-1	126,478.00	123,803.00		123,803.00	118,463.00	5,340.00
Other Expenses	28-370-2	6,414.00	6,220.00		6,220.00	5,209.00	1,011.00
SENIOR CITIZENS CENTER	28-370						
Salaries and Wages	28-370-1	119,736.00	117,641.00		117,641.00	116,271.00	1,370.00
Other Expenses	28-370-2	9,002.00	9,128.00		9,128.00	7,879.00	1,249.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
COMMUNITY SUPPORT	28-375						
Nature Center	28-375-2	30,000.00	30,000.00		30,000.00	30,000.00	-
WELCOME COMMITTEE	28-375						
Other Expenses	28-375-2	4,000.00	4,000.00		4,000.00	3,919.00	81.00
OTHER COMMON OPERATING FUNCTIONS							
PARKING LOT RENTAL	26-310						-
Other Expenses	26-310-2	20,000.00	19,000.00		19,000.00	18,994.00	6.00
CELEBRATION OF PUBLIC EVENTS	30-420						
Other Expenses	30-420-2	37,000.00	37,000.00		37,000.00	29,123.00	7,877.00
Reserve for Terminal Leave	30-415-1	225,000.00	225,000.00		225,000.00	164,360.00	60,640.00
Payroll Adjustment- Police	30-240-1		90,000.00		90,000.00	-	90,000.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS" (Continued)	FCOA					Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
State Uniform Construction Code							
Construction Official	22-195						
Salaries & Wages	22-195-1	249,408.00	237,670.00		239,170.00	238,488.00	682.00
Other Expenses	22-195-2	7,361.00	7,360.00		5,860.00	4,836.00	1,024.00
							-
Director of Building Department	22-195						
Salaries & Wages	22-195-1	103,476.00	98,960.00		98,960.00	98,959.00	1.00
Other Expenses	22-195-2	5,301.00	5,875.00		5,875.00	3,616.00	2,259.00
							-
							-
							-
							-
							-
							-
							-

8. GENERAL APPROPRIATIONS (A) Operations - Within "CAPS" (Continued)	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
		xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
UNCLASSIFIED							
Electricity	31-430	203,275.00	193,275.00		193,275.00	169,419.00	23,856.00
Street Lighting	31-435	175,000.00	175,000.00		175,000.00	136,411.00	38,589.00
Telephone	31-440	63,500.00	62,100.00		62,100.00	60,167.00	1,933.00
Natural Gas	31-446	67,500.00	67,500.00		67,500.00	45,192.00	22,308.00
Gasoline	31-460	245,000.00	245,000.00		245,000.00	187,357.00	57,643.00
LANDFILL/SOLID WASTE DISPOSAL COSTS	32-465						
BCUA Disposal Fees	32-465-2	385,000.00	435,000.00		435,000.00	424,566.00	10,434.00
Total Operations (Item 8(A)) within "CAPS"	34-199	17,158,343.00	16,942,063.00	-	16,941,813.00	16,041,061.00	900,752.00
B. Contingent	35-470			xxxxxx			-
Total Operations including Contingent - Within "CAPS"	34-201	17,158,343.00	16,942,063.00	-	16,941,813.00	16,041,061.00	900,752.00
Detail:							
Salaries & Wages	34-201-1	10,109,224.00	10,009,979.00	-	10,009,979.00	9,742,056.00	267,923.00
Other Expenses(Including Contingent)	34-201-2	7,049,119.00	6,932,084.00	-	6,931,834.00	6,299,005.00	632,829.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	(A) Operations - Within "CAPS"	FCOA	Appropriated				Expended 2013	
			For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and statutory Expenditures - Municipal within "CAPS" (continued)	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
(2) STATUTORY EXPENDITURES:			xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx	xxxxxx
Contribution to:								-
Social Security System (O.A.S.I.)	36-472		545,000.00	535,000.00		535,000.00	532,242.00	2,758.00
Public Employees Retirement System	36-471		538,899.00	517,324.00		514,824.00	506,886.00	7,938.00
Police and Firemen's Retirement System of NJ	36-475		985,687.00	1,024,977.00		1,024,977.00	1,024,977.00	-
Defined Contribution Retirement Program	36-476		6,000.00	3,500.00		6,250.00	5,600.00	650.00
Total Deferred Charges & Statutory Expenditures - Municipal within "CAPS"	34-209		2,075,586.00	2,080,801.00	-	2,081,051.00	2,069,705.00	11,346.00
(G) Cash Deficit of Preceding Year	46-885							
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299		19,233,929.00	19,022,864.00	-	19,022,864.00	18,110,766.00	912,098.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Maintenance of Free Public Library	29-390	1,296,452.00	1,256,085.00		1,256,085.00	1,241,614.00	14,471.00
Library Building Maintenance	29-390						
Salaries and Wages	29-390-1	23,677.00	29,149.00		29,149.00	29,149.00	-
Other Expenses	29-390-2	74,339.00	75,434.00		75,434.00	58,965.00	16,469.00
Bergen County Utilities Authority							
Operations and Maintenance	31-455-2	1,040,830.00	1,029,394.00		1,029,394.00	1,029,394.00	-
Debt Service	31-455-2	473,521.00	471,080.00		471,080.00	471,080.00	-
Recycling Tax	26-305-2	20,000.00	20,000.00		20,000.00	18,547.00	1,453.00
Reserve for Tax Appeals	30-426-2	145,000.00	145,000.00		145,000.00	145,000.00	-
Emergency Services Volunteer Length of Service Award							
Program (P. L. 1997, c.388)	25-265-2	40,000.00	40,000.00		40,000.00	-	40,000.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"	FCOA						
Public and Private Programs Offset by Revenues	xxxxxx	xxxxxx	xxxxxx				xxxxxx
Clean Communities Program	41-770		25,744.00		25,744.00	25,744.00	-
Recycling Tonnage Grant- Reserve	41-701	35,387.00	29,204.00		29,204.00	29,204.00	-
Body Armor Fund- Reserve	41-759	4,382.00	3,390.00		3,390.00	3,390.00	-
Municipal Alliance On Alcoholism & Drug Abuse	41-703	4,938.00	9,876.00		9,876.00	9,876.00	-
Matching Funds- Municipal Alliance	41-899	1,234.00	2,469.00		2,469.00	2,469.00	-
Drunk Driving Enforcement Grant- Reserve	41-745	2,569.00	4,846.00		4,846.00	4,846.00	-
DOJ- Bullet Proof Vest- Reserve	41-720	3,593.00	392.00		392.00	392.00	-
Click It Or Ticket- Reserve	41-721	3,954.00	3,908.00		3,908.00	3,908.00	-
IT Grant	41-722	3,200.00					

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013	Total For 2013	Paid or Charged	Reserved
				By Emergency Appropriations	As Modified By All Transfers		
(E) Deferred Charges Municipal - Excluded from "CAPS"	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx	xxxxx
(1) DEFERRED CHARGES							
Emergency Authorizations	46-870			xxxxx	xxxxx		xxxxx
Special Emergency Authorizations - 5 years (N.J.S. 40A:4-55)	46-875	74,000.00	74,000.00	xxxxx	74,000.00	74,000.00	xxxxx
Special Emergency Authorizations - 3 Years (N.J.S. 40A:4-55.1 & 40A:4-55.13)	46-871			xxxxx			xxxxx
Deferred Charges - Unfunded Grants	46-890			xxxxx			xxxxx
BC- Open Space- Ord # 09-11 & Ord. #10-10	46-890		27,325.00	xxxxx	27,325.00	27,325.00	xxxxx
Deferred Charges - Unfunded Ordinances	46-893			xxxxx			xxxxx
Ord. #06-27, #07-23 and #07-24	46-893		28,595.00	xxxxx	28,595.00	28,595.00	xxxxx
Ord. #08-21	46-893	49,500.00		xxxxx			xxxxx
Ord. # 08-22	46-893	37,500.00					
	46-893						
Total Deferred Charges - Municipal Excluded from "CAPS"	46-999	161,000.00	129,920.00	xxxxx	129,920.00	129,920.00	xxxxx
(F) Judgements (N.J.S.A. 40A:4-45.3cc) Transferred to B.O.E. for Use of Local Schools	37-480		75,000.00	xxxxx	75,000.00	60,293.00	xxxxx
(N) (N.J.S.A. 40:48-17.1 & 17.3)	29-405			xxxxx			xxxxx
				xxxxx			xxxxx
With Prior Written Consent of Local Finance Board:							
(G) Cash Deficit of Preceding Year	46-885			xxxxx			xxxxx
				xxxxx			xxxxx
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	6,376,880.00	6,451,367.00	-	6,451,367.00	6,329,638.00	72,393.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2013	
		For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
For Local School District Purposes - Excluded from "CAPS"	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	
(1) Type 1 District School Debt Service	XXXXX					XXXXX	
Payment of Bond Principal	48-920					XXXXX	
Payment of Bond Anticipation Notes	48-925					XXXXX	
Interest on Bonds	48-930					XXXXX	
Interest on Notes	48-935					XXXXX	
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	-
Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	
Emergency Authorizations - Schools Capital Projector Land, Building or Equipment N.J.S. 18A:22-20	29-406						XXXXX
Total of Deferred Charges and Statutory Expenditures - Local School - Excluded from "CAPS"	29-409	-	-	-	-	-	-
Total Municipal Appropriations for Local District School Purposes (I) and (J) - Excluded from "CAPS"	29-410	-	-	-	-	-	-
(O) Total General Appropriations Excluded from "CAPS"	34-399	6,376,880.00	6,451,367.00	-	6,451,367.00	6,329,638.00	72,393.00
(L) Subtotal General Appropriations (H-1) and (O)}	34-400	25,610,809.00	25,474,231.00	-	25,474,231.00	24,440,404.00	984,491.00
(M) Reserve for Uncollected Taxes	50-899	1,450,000.00	1,400,000.00		1,400,000.00	1,400,000.00	-
9. Total General Appropriations	34-499	27,060,809.00	26,874,231.00	-	26,874,231.00	25,840,404.00	984,491.00

BOROUGH OF TENAFLY

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		FCOA	Appropriated				Expended 2013	
			For 2014	For 2013	For 2013 By Emergency Appropriations	Total For 2013 As Modified By All Transfers	Paid or Charged	Reserved
(H-1)	Total General Appropriations for							
	Municipal Purposes within "CAPS"	34-299	19,233,929.00	19,022,864.00	-	19,022,864.00	18,110,766.00	912,098.00
(A)	Operations - Excluded from "CAPS"	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX
	Other Operations	34-300	3,113,819.00	3,066,142.00	-	3,066,142.00	2,993,749.00	72,393.00
	Uniform Construction Code	22-999	-	-	-	-	-	-
	Shared Service Agreements	42-999	-	-	-	-	-	-
	Additional Appropriation Offset by Revenues	34-303	-	-	-	-	-	-
	Public & Private Programs Offset by revenues	40-999	59,257.00	79,829.00	-	79,829.00	79,829.00	-
	Total Operations - Excluded from Caps	34-305	3,173,076.00	3,145,971.00	-	3,145,971.00	3,073,578.00	72,393.00
(C)	Capital Improvements	44-999	95,000.00	90,000.00	-	90,000.00	90,000.00	-
(D)	Municipal Debt Service	45-999	2,947,804.00	3,010,476.00	-	3,010,476.00	2,975,847.00	-
(E)	Deferred Charges - Excluded from "CAPS"	46-999	161,000.00	129,920.00	XXXXXX	129,920.00	129,920.00	XXXXXX
(F)	Judgements	37-480	-	75,000.00	-	75,000.00	60,293.00	-
(G)	Cash Deficit - With Prior Consent of LFB	46-885	-	-	XXXXXX	-	-	XXXXXX
(K)	Local District School Purposes	29-410	-	-	-	-	-	XXXXXX
(N)	Transferred to Board of Education	29-405	-	-	XXXXXX	-	-	XXXXXX
(M)	Reserve for Uncollected Taxes	50-899	1,450,000.00	1,400,000.00	XXXXXX	1,400,000.00	1,400,000.00	XXXXXX
	Total General Appropriations	34-499	27,060,809.00	26,874,231.00	-	26,874,231.00	25,840,404.00	984,491.00

**BOROUGH OF TENAFLY
2014 MUNICIPAL BUDGET**

Sheets 31 - 36 - Not Applicable to Municipal Budget and have been omitted from this document

DEDICATED ASSESSMENT BUDGET

N/A

	Anticipated		Realized in Cash in 2013
	2014	2013	
14. DEDICATED REVENUES FROM			
Assessment Cash			
Deficit (General Budget)			
Total Assessment Revenues			
15. APPROPRIATIONS FOR ASSESSMENT DEBT			
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
Total Assessment Appropriations			

DEDICATED WATER UTILITY ASSESSMENT BUDGET

N/A

	Anticipated		Realized in Cash in 2013
	2014	2013	
14. DEDICATED REVENUES FROM			
Assessment Cash			
Deficit Water Utility Budget			
Total Water Utility Assessment Revenues			
15. APPROPRIATIONS FOR ASSESSMENT DEBT			
Payment of Bond Principal			
Payment of Bond Anticipation Notes			
Total Water Utility Assessment Appropriations			

DEDICATED ASSESSMENT BUDGET

N/A

UTILITY

	FCOA	Anticipated		Realized in Cash in 2013
		2014	2013	
14. DEDICATED REVENUES FROM				
Assessment Cash	53101			
Deficit ()	53-885			
Total	53-899			
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total	53-999			
Assessment Appropriations				

Dedication by Rider - (N.J.S. 40A:4-39) "The dedicated revenues anticipated during the year 2014 from Animal Control, State or Federal Aid for Maintenance of Libraries, Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income; Reward Trust Donations; Accumulated Absences; Board of Recreation Commission Under RS 40:12-8; Housing and Community Development Act of 1974; Recycling Program; Uniform Fire Safety Act - Penalty Monies; Davis Johnson Park Restoration Trust Funds; Escrow Deposit Funds of the Planning Board and Board of Adjustment; Public Defender Fees; P.O.A.A.; Affordable Housing Trust; Snow Removal Trust; Tenafly Welcome Program Donations; Historic Preservation Donations; Municipal Open Space; All Abilities Playground Trust Fund Donations; Historian Fund Donations; Environmental Commission Donations are hereby anticipated as revenue and are hereby appropriated for the purposes to which said revenue is dedicated by statute or other legal requirements."

(Insert additional, appropriate titles in space above when applicable, if resolution for rider has been approved by the Director)

APPENDIX TO BUDGET STATEMENT

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

ASSETS			
Cash and Investments	1110100	6,690,742	00
Due From State of N.J.(c. 20, P.L. 1961)	1111000	5,237	00
Federal and State Grants Receivable	1110200	40,039	00
Receivables with Offsetting Reserves:	xxxxxxx	xxxxxxx	xx
Taxes Receivable	1110300	861,504	00
Tax Title Liens Receivable	1110400	4,450	00
Property Acquired By Tax Title Lien Liquidation	1110500	18,200	00
Other Receivables	1110600	47,151	00
Deferred Charges Required to be in 2014 Budget	1110700	74,000	00
Deferred Charges Required to be in budgets	1110800	0	00
Subsequent to 2014	1110900	7,741,323	00
Total Assets			

LIABILITIES, RESERVES AND SURPLUS			
*Cash Liabilities	2110100	3,674,115	00
Reserve for Receivables	2110200	931,305	00
Surplus	2110300	3,135,903	00
Total Liabilities, Reserves and Surplus		7,741,323	00

School Tax Levy Unpaid	2220100		00
Less: School Tax Deferred	2220200		00
*Balance Included in Above "Cash Liabilities"	2220300		00

	YEAR 2013	YEAR 2012
Surplus Balance, January 1st	2310100	3,072,974
CURRENT REVENUE ON A CASH BASIS:		2,949,850
Current Taxes	2310200	89,047,908
* (Percentage collected: 2013 98.78%, 2012 98.60%)	2310300	857,524
Delinquent Taxes	2310400	3,486,975
Other Revenues and Additions to Income	2310500	96,465,381
Total Funds		25,144,974
EXPENDITURES AND TAX REQUIREMENTS:		57,347,591
Municipal Appropriations	2310600	58,419,831
School Taxes (Including Local and Regional)	2310700	9,405,873
County Taxes (Including Added Tax Amounts)	2310800	78,879
Special District Taxes	2310900	93,329,478
Other Expenditures and Deductions From Income	2311000	1,136
Total Expenditures and Tax Requirements		91,651,414
Less: Expenditures to be Raised by Future Taxes	2311200	
Total Adjusted Expenditures and Tax Requirements	2311300	91,651,414
Surplus Balance, December 31st	2311400	3,072,974

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2014 Budget

Surplus Balance December 31, 2013	2311500	3,135,903	00
Current Surplus Anticipated in 2014 Budget	2311600	1,500,000	00
Surplus Balance Remaining	2311700	1,635,903	00

(Important: This appendix must be included in advertisement of budget.)

**2014
CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line Items and Down Payments on Improvements.

No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

3 years. (Population under 10,000)

6 years. (Over 10,000 and all county governments)

____ years. (Exceeding minimum time period)

Check if municipality is under 10,000 has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM

The following exhibit projects the proposed Capital needs for the Borough for the years 2014 through 2019. This Budget does not provide an appropriation for the purpose outlined, nor does it firmly commit the Governing Body to the projects or amounts listed. As each program is proposed, your Governing Body will make further determinations as to need and method of financing. The following is a recap of the yearly program totals:

Year	General Capital
2014	2,951,912.00
2015	420,000.00
2016	420,000.00
2017	420,000.00
2018	420,000.00
2019	420,000.00
	<u>\$5,051,912.00</u>

CAPITAL BUDGET (Current Year Action)
2014

Local Unit BOROUGH OF TENAFELY

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	Planned Funding Services For Current Year - 2014					6 TO BE FUNDED IN FUTURE YEARS
				5a 2014 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and other Funds	5e Debt Authorized	
Equipment/Vehicles									
Roll-Off Chasis		\$ 200,000			\$ 10,000			\$ 190,000	
Leaf Loader		43,200			2,160			41,040	
Asphalt Roller		46,000			2,300			43,700	
Claw Attachments- Front End Loader		15,000			750			14,250	
Line Striper		7,000			350			6,650	
Radio Pages		5,000			250			4,750	
Upgrade Radio System		59,125			2,956			56,169	
Thermal Imaging Cameras		15,000			750			14,250	
(3) Computers		3,177			159			3,018	
HP Printer		3,950			197			3,753	
Computer Scanner		21,000			1,050			19,950	
High Density Mobile File System		55,000			2,750			52,250	
Portable Message Board		18,000			900			17,100	
Parks and Fields									
Municipal Field Turf		188,000			-		188,000	-	
Roads/Sidewalk Improvements									
Road Resurfacing		420,000			19,500		30,000	370,500	
Manhole Rings/Inlet Head		21,000			1,050			19,950	
ADA Parking Lot Compliance		10,000			500			9,500	
Tennis Courts-Light Stanchions/Court Renovations(3)		175,000					175,000		
Drainage									
Culvert Repairs		65,000			2,000		25,000	38,000	
Infiltration- Camera Study		50,000			2,500			47,500	
Facilities									
Admin Offices/Locker Room		1,000,000			31,336		373,290	596,374	
Chiller Installation		50,000					50,000	-	
New Rooftop Unit- Library &McCandless Room		23,000					23,000	-	
Control Upgrades		75,000					75,000		
SUB-TOTAL		\$ 2,568,452			\$ 81,458	\$ 0	\$ 939,290	\$ 1,547,704	\$ 0

6 YEAR CAPITAL PROGRAM 2014 - 2019
Anticipated Project Schedule and Funding Requirements

Local Unit BOROUGH OF TENAFLY

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	FUNDING AMOUNT PER BUDGET YEAR						
				5a 2014	5b 2015	5c 2016	5d 2017	5e 2018	5f 2019	
Equipment/Vehicles										
Roll-Off Chassis		\$ 200,000		\$ 200,000						
Leaf Loader		43,200		43,200						
Asphalt Roller		46,000		46,000						
Claw Attachments- Front End Loader		15,000		15,000						
Line Striper		7,000		7,000						
Radio Pages		5,000		5,000						
Upgrade Radio System		59,125		59,125						
Thermal Imaging Cameras		15,000		15,000						
(3) Computers		3,177		3,177						
HP Printer		3,950		3,950						
Computer Scanner		21,000		21,000						
High Density Mobile File System		55,000		55,000						
Portable Message Board		18,000		18,000						
Parks and Fields										
Municipal Field Turf		188,000		188,000						
Roads/Sidewalk Improvements										
Road Resurfacing		2,520,000		420,000	420,000	420,000	420,000	420,000	420,000	420,000
Manhole Rings/Inlet Heady		21,000		21,000						
ADA Parking Lot Compliance		10,000		10,000						
Tennis Courts-Light Stanchions/Court Renovations(3)		175,000		175,000						
Drainage										
Culvert Repairs		65,000		65,000						
Infiltration- Camera Study		50,000		50,000						
Facilities										
Admin Offices/Locker Room		1,000,000		1,000,000						
Chiller Installation		50,000		50,000						
New Rooftop Unit- Library &McCandless Room		23,000		23,000						
Control Upgrades		75,000		75,000						
SUB-TOTAL		4,668,452	0	2,568,452	420,000	420,000	420,000	420,000	420,000	420,000

6 YEAR CAPITAL PROGRAM: 2014 - 2019
Summary of Anticipated Funding Sources and Amounts

Local Unit BOROUGH OF TENAFLY

1 PROJECT TITLE	2 ESTIMATED TOTAL COST	3 BUDGET APPROPRIATIONS		4 CAPITAL IMPROVE- MENT FUND	5 CAPITAL SURPLUS	6 GRANTS-IN- AID AND OTHER FUNDS	7 BONDS AND NOTES				
		3a Current Year 2014	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
Equipment/Vehicles											
Roll-Off Chassis	\$ 200,000			\$ 10,000			\$ 190,000				
Leaf Loader	43,200			2,160			41,040				
Asphalt Roller	46,000			2,300			43,700				
Claw Attachments- Front End Loader	15,000			750			14,250				
Line Striper	7,000			350			6,650				
Radio Pages	5,000			250			4,750				
Upgrade Radio System	59,125			2,956			56,169				
Thermal Imaging Cameras	15,000			750			14,250				
(3) Computers	3,177			159			3,018				
HP Printer	3,950			197			3,753				
Computer Scanner	21,000			1,050			19,950				
High Density Mobile File System	55,000			2,750			52,250				
Portable Message Board	18,000			900			17,100				
Parks and Fields											
Municipal Field Turf	188,000					188,000	-				
Roads/Sidewalk Improvements											
Road Resurfacing	2,520,000			126,000		30,000	2,364,000				
Manhole Rings/Inlet Headly	21,000			1,050			19,950				
ADA Parking Lot Compliance	10,000			500			9,500				
Tennis Courts-Light Stanchions/Court Renovat	175,000					175,000	-				
Drainage											
Culvert Repairs	65,000			2,000		25,000	38,000				
Infiltration - Camera Study	50,000			2,500			47,500				
Facilities											
Admin Offices/Locker Room	1,000,000			31,336		373,290	595,374				
Chiller Installation	50,000					50,000	-				
New Rooftop Unit- Library &McCandless Room	23,000					23,000	-				
Control Upgrades	75,000					75,000	-				
SUB-TOTAL	4,668,452			187,958	-	939,290	3,541,204				

SECTION 2 - UPON ADOPTION FOR YEAR 2014
 (Only to be Included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the Governing Body of the Borough of Tenafly, County of Bergen that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a)\$ 20,845,870 (Item 2 below) for municipal purposes, and
- (b)\$ _____ (Item 3 below) for school purposes in Type I School District only (N.J.S. 18A:9-2) to be raised by taxation and,
- (c)\$ _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d)\$ 96,590 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e)\$ 1,394,468 (Item 5 below) Minimum Library Tax

RECORDED VOTE	Ayes {	BASCH	Abstained {
		LAMASTRA	} BARZIELATTO
		PARK	
		WARMMS	
		ZINNA	
(Insert last name)	Nays {		Absent {

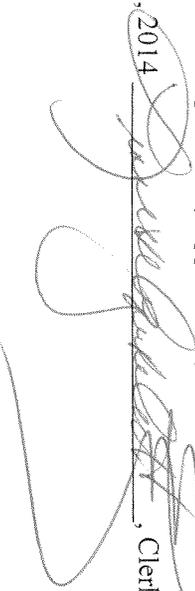
SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated		08-100	\$ 1,500,000
Miscellaneous Revenues Anticipated		13-099	\$ 2,620,471
Receipts from Delinquent Taxes		15-499	\$ 700,000
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)			
3. AMOUNT TO BE RAISED BY TAXATION FOR _SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 41	07-195	\$	
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only			
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR _SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S. 40A:4-14)	07-191	\$	
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY			
	07-192		1,394,468
Total Revenues	13-299	\$	27,060,809

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS		XXXXXXXXXX	XXXXXXXXXXXX
Within "CAPS"		XXXXXXXXXX	XXXXXXXXXXXX
(a&b) Operations Including Contingent		34-201	\$ 17,158,343
(e) Deferred Charges and Statutory Expenditures - Municipal		34-209	\$ 2,075,586
(g) Cash Deficit		46-885	\$
Excluded from "CAPS"		XXXXXXXXXX	XXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-505	\$ 3,173,076
(c) Capital Improvements		44-999	\$ 95,000
(d) Municipal Debt Service		45-999	\$ 2,947,804
(e) Deferred Charges - Municipal		46-999	\$ 161,000
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S. 40:48-17.1 & 17.3)		29-405	\$
(g) Cash Deficit		46-885	\$
(k) For Local District School Purposes		29-410	\$
(m) Reserve for Uncollected Taxes		50-899	\$ 1,450,000
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S. 40A:4-13)		07-195	
Total Appropriations		34-499	\$ 27,060,809

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 29th day of April, 2014.
 It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as
 appeared in the 2014 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 29th day of April, 2014

 , Clerk

MUNICIPALITY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2013	APPROPRIATIONS	FCOA	Appropriated		Expended 2013	
		2014	2013				For 2014	For 2013	Paid or Charged	Reserved
Amount To Be Raised By Taxation	54-190	96,590			Development of Lands for Recreation and Conservation:		XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
					Salaries & Wages	54-385-1				
					Other Expenses	54-385-2				
Interest Income	54-113			4,289	Maintenance of Lands for Recreation and Conservation:		XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
					Salaries & Wages	54-375-1				
Reserve Funds:					Other Expenses	54-375-2				
Total Trust Fund Revenues		96,590		4,289	Historic Preservation: Salaries & Wages	54-176-1	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
					Other Expenses	54-176-2				
SUMMARY OF PROGRAM										
Year Referendum Passed/Implemented				11/8/05,2006	Acquisition of Lands for Rec- reation and Conservation	54-915-2				
Rate Assessed*				0.005	Acquisition of Farmland	54-916-2				
Total Tax Collected To Date				\$ 2,087,738	Down Payments on Improvements	54-902-2				
Total Expended To Date				\$ 1,032,726	Debt Service: Payment of Bond Principal	54-920-2	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
Total Acreage Preserved to Date				None (Acres)	Payment of Green Acres Loan Principal & Interest	54-925-2				XXXXXX XX
Recreation Land Preserved in 2013				None (Acres)	Interest on Bonds	54-930-2				XXXXXX XX
Farmland Preserved in 2013				None (Acres)	Interest on Notes	54-935-2				XXXXXX XX
					Reserve for Future Use	54-950-2				27,333
					Total Trust Fund Appropriations:	54-499				96,590

Sheet 43

*-On November 8th, 2011 the Borough of Tenafly passed a referendum suspending the special local property taxes dedicated to funding the Tenafly Open Space Trust Fund as of July 1, 2013 and resuming such collections as of July 1, 2014 and continuing such collection until June 30, 2017. Therefore rate assessed was split in half to coincide with Open Space Tax collections for the period of July 1, 2014 through December 31, 2014.

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: Borough of Tenafly Year Ending: December 31, 2013

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

1. **Train Station Lighting Improvements.** CONTRACTOR: **Facility Services Group (FSG)**
Original Price: **\$13,650.00** Final Price: **\$19,900.00**
Change Order #1: **\$6,250.00**

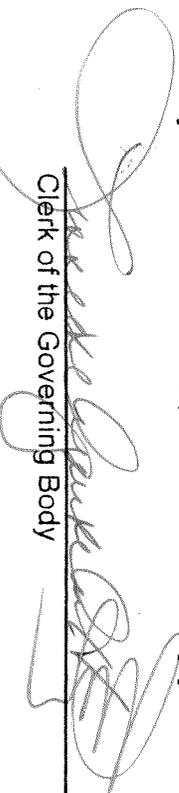
2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice).
If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

April 29 2014
Date


Clerk of the Governing Body

Borough of Tenally

MAYOR AND COUNCIL

RESOLUTION #R13-136

OFFERED BY: C. Zinna

SECONDED BY: C. Barzelatto

At a Regular Meeting of the Mayor and Council of the Borough of Tenally, County of Bergen, State of New Jersey, held on March 12, 2013.

WHEREAS, via Resolution #R12-395 adopted November 1, 2012, the Mayor and Council awarded a contract to Facility Services Group (FSG), located at 224 Washington Street, Perth Amboy, NJ in the amount of \$13,650.00 for the Train Station Lighting Improvements; and

WHEREAS, N.J.A.C. 5:34-4.7 permits change orders for construction, reconstruction and major repair contracts; and

WHEREAS, there is a need to consider Change Order No 1 in the amount of \$6,250.00 for the replacement of a broken timer including electrical work to the existing electrical panel and the installation of an additional 100 feet of rope lighting; and

WHEREAS, due to the historic nature of the building, the additional work for the broken timer including the electrical panel work were unforeseen at the time of bidding and the additional rope lighting is required to eliminate any new penetrations in the existing roof to protect the integrity of the historic train station and the replacement of old electrical fixtures at the existing locations only; and

WHEREAS, the total amount of change orders approved to date including this change order is \$6,250.00, which amount does exceed the originally awarded contract price by more than 20 percent; and

WHEREAS, Change Order No. 1 has been reviewed and approved by the Borough Engineer and the Chief Financial Officer has advised that funding is available for this change order.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Tenally, County of Bergen that it does hereby authorize Change Order No. 1; and

BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to execute Change Order # 1 in the amount of \$6,250.00.

BE IT FURTHER RESOLVED that this Change Order shall increase the final contract price from \$13,650.00 to \$19,900.00.

BE IT FURTHER RESOLVED that notice of the change order shall be published as required by law.

	AYE	NAY	ABSTAIN	ABSENT					
BARZELATTO	✓								
HONIG	✓								
KERGE	✓								
					ZINNA	✓			
					WARMIS	✓			
					LAMASTRA	✓			
						AYE	NAY	ABSTAIN	ABSENT

THIS IS TO CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE MAYOR AND COUNCIL ON March 12, 2013

Lissette Aportela-Hernandez
 Lissette Aportela-Hernandez, MPA, RMC
 Borough Clerk

Certification of Availability of Funds
NJAC 5:30-5

Date: March 12, 2013
For Resolution #R13-136

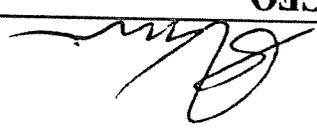
To: Mayor and Council

I hereby certify to the availability of public funds for the following specific purpose:

Purpose: Authorize Change Order No 1 in the amount of \$6,250.00 for the replacement of a broken timer including electrical work to the existing electrical panel and the installation of an additional 100 feet of rope lighting to the Train Station Lighting Improvements to Facility Services Group (FSG) for an increase in the final contract price from \$13,650.00 to \$19,900.00.

Line Item (or Ordinance) to be Charged:

70--0690-0110-5-6000 A


Gene Vinci, CFO

Aportela-Hernandez, Lissette

From: Thompson-Chin, Jewel
Sent: Tuesday, March 12, 2013 2:52 PM
To: Aportela-Hernandez, Lissette
Subject: FW: Train Station Lighting Change Order No. 1

Lissette,

I am forwarding Andy's explanation regarding the above referenced change order. I have not copied Bill. What steps should be taken to add this item tonight's agenda?

Thanks, Jewel

Jewel V. Thompson-Chin
Borough Administrator
Borough of Tenafly
100 Riveredge Road
Tenafly, NJ 07670
201-568-6100 ext.5503
201-541-6413 (fax)
jthompsonchin@tenafly.net

<http://tenaflynj.org/>

"Leadership should be more participative than directive, more enabling than performing" - Mary D. Poole
From: Andrew Hippolt [<mailto:AHippolt@maserconsulting.com>]
Sent: Tuesday, March 12, 2013 2:43 PM
To: Thompson-Chin, Jewel
Cc: Beutel, Robert; Joseph Venezia
Subject: Train Station Lighting Change Order No. 1

Jewel,
As discussed, the Train Station Lighting Project will require a change order for additional work. The additional work includes the following:

- Replacement of a broken timer including electrical work to the existing electrical panel.
- Installation of an additional 100 feet of rope lighting.

We have obtained a price from the contractor (Facility Solutions Group) of \$6,250.00 for this work. The original contract was \$13,650.00, the new contract amount will be \$19,900.00. It should be noted that the second low bidder on the project was Manor Electric with a bid price of \$38,600.00. The new contract price (including Change Order No.1) for Facility Solutions Group will still be \$18,700.00 below the seconds bidders bid. Change Order No.1 increases the contract by 45.8%.

The reason for the additional work in Change Order No. 1 is due to the historic nature of the building. The building is a historic building and the additional work for the broken timer including the electrical panel work were unforeseen at the time of bidding. The additional rope lighting is required to eliminate any new penetrations in the existing roof to protect the integrity of the historic train station and the replacement of old electrical fixtures at the existing locations only.

The contractor is currently working on the project and is scheduled to be completed by Friday 3-15-13 (weather dependent). If the Mayor and Council approves C.O. #1 tonight, the contractor will be working on this additional work starting tomorrow.

Let me know if you need anything else.

Thanks,

Andy

Andrew R. Hipolitt, P.E., P.P., C.M.E.

Senior Principal

Maser Consulting P.A.

200 Valley Road | Suite 400 | Mt. Arlington, NJ 07856
P: 973.398.3110 Cell: 201.572.9877

www.maserconsulting.com

 Please consider the environment before printing this e-mail.

2013 is off to an exciting start at Maser Consulting. We are starting the year with a new management structure! New hire, **Kevin L. Haney, P.E.**, formerly of KLH Consultants and Bohler Engineering, has accepted the position of COO and **Leonardo E. Ponzio, P.L.S.** has been promoted to the newly created CAO position. We are also pleased to announce the acquisition of John Collins Engineers P.C., Westchester County, NY and our new Energy Service line based in Albany and headed by **Steven J. DeCarlo**, former Sr. VP of NY Power Authority.

DISCLAIMER

This e-mail is confidential. It may also be legally privileged. If you are not the addressee you may not copy, forward, disclose or use any part of this email text or attachments. If you have received this message in error, please delete it and all copies from your system and notify the sender immediately by return e-mail. Internet communications cannot be guaranteed to be timely, secure, error or virus free. The sender does not accept liability for any errors or omissions. Any drawings, sketches, images, or data are to be understood as copyright protected.

NOTICE: This email message, including any attachment(s), is for the sole use of the intended recipient and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.